



Workers Compensation Workplace Injury and Illness Prevention Program Questionnaire

In California every employer is required by law to provide a safe and healthful workplace for his/her employees. Title 8 of the California Code of Regulations, requires every California employer to have an effective Injury and Illness Prevention Program in writing. As a benefit of your membership in the Association of All Great Retailers we will provide a personalized electronic version of a Workplace Injury and Illness Prevention Program with checklists for self-inspection based on the information you provide to us. To do so, we need to gather some information. Below is a list of key questions. Please make sure to review all components to make sure they are relevant to your business. If you have any additional questions please contact us at info@california-retailers.com.

Company name	_____
Who's implementing the program?	_____
Who's the program administrator?	_____
Administrator's phone number	_____
Who's the safety coordinator?	_____
Frequency of safety committee meetings	_____
Safety committee members & position	_____
Date of initial safety inspection	_____
Interval of subsequent inspections	_____
Employees should report accidents to	_____
Frequency of safety meetings	_____
First safety orientation will be prior to	_____
New training safety supervisor	_____
Who will maintain training/safety records?	_____
Safety meetings will be each	_____

The safety program you will be provided with is a personalized, electronic version, which should be reviewed and modified to fit the hazards and operations of your business. Also, you need to have more than just a paper program. To be effective you must comply with what your program states, including ensuring accountability to safety rules by both employees and management, holding and documenting safety meetings and inspections, correcting hazards, investigate accidents, keep written records, etc.