



**VILLAGE OF MAGDALENA**  
PO BOX 145, MAGDALENA, NM 87825  
P. 575.854.2261 F. 575.854.2273  
WWW.VILLAGEOFMAGDALENA.COM

**AGENDA**  
**NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES**  
**MONDAY, JULY 11, 2022**  
**VILLAGE HALL 108 N. MAIN STREET 5:00 PM**

**MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO AT THE FOLLOWING LINK:**

<https://us02web.zoom.us/j/4861155997?pwd=V0V6SERBNVdGNDNPaE1ZdWp1N004UT09>

**Meeting ID: 486 115 5997**

**Passcode: MAGDALENA**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
  - a. REGULAR MEETING- June 27, 2022
6. APPROVAL OF CASH BALANCE REPORTS
7. APPROVAL OF BILLS
  
8. MAYOR'S REPORT
  
9. CLERK'S REPORT
  
10. DEPARTMENT REPORTS
  - a. EMS
  - b. FIRE
  - c. MARSHAL
  - d. JUDGE
  - e. PUBLIC WORKS
  - f. LIBRARY
  
11. PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT  
**PUBLIC COMMENT MAY BE MADE IN PERSON OR VIA EMAIL (IF LESS THAN 3 MINUTES). EMAIL COMMENTS MAY BE MADE BY EMAILING COMMENTS TO: [clerk@villageofmagdalena.com](mailto:clerk@villageofmagdalena.com) and/or [mayor@villageofmagdalena.com](mailto:mayor@villageofmagdalena.com) THE DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS MONDAY, JULY 11, 2022 AT 12:00 PM. EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES.**
  
12. ADJOURNMENT

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 87825. PUBLIC DOCUMENTS, INCLUDING THE AGENDA AND MINUTES, CAN BE PROVIDED IN VARIOUS ACCESSIBLE FORMATS. PLEASE CONTACT THE VILLAGE CLERK/TREASURER IF A SUMMARY OR OTHER TYPE OF ACCESSIBLE FORMAT IS NEEDED. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

**DRAFT**  
**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF MAGDALENA**  
**BOARD OF TRUSTEES**  
**HELD MONDAY, JUNE 27, 2022, AT 5:00 PM**

**PURSUANT TO PUBLIC HEALTH ORDER DATED FEBRUARY 17, 2022, SOCIAL DISTANCING SHOULD CONTINUE TO BE MAINTAINED.**

**MEMBERS OF THE PUBLIC WHO WISH TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM MAY DO SO AT THE FOLLOWING LINK:**

<https://us02web.zoom.us/j/4861155997?pwd=V0V6SERBNVdGNDNPaE1ZdWp1N004UT09>

**Meeting ID: 486 115 5997**

**Passcode: MAGDALENA**

Mayor Richard Rumpf called the meeting to order at 5:02 p.m.

**PRESENT:** Mayor Richard Rumpf, Trustee James Nelson, Trustee Clark Brown, Kathy Stout–Attorney, Carleen Gomez–Deputy Clerk

**PARTICIPATING VIA ZOOM VIDEO CONFERENCE:** Trustee Donna Dawson, Trustee Harvan Conrad, Michael Steininger

**GUESTS:** Ramon Gutierrez, Karolyn Chavez, Virginia Galer, Nehemiah Peralta – Utility Worker, Sabrina Aragon – Assistant Clerk, Collier Nelson, Pat McCombs

Mayor Richard Rumpf led the gallery in reciting the Pledge of Allegiance.

**APPROVAL OF AGENDA:** Clark Brown motioned to approve the agenda. Jim Nelson seconded the motion. The motion carried unanimously.

**APPROVAL OF MINUTES:** Clark Brown motioned to approve the minutes of the June 13, 2022, meeting as presented. Donna Dawson seconded the motion. The motion carried unanimously.

**APPROVAL OF CASH BALANCE REPORT:** Donna Dawson motioned to approve the cash balance report. Harvan Conrad seconded the motion. The motion carried unanimously.

**APPROVAL OF BILLS:** Deputy Clerk Carleen Gomez stated that she had four additional bills. The first was to New Mexico Fire in the amount of \$1,120.00 for a Milwaukee Saw for the Fire Department. Mayor Rumpf stated the saw is to use in vehicle extractions. The second was to Central Regional Educational Cooperative in the amount of \$438.33 for the library’s internet. The third was to O’Reilly Auto Parts in the amount of \$20.39 for wiper blades for the Ford Explorer. The fourth was to Vexus Fiber in the amount of \$37.53 for long distance phone service.

Jim Nelson motioned to approve the bill list with the additions. Harvan Conrad seconded the motion. The motion carried unanimously.

**Bill List**

A-1 Quality Redi Mix	\$768.70	Mobile Communications America	\$477.98
Albuquerque Publishing Company	\$58.65	Provelocity LLC	\$1,171.00
Artesia Fire Equipment, Inc	\$9,677.00	Rak's Building Supply	\$25.25
City of Socorro	\$1,202.40	Socorro Electric Coop	\$3,933.15
Consultant Pharmacist of NM	\$431.50	The Radar Shop, Inc	\$210.00
Gumdrop Books	\$1,879.12		
Konica Minolta	\$374.83		
		<b>Total</b>	<b>\$20,209.18</b>

**MAYOR'S REPORT:** Mayor Rumpf stated that the New Mexico Finance Authority (NMFA) approved another Police vehicle loan but did not approve the loan application for the backhoe. He stated he will investigate the issue, and possibly resubmit.

**CLERK'S REPORT:** Deputy Clerk Carleen Gomez stated that there was nothing to report at this time.

**DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL OF RESOLUTION NO. 2022-10, POLICY FOR THE ACCEPTANCE OF DEBIT/CREDIT CARDS OR ELECTRONIC TRANSFER AS PAYMENT**

Mayor Rumpf stated this was required by the Tax and Revenue Department and is being managed by the Department of Finance and Administration (DFA). Donna Dawson asked if the policy needed to be submitted yearly. Michael Steininger stated that the requirement came about because of a public records request regarding the processing of credit/debit cards and how payments are received. He stated DFA is now required to keep a copy of the policies regarding how payment information is protected, along with copies of vendor contracts/agreements from credit card companies.

Donna Dawson thanked Michael Steininger and motioned to approve Resolution No. 2022-10, A Policy For The Acceptance of Debit/Credit Cards or Electronic Transfer as Payment. Harvan Conrad seconded the motion.

Mayor Rumpf requested a Roll Call Vote:

James Nelson – AYE

Donna Dawson – AYE

Clark Brown – AYE

Harvan Conrad – AYE

The motion carried unanimously.

**DISCUSSION & POSSIBLE DECISION REGARDING ACCEPTANCE OF BID FOR ADDITION TO MAGDALENA VOLUNTEER FIRE DEPARTMENT**

Mayor Rumpf stated that he submitted plans and requests for bids to three companies and only received one quote, from Larry Vigil. Donna Dawson asked what the building materials would be. Mayor Rumpf stated it would be a metal frame building with metal siding, that will be insulated and have heating. Donna Dawson asked for a copy of the architect's plans. Mayor Rumpf stated the plans were created by an architect and approved by an engineer, and that he would provide a copy for the Trustees.

Donna Dawson motioned to approve the bid as long as the materials and labor costs do not exceed \$60,000. Harvan Conrad seconded the motion.

Mayor Rumpf requested a roll call vote:

Clark Brown – AYE

Donna Dawson – AYE

James Nelson – AYE

Harvan Conrad – AYE

The motion carried unanimously.

**EXECUTIVE SESSION – THE FOLLOWING MATTERS WILL BE DISCUSSED IN CLOSED SESSION: MOTION & ROLL CALL VOTE TO GO INTO EXECUTIVE SESSION AND THAT, PURSUANT TO NEW MEXICO STATE STATUTES SECTION 10-15-1, ONLY THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION:**

**a. ASSISTANT CLERK**

Donna Dawson motioned to go into Executive Session at 5:19 p.m. Clark Brown seconded the motion.

Mayor Rumpf requested a roll call vote:

Harvan Conrad – AYE

Donna Dawson – AYE

Clark Brown – AYE

James Nelson – AYE

The motion carried unanimously.

At 5:32pm, Donna Dawson motioned to return to Regular Session and resume the regular meeting certifying that only the matters on the agenda were discussed and no decisions were made. Jim Nelson seconded the motion.

Mayor Rumpf requested a roll call vote:

Harvan Conrad – AYE

Donna Dawson – AYE

James Nelson – AYE

Clark Brown – AYE

The motion carried unanimously.

**DISCUSSION & POSSIBLE DECISION TO HIRE ASSISTANT CLERK**

Donna Dawson motioned to approve hiring Collier Nelson as the new Assistant Clerk. Harvan Conrad seconded the motion.

Mayor Rumpf requested a roll call vote:

Clark Brown – AYE

James Nelson – AYE

Harvan Conrad – AYE

Donna Dawson – AYE

The motion carried unanimously.

Mayor Rumpf invited Collier Nelson to speak. Collier thanked the Trustees and stated he was looking forward to working here and learning how to improve flow.

**PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT**

PUBLIC COMMENT MAY BE MADE IN PERSON OR VIA EMAIL (IF LESS THAN 3 MINUTES). EMAIL COMMENTS MAY BE MADE BY EMAILING COMMENTS TO: [clerk@villageofmagdalena.com](mailto:clerk@villageofmagdalena.com) and/or [mayor@villageofmagdalena.com](mailto:mayor@villageofmagdalena.com) THE DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS MONDAY, JUNE 27, 2022 AT 12:00 PM. EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES.

Ramon Gutierrez stated he would like the firework ban to be lifted considering the rain and that the Forest Service has opened the forest. Mayor Rumpf stated that the County voted to lift their ban already and suggested lifting the Village ban as well. The Board all expressed approval for lifting the ban. Attorney Kathy Stout asked if a Special Meeting was necessary to lift the ban; Mayor Rumpf stated he didn't think so and stated the ban would not be enforced.

Cindy Hollis handed out copies of her resume to the Trustees for consideration.

Donna Dawson shared that the Magdalena Old Timer's would be hosting a parade for Independence Day on Monday July 4<sup>th</sup> at 10am. She stated that line up would be at 9:30 am at the vacant lot next to the Post Office.

Jim Nelson and Karolyn Chavez discussed possible businesses considering purchasing the empty lot next to the Post Office.

**ADJOURNMENT:** Donna Dawson motioned to adjourn the meeting at 5:42 pm. Clark Brown seconded the motion. The motion carried unanimously.

Respectfully Submitted,

Carleen Gomez, CMC  
Deputy Clerk

Richard Rumpf  
Mayor

Minutes taken by:

Ivy Stover, Librarian

## Carleen Gomez

---

**From:** James Nelson  
**Sent:** Wednesday, July 6, 2022 11:22 AM  
**To:** Carleen Gomez  
**Subject:** RE: Department Reports Due

Eight EMS calls in June.

**From:** Carleen Gomez <cgomez@villageofmagdalena.com>  
**Sent:** Wednesday, July 06, 2022 8:15 AM  
**To:** Michael Zamora <marshal@villageofmagdalena.com>; MVFD Chief <magvfdchief@gmail.com>; Nehemiah Peralta <utilities@villageofmagdalena.com>; Ivy Stover <library@villageofmagdalena.com>; James Nelson <jcnelson@villageofmagdalena.com>  
**Subject:** Department Reports Due  
**Importance:** High

Good Morning!

Department Reports are due by this Friday, July 8, before noon. If you have already submitted your report please disregard this email. If you have any questions please let me know.

*Thank You,*

*Carleen Gomez, CMC*  
Deputy Clerk/Court Clerk  
Village of Magdalena  
Ph (575)854-2261  
[www.villageofmagdalena.com](http://www.villageofmagdalena.com)



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## Magdalena Marshal's Office

<b>Monthly Report</b>	<b>Month: JUNE</b>	<b>Year: 2022</b>
Marshal Zamora	ID#:Mag-1	
<b>Total Miles Driven:</b>		
<b>GENERAL CALLS:</b>	<b>AMOUNT</b>	<b>REVENUE</b>
TRAFFIC CITATIONS: <b>Village Ordinances</b>	5	316
TRAFFIC CITATIONS: <b>State Statutes</b>		
CRIMINAL CITATIONS		
ANIMAL CONTROL CITATIONS		
TRAFFIC ACCIDENTS		
D.W.I. ARRESTS		
FELONY ARRESTS		
MISDEMEANOR ARRESTS		
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS		
JUVENILE CASES		
DOMESTIC CASES		
CRIMINAL DAMAGE / PROPERTY		
<b>ASSISTANCE CALLS:</b>		
AMBULANCE/FIRE		
PUBLIC SERVICE	12	
NM STATE POLICE		
SHERIFF'S OFFICE		
NM FISH & GAME		
US BORDER PATROL		
US FOREST SERVICE		
<b>OTHER:</b>		
ALARM CALLS		
FINGERPRINTING		
Driving Tests		
Misc. Cases	20	
<b>TOTALS:</b>		316

**MAGDALENA MARSHAL DEPARTMENT**  
**MONTHLY VEHICLE EXPENDITURE REPORT**  
 For the month of : JUNE Year: 2022

License Number: \_\_\_\_\_  
 Make and Model: FORD EXP 2021

Report due in NO LATER THAN THE 10th OF THE MONTH

Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2								02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5								05 Interior Maintenance
6								06 Lubrication
7								07 Miscellaneous
8	751	927	176	17.65	90			09 Tire Purchase
9								10 Tire Repair 15
10								11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13								10
14								Invoice No.: _____ Amt.\$ _____
15								Date _____
16	927	1076	149	17.04	88			Invoice No.: _____ Amt.\$ _____
17								Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19								Code: _____ Date: _____
20								Invoice No.: _____ Amt.\$ _____
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23								Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$ _____
25								Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27								Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29								Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31								
Totals			325	34.69	178			

I certify that the above is correct to the best of my knowledge.

Signature: 

Title: MARSHAL



## Magdalena Marshal's Office

<b>Monthly Report</b>	<u>Month: JUNE</u>	<u>Year: 2022</u>
	ID# Mag 3	
<b>Total Miles Driven:</b>	735	
<b><u>GENERAL CALLS:</u></b>	<b><u>AMOUNT</u></b>	<b><u>REVENUE</u></b>
TRAFFIC CITATIONS: <b>Village Ordinances</b>	32	\$1,728
TRAFFIC CITATIONS: <b>State Statutes</b>	4	
CRIMINAL CITATIONS	0	
ANIMAL CONTROL CITATIONS	0	
TRAFFIC ACCIDENTS	1	
D.W.I. ARRESTS	0	
FELONY ARRESTS	1	
MISDEMEANOR ARRESTS	4	
12 HOUR HOLD ARREST	0	
CRIMINAL INVESTIGATIONS	0	
JUVENILE CASES	0	
DOMESTIC CASES	1	
CRIMINAL DAMAGE / PROPERTY	0	
<b><u>ASSISTANCE CALLS:</u></b>		
AMBULANCE/FIRE	2	
PUBLIC SERVICE		
NM STATE POLICE	1	
SHERIFF'S OFFICE	1	
NM GAME & FISH		
NM LIVESTOCK BOARD		
US BORDER PATROL		
US FOREST SERVICE		
<b><u>OTHER:</u></b>		
ALARM CALLS	1	FALSE
FINGERPRINTING		
Driving Tests	0	
Misc. Cases	5	PR
<b><u>TOTALS:</u></b>	53	\$1,728

**MAGDALENA MARSHAL DEPARTMENT**  
**MONTHLY VEHICLE EXPENDITURE REPORT**  
 For the month of : JUNE Year: 2022

License Number: \_ G97489  
 Make and Model: \_ Chev Silverado 2016

Report due in NO LATER THAN THE 10th OF THE MONTH								Maintenance Section
Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	
1								01 Chassis Maintenance
2								02 Electrical Maintenance
3		106843		16.1	77			03 Engine Maintenance
4								04 General Supplies
5								05 Interior Maintenance
6								06 Lubrication
7								07 Miscellaneous
8								09 Tire Purchase
9								10 Tire Repair
10	106843	107188	345	15.3	79			11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13								10
14								Invoice No.: _____ Amt.\$ _____
15								Date _____
16								Invoice No.: _____ Amt.\$ _____
17	107188	107353	165	15.8	81.74			Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19								Code: _____ Date: _____
20								Invoice No.: _____ Amt.\$ _____
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23	107353	107483	130	13.6	87.92			Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$ _____
25								Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27								Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29	107483	107623	140	15	\$72.82			Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31								
Totals			779	75.8	398.48			

I certify that the above is correct to the best of my knowledge.  
**Signature:**  **Title:** 

## Magdalena Marshal's Office

<b>Monthly Report</b>	<u>Month: june</u>	<u>Year: 2022</u>
	ID# Mag 3	
<b>Total Miles Driven:</b>	882	
<b><u>GENERAL CALLS:</u></b>	<b><u>AMOUNT</u></b>	<b><u>REVENUE</u></b>
TRAFFIC CITATIONS: <b>Village Ordinances</b>	24	\$1,282
TRAFFIC CITATIONS: <b>State Statutes</b>		
CRIMINAL CITATIONS		
ANIMAL CONTROL CITATIONS		
TRAFFIC ACCIDENTS		
D.W.I. ARRESTS		
FELONY ARRESTS	1	
MISDEMEANOR ARRESTS	2	
12 HOUR HOLD ARREST	2	
CRIMINAL INVESTIGATIONS		
JUVENILE CASES		
DOMESTIC CASES	1	
CRIMINAL DAMAGE / PROPERTY		
<b><u>ASSISTANCE CALLS:</u></b>		
AMBULANCE/FIRE	3	
PUBLIC SERVICE		
NM STATE POLICE		
SHERIFF'S OFFICE		
NM GAME & FISH		
NM LIVESTOCK BOARD		
US BORDER PATROL		
US FOREST SERVICE		
<b><u>OTHER:</u></b>		
ALARM CALLS	2	
FINGERPRINTING		
Driving Tests	2	
Misc. Cases	1	
<b><u>TOTALS:</u></b>	<b>37</b>	<b>\$1,282</b>

**MAGDALENA MARSHAL DEPARTMENT**  
**MONTHLY VEHICLE EXPENDITURE REPORT**  
 For the month of : june Year: 2022

License Number: \_ G-93067  
 Make and Model: \_ 2015 expediton

Report due in NO LATER THAN THE 10th OF THE MONTH								
Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2								02 Electrical Maintenance
3								03 Engine Maintenance
4	74738	74900	162	15.49	79			04 General Supplies
5								05 Interior Maintenance
6								06 Lubrication
7	74900	75079	179	14.31	73.01			07 Miscellaneous
8								09 Tire Purchase
9								10 Tire Repair
10								11 Wash and Wax
11								(Attach Copy of Invoices)
12	75079	75207	128	17.05	88.00			Invoice No.: _____ Amt.\$ _____
13								10
14								Invoice No.: _____ Amt.\$ _____
15								Date _____
16								Invoice No.: _____ Amt.\$ _____
17								Code: _____ Date: _____
18	75207	75324	117	11.24	58			Invoice No.: _____ Amt.\$ _____
19								Code: _____ Date: _____
20	75324	75447	123	11.63	60.00			Invoice No.: _____ Amt.\$ _____
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23								Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$ _____
25	75447	75650	173	14.49	72.01			Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27								Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29								Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31								
Totals			882	84.21	430.02			

I certify that the above is correct to the best of my knowledge.

Signature: *M. L. Smith*

Title: Mag 3

## Librarian's Report June 2022

<b>Days Open</b>	21 (123 hours)	<b># of Volunteers</b>	4
<b>Days Closed</b>	1 (Personal Leave)	<b>Volunteer Hours</b>	32
<b>Total Visitors</b>	401		
<b>Museum Visitors</b>	35	<b>New Library Cards</b>	4

### Events:

Number of Events:	12	Attendance:	149
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<b>Date:</b>		<b># of People:</b>
6/3	Craft & Story Time	5 Kids
6/3	Code Club	5 kids
6/4	Sign Up Pizza Party	6 kids + 6 adults
6/6	Natural History Museum	15 kids + 10 adults
6/10	Craft & Story Time	10 kids + 1 adult
6/10	Code Club	9 kids + 2 adults
6/11	Frontier Festival	~40 people came in the library
6/17	Craft & Story Time	10 kids + 2 adults
6/17	Code Club	6 kids + 1 adult
6/23	Book Club	5 adults
6/24	Craft & Story Time	8 kids
6/24	Code Club	6 kids + 2 adults

### Circulation

<b>PHYSICAL</b>		<b>DIGITAL</b>	
# of Books	112	# of eBooks	62
# of Books on CD	5	# of Online Audio	43
# of DVDs	39		
<b>Total Physical</b>	<b>156</b>	<b>Total Digital</b>	<b>105</b>
<b>Total Circulation</b>	261 (46 kid's items)		
ILL Processed	13 requested, 12 received, 10 returned		

### Computers/Wi-Fi

<b># Computer Sign ins</b>	15 + 31 code club
<b>Total Unique Wi-Fi Devices</b>	185
<b>Avg. # Wi-Fi Devices per day</b>	21
<b>Avg. Data Usage per Device</b>	6.29 GB

**Other:**

Code Club is going as normal. Summer Reading Program started and has about 20 kids signed up. I worked with Kid's Science Café to incorporate my weekly Craft & Story Time sessions into their schedule. Kids are dropped off at the library at 11 for crafts. At 12, some parents pick up their kids; everyone else is fed lunch by the Kid's Science Café. They do coding from 1-2pm like normal, then walk to Kid's Science Café for the rest of those activities. So far, this is going well. I'll put a full write up next month.

**Maintenance:**

- The front door was fixed so it opens better.
- The Utility guys came in June to fix the girls bathroom sink. I'm hoping to get them back out next week to repair the hole in the wall.
- A few of the boards have come loose on the deck railing. I let the utility guys know, so they'll come work on it soon.
- I would really like it if we can get the last two windows in the front room replaced before fall, definitely before winter. It's my understanding that we're waiting to paint until the windows are replaced.

**Respectfully Submitted,  
Ivy Stover,  
Library Director**