



**Empowerment Congress Central Area Neighborhood Development Council
Mark Ridley-Thomas Constituent Service Center**

Serving The Stakeholders of South Los Angeles in Chesterfield Square, Canterbury Knolls & Harvard Park
Certification Date March 23, 2013

Website: www.eccandc.org

Email: secretary@eccandc.org



Constituent Center Office 8475 S. Vermont Avenue Los Angeles, CA 90044 (323) 789-1449

- | | | |
|--|--|---|
| <ul style="list-style-type: none"> • Chair
Aaron M. Martin, II • Co-Chair
Destiny Drake • Secretary
Leonard. Delpit • Treasurer
Lorraine Curry | <p>Area Representatives</p> <ul style="list-style-type: none"> • Algie Lee, Area 1 • Robert D. Campbell, Area 1 • Charletta Butler, Area 2 • Jante Pruitt, Area 2 • Ellen Martin, Area 3 • James Hadley, Area 3 | <p>At-Large Representatives</p> <ul style="list-style-type: none"> • Vacant • Vacant • Vacant <p>Stakeholder Associate Representative</p> <ul style="list-style-type: none"> • Vacant <p>Youth Representative</p> <ul style="list-style-type: none"> • Breon Hollie |
|--|--|---|

Special Meeting for November 7, 2016 6:30pm-8:30pm

Greater Bethel Cathedral • Community Room
4831 S. Street, Los Angeles, CA 90062

1. Welcome and Call to Order led by (Chair)

[Start Time: 6:30pm – 6:35pm]

2. Pledge of Allegiance led by (Co-Chair)

[6:35pm-6:40pm]

3. Roll Call led by (Secretary)

Quorum Present? (Yes) or (No)

[6:40pm-6:45pm]

4. (Action Item) Special Meeting Minutes (Secretary)

a. Review & possible approval of Special Meeting Minutes dated November 03, 2016

Motion By? _____ 2nd By _____ Yes Votes: () No Votes: () Abstentions: ()

Motion Carries By Majority Vote? (Yes) or (No)

[6:45pm-6:50pm]

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5. Elected Officials Report

Congresswoman Karen Bass (37th Congressional District)
California State Assemblyman Sebastian Ridley-Thomas (54th District)
California State Assemblyman Reggie Sawyer (59th District)
County of Los Angeles, Supervisor Mark Ridley-Thomas (2nd District)
City Los Angeles, Mayor Eric Garcetti Office
City of Los Angeles, City Attorney Mike Feuer Office
City of Los Angeles, Councilman Marqueece Harris-Dawson Office (8th District)
LAPD, Los Angeles Police Department (Southwest and 77th)
LAUSD, Los Angeles Unified School Police Department
LAFD, Los Angeles Fire Department (Station No. 66)
City Departments & Bureaus, Boards & Commissions, City Council Committees
Certified Neighborhood Councils in Region 10

[6:50pm-7:00pm]

(New Business) Items No. 6,7,8,9,10

6. (Action Item) Christmas Banner Locations (Ellen Martin)

a. Discussion/Review & possible board approval to identify street pole locations our board can install Christmas Banners in the community.

Motion By? _____ 2nd By_____ Yes Votes: () No Votes: () Abstentions: ()

Motion Carries By Majority Vote? (Yes) or (No)

[7:00pm-7:05pm]

7. (Action Item) Funding Request (James Hadley)

a. Discussion/Review & possible board approval to provide some food products for the Veterans Day Breakfast event held on November 11, 2016. The funding request should not exceed \$150.

Motion By? _____ 2nd By_____ Yes Votes: () No Votes: () Abstentions: ()

Motion Carries By Majority Vote? (Yes) or (No)

[7:05pm-7:10pm]

8. (Action Item) Funding Request Catering Service By D’Nice

a. Discussion/Review & possible board approval to allow D’Nice Catering Service to cater food for the Regular Meeting on November 28, 2016 The funding request should not exceed \$250.

Motion By? _____ 2nd By_____ Yes Votes: () No Votes: () Abstentions: ()

Motion Carries By Majority Vote? (Yes) or (No)

[7:10pm-7:15pm]

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9. (Action Item) Teleconferencing Meeting (Destiny Drake)

a. Discussion/Review & possible board approval to allow our board to have a Teleconferencing Meeting under The Brown Act for Regular or Special Meetings.

b. Article VIII. MEETINGS (Page 16) All meetings, as defined by the Ralph M. Brown Act (California Government Code Section 54950.5 et seq.), shall be noticed and conducted in accordance with the Act, the Neighborhood Council Agenda Posting Policy, and all other applicable laws and governmental policy. Section 1: Meeting Time and Place All meetings shall be held within the Council boundaries at a location, date and time set by the Board. A calendar of regular meetings shall be established by the Board at its first regular meeting of each calendar year. A. Regular Meetings - Regular Council meetings shall be held at least once per quarter and may be held more frequently as determined by the Board. Prior to any action by the Board, there shall be a period of public comment. The Board shall determine the length and format of the period as appropriate. B. Special Meetings – The President or a majority of the Board shall be allowed to call a Special Council Meeting as needed. Motion By? _____ 2nd By _____ Yes Votes: () No Votes: () Abstentions: ()

Motion Carries By Majority Vote? (Yes) or (No)

[6:50pm-7:00pm]

10. (Presentations)

a. Introduction of Richard Cabada by Richard Cabada

[7:15pm-7:20pm]

(Old Business) Items No. 11, 12, 13, 14, 15, 16, 17, 18

Tabled from Regular Meeting Held on November 03, 2016

11. Presentations

a. Standing Rules Recommendations (Robert D. Campbell)

[7:15pm-7:20pm]

12. (Action Item/) Code of Civility (Co-Chair)

a. Discussion/Review & possible board action to approve Code of Civility dated November 3, 2016
Motion By? _____ 2nd By _____ Yes Votes: () No Votes: () Abstentions: ()

Motion Carries By Majority Vote? (Yes) or (No)

[7:20pm-7:25pm]

13. (Action Item) Desk Name Plates and Name Badges (Secretary)

a. Discussion/Review & possible board action to approve Desk Name Plates & Name Badges Proofs
Motion By? _____ 2nd By _____ Yes Votes: () No Votes: () Abstentions: ()

Motion Carries By Majority Vote? (Yes) or (No)

[7:25pm-7:30pm]

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14. (Action Item/) Letter of Support (Charletta Butler/Jante Pruitt)

a. Discussion/Review & possible board action to approve or disapprove issuing a letter of support to the owner of 4800 S. Arlington Avenue to give to the City Planning Commission

Motion By? _____ 2nd By _____ Yes Votes: () No Votes: () Abstentions: ()

Motion Carries By Majority Vote? (Yes) or (No)

[7:30pm-7:35pm]

15. (Action Item) At Large Representative (Robert Campbell)

a. Review & possible board action to approve or disapprove Richard Cabada as an At-Large Representative

Motion By? _____ 2nd By _____ Yes Votes: () No Votes: () Abstentions: ()

Motion Carries By Majority Vote? (Yes) or (No)

[7:35pm-7:40pm]

16. (Action Item) Funding Request (Robert Campbell)

a. Discussion/Review & possible board action to approve or disapprove to allow each Area Representatives to use up to \$2,500 of The Street Furniture Revenue Funds (Account No. 47L232) that was presented by former Los Angeles City Councilman Bernard Parks to the Los Angeles City Council March 25, 2015., to implement some Community Beautification Projects in each of their Areas (Area 1, Area2, Area3)

Motion By? _____ 2nd By _____ Yes Votes: () No Votes: () Abstentions: ()

Motion Carries By Majority Vote? (Yes) or (No)

[7:40pm-7:45pm]

17. (Action Item) Neighborhood Purpose Grant Funding Request (Treasure)

a. Discussion/Review & possible board action to approve or disapprove Neighborhood Purpose Grant Request received on October 18, 2016 from Jesse Ibarra of Neighborhood Housing Services of Los Angeles County

Motion By? _____ 2nd By _____ Yes Votes: () No Votes: () Abstentions: ()

Motion Carries By Majority Vote? (Yes) or (No)

[7:45pm-7:50pm]

18. (Action Item) Homeless Veterans Day Breakfast (James Hadley)

a. Discussion/Review & possible approval to support the breakfast event by having an outreach table setup at the event on November 11, 2016 The event will be located at St. Andrews Park.

Motion By? _____ 2nd By _____ Yes Votes: () No Votes: () Abstentions: ()

Motion Carries By Majority Vote? (Yes) or (No)

[7:50pm-7:55pm]

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19. Area Reports (Verbal)

- a.** Area 1 Representatives (Algie Lee and Robert D. Campbell)
 - b.** Area 2 Representatives (Charletta Butler and Jante Pruitt)
 - c.** Area 3 Representatives (Ellen Martin and James Hadley)
 - d.** Youth Representative (Breon Hollie)
- [7:55pm-8:00pm]**

20. Standing Committee Meeting Reports (Written)

- a.** Executive Committee (**Chair**, Co-Chair, Secretary, Treasure)
- b.** Budget & Finance Committee (**Treasure**, 2nd Signatory)
- c.** Bylaws Committee (**Robert Campbell**, Algie Lee, Destiny Drake)
- d.** Education Committee (**Leonard Delpit**, Ellen Martin, Breon Hollie)
- e.** Planning and Redevelopment (**Charletta Butler**, Jante Pruitt, Leonard Delpit)
- f.** Public Safety Committee (**James Hadley**, Charletta Butler, Algie Lee)
- g.** Workforce/Economic Development Committee (**Jante Pruitt**, Robert Campbell, Breon Hollie)
- h.** Transportation & Public Works Committee (**Breon Hollie**, Algie Lee, Robert Campbell)
- i.** Outreach Committee (**Ellen Martin**, Leonard Delpit, Lorraine Curry)
- j.** Planning & Events Committee (**Destiny Drake**, Lorraine Curry, Aaron Martin)

NOTE: All names in bold is the Chairperson of that committee!
[8:00pm-8:10pm]

21. Public Comments

Comment from the public on non-agenda items within the Board's subject matter jurisdiction.
[Total Time Limit is (2) minutes. Please fill out a speaker card if you would like].
[8:10pm-8:15pm]

22. Governing Board Comments e

Comments from the Board on subject matters within the Board's jurisdiction
Introduce new issues for consideration by the Board at its next meeting/request that the item be placed on the next meeting's agenda.
[8:15pm-8:20pm]

23. Chair Closing Comments

[8:20pm-8:25pm]

24. Adjournment

[End Time: 8:30pm]

Next Scheduled Regular Meeting will be on November 28, 2016.

Next Scheduled Special Meeting will be on January 5, 2017.

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The public is asked to complete a “Speaker Card” to address the Board on any Agenda item before the Board takes an action. Public comments are limited to two (2) minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this Agenda, when the Board considers that item. When the Board considers the Agenda, item entitled “Public Comments”, the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code §54957.5)

The ECCANDC holds its regular meetings on the fourth Monday of every month (except Holidays and otherwise noticed) and may also call any additional required Special Meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review John Muir Library, Southwest Police Station, Choice Market, Harvard Park, Good Fred’s Barbara Shop and on the ECCANDC website eccandc.org

The ECCANDC complies with Title II of the Americans with Disabilities Act and does not discriminate based on any disability. Upon request, the ECCANDC will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (323) 789-1449, or please send an email to the secretary that states the accommodations that you are requesting to secretary@eccandc.org

PROCESS FOR RECONSIDERATION: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a (Proposed) Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Board Member, who has previously voted on the prevailing side of the original action taken. If the motion for reconsideration is not made on the date the action was taken, then a Board Member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The shall follow the Brown Act.

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PROCESS FOR FILING A GRIEVANCE: Any grievance must be submitted to the Governing Board in writing. The Governing Board will acknowledge the grievance within ten (10) working days of receipt of the written grievance. The Governing Board will then schedule a meeting within forty-five (45) days to resolve the grievance. In the event the grievance cannot be resolved by the Governing Board; a mediator or arbitrator will be obtained for assistance. If the mediator or arbitrator is unable to resolve the issue, the griever may, within ten (10) days, appeal to DONE, who will make the final decision on the disposition of the grievance.

The Governing Board of the NDC will abide by all applicable provisions of the City's Governmental Ethics Ordinance, as set forth in the Los Angeles Municipal Code § 49.5.1.. The Governing Board will also abide by all applicable laws of the Federal, State & Local Government.

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Neighborhood Council Code of Civility

Collectively and individually, the members of the Board of Directors of the **Empowerment Congress Central Area Neighborhood Development Council** (Neighborhood Council) agree to abide by a Code of Civility to ensure that our Neighborhood Council's business is conducted in a respectful and courteous manner, and in a way, that will generate respect and credibility for our Neighborhood Council. The freedom to express one's views about public matters is a cornerstone of the democratic process. The **ECCANDC** (Neighborhood Council) welcomes the diverse views and opinions of our other board members and stakeholders as they relate to the issues before us. In order for these discussions to be meaningful and effective, we must treat others with respect and dignity.

By adoption of this motion, and by affixing our signatures to this document, we collectively and individually agree to abide by our Code of Civility to the best of our abilities.

1. I will conduct myself in a professional and civil manner always as a representative of the **ECCANDC** (Neighborhood Council), including treating each member of the board and members of the public with respect always.
2. Even in the face of disagreement or differences of opinion, I will demonstrate esteem and deference for my colleagues and the public. During Neighborhood Council meetings, functions, or events I will not engage in or threaten to engage in any verbal or physical attack on any other individual. I will not use language that is abusive, threatening, obscene, or slanderous, including using profanities, insults, or other disparaging remarks or gestures. I believe that derogatory language about an individual's ethnicity, race, sexuality, age, disability, or religion is not acceptable.
3. I will promote and enforce a safe meeting environment always. At moments when members of the public become disruptive and violate the rules of civility that we have pledged to follow, I will join my board members in demanding that the persons conduct themselves in a respectful and orderly manner even if I agree with the point of view that is being expressed.
4. I will commit to communicate my ideas and points of view clearly, and allow others to do the same without interruption. I pledge to truly listen to and hear other points of view. I will practice the art of being able to disagree without being disagreeable.
5. I will take responsibility for my own actions, and will work to fulfill my role and

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responsibilities as specified in the bylaws

6. I will commit to learn the applicable laws that govern Neighborhood Councils, including bylaws, standing rules, meeting procedures, the Brown Act, conflict of interest laws, city ordinances, and the City Charter, and will not knowingly violate any of them so that we can maintain a safe and effective environment for conducting business.
7. I will seek to present information truthfully, and will not knowingly misrepresent, mischaracterize, or misquote information received from others.
8. If I find myself representing my personal interests before my community's interests, I will publicly disclose the differences and recuse myself from voting on such matters, and I will ask for advice from the Office of the City Attorney whenever I have doubts.
9. I will commit to good faith efforts to resolve grievances that come before the board as specified in the bylaws.
10. Out of respect to my board members, the public, and the decision-makers who we are trying to influence, I will make the best possible effort to understand the issues before me.

Sign X _____

Date X _____

(Code of Civility Revised On November 3, 2016)

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Draft Minutes Posting Policy-2-16-17 Agenda Item 9

Whereas outreach is an important function of Neighborhood Councils, and

Whereas this Commission has emphasized the need for more effective outreach, and

Whereas this Commission believes that outreach included keeping Neighborhood Councils stakeholders aware of the Councils' activities regarding issues such as funding, Council Files and recommendations to City boards, agencies and commissions, and

Whereas the recordation of the Neighborhood Council's actions promotes transparency and is itself a form of outreach, and

Whereas the keeping of a record of the Neighborhood Council's action creates a written history that allows stakeholders and current and future board members to become aware of the Neighborhood Council's past actions,

Now, therefore, be it resolved that the Board of Neighborhood Commissioners establishes the following policy:

Neighborhood Councils shall keep minutes of all regular and special board meetings. Minutes of all regular board meetings shall be on the agenda of the following regular board meeting for approval by the board. Minutes of special board meetings shall be on the agenda of the next regular or special board meeting. Approved minutes of all board meetings shall be posted on the Neighborhood Council's website or, if a Neighborhood Council does not have a website, via a system made available to them by the Department of Neighborhood Empowerment (Department) -within 30 days of the regular or special meeting at which they are approved.

Prior to the approval of meeting minutes' draft minutes of any regular or special board meeting shall be posted on the Neighborhood Councils website or, if a Neighborhood Council does not have a website, via a system made available to them by the Department, when the agenda is posted.

Minutes shall contain at a minimum the following information:

1. the start time of the meeting;
 2. the roll call of the Neighborhood Council board members, noting the time of any members who arrive after the meeting is called to order or who leave before the adjournment of the meeting;
 3. the actions taken on any agenda items, including the board vote count of each board member by name, noting how they voted: for, against, abstain, recused, ineligible, or absent
- The minutes shall also note how the Neighborhood Council counts abstentions.

Any person who observes a violation of this policy should first notify the President and the Secretary of the Neighborhood Council requesting that the violation be corrected. If the violation is not corrected within 30 days, the person observing the violation should notify the Board of Neighborhood Commissioners at commission.teempowerla.org. Upon receiving the notification, the Commissioner or Commissioners whose region contains the offending Neighborhood Council will act to communicate to the Neighborhood Council the need to correct the violation. If the Neighborhood Council does not correct the violation within 30 days after notice from the Commissioner, then either the Commissioner or any other person may notify the Department the Department shall then retain temporary staff at the Neighborhood Council's cost to prepare and post minutes per this policy.

These requirements for the taking and posting of minutes shall be appended to and become a part of the bylaws of all current and future Neighborhood Councils.

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Library

John Muir 1005 W. 64th Street, Los Angeles, CA 90044 <http://www.lapl.org/branches/john-muir>

Parks

Chesterfield Square Park 1950 W. 54th St., Los Angeles, CA 90062

Jackie Tatum Harvard Recreation Center 1535 West 62nd St., Los Angeles, CA 90047

Schools

Barack Obama Global Preparation Academy

1700 W 46th St, Los Angeles, CA 90062

(323) 421-1700

<https://obamapreacademy-laUSD-ca.schoolloop.com/>

Western Avenue Elementary School

1724 W 53rd St, Los Angeles, CA 90062

(323) 295-3261

<http://westernavenue.sd161.org/>

Horace Mann Junior high School

7001 South Saint Andrews Place, Los Angeles, CA 90047

323) 541-1900

http://www.lausd.k12.ca.us/district_g/resources/mann_ms/

Fire Station

Fire Station 66 1909 W. Slauson Ave, Los Angeles, CA 90047 (213) 485-6266

<http://www.lafd.org/fire-stations/station-66>

Police Departments (LAPD)

LAPD Southwest Police Station 1546 West Martin Luther King Jr. Boulevard, Los Angeles, CA 90062 (213)-485-2582

http://www.lapdonline.org/southwest_community_police_station

LAPD 77th Police Station

7600 S. Broadway, Los Angeles, CA 90003 9213) 485-4164

LAUSD Police Department

125 N. Beaudry Ave., Los Angeles, CA 90012

Communications Center (Dispatch) & Watch Commander

(24 Hours): (213) 625-6631

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