

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY JANUARY 2, 2020 6:00 P.M.**

Mayor Lutz called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Kitzmiller, McCoy and Butler were present. Also present was the City Finance Officer. The City Attorney and City Administrator were absent.

Mayor Lutz led the Pledge of Allegiance.

Motion by Butler, second by Hirsch to approve the agenda for January 2, 2020. Motion carried

Motion by Butler, second by McCoy to approve the December 19, 2019 Minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by Kitzmiller, second by McCoy to approve the claims and hand checks in the amount of \$90,626.41, from December 20, 2019 through January 2, 2020 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	142.09
ALLEN, DON	Cell Phone/Uniform Allowance	450.00
AMBROSE, JONATHAN	Cell Phone Allowance	50.00
ANDERSON, DAN	Cell Phone Allowance	50.00
BUTLER, DAVE3	Cell Phone Allowance	50.00
DELTA DENTAL	Insurance Expense	498.60
DENR-CERTIFICATION	Annual Certification Fee	1,500.00
FIRST INTERSTATE BANK	LE Auto Expense	855.74
FIRST INTERSTATE BANK	Govt Building Expense	4,911.76
FORD MOTOR CREDIT	LE Auto Expense	1,479.21
GREENAPSIS	Govt Repairs	280.00
HARMON, LONNIE	Cell Phone Allowance	50.00
HEALTH POOL OF SD	Insurance Expense	8,531.74
HERMANSON EGGE ENGINEERING	Professional Services	1,520.00
HIRSCH, CLYDE	Cell Phone Allowance	50.00
JUSO, COLTON	Cell Phone/Uniform Allowance	450.00
KITZMILLER, MICHAEL	Cell Phone Allowance	50.00
LAKOTA CONTRACTING, INC	LE Uniform Expense	658.00
MBFS USA LLC	Street Auto Expense	3,068.32
PALMER, BRANDY	Cell Phone/Uniform Allowance	450.00
RAPID CITY FIRE DEPARTMENT	Ambulance Contract	28,756.97
RAPID CITY JOURNAL	Publishing Expense	363.29
REKK PROPERTIES	Street Building Expense	500.00
SDRS-SUPPLEMENTAL	Retirement Expense	420.00
STEPHANIE MCCOY	Cell Phone Allowance	50.00
TANNER FENENGA	Cell Phone Allowance	50.00
TAYLOR, JUSTIN	Cell Phone/Uniform Allowance	450.00
VAST	Govt Utilities	743.02
WELLS FARGO FINANCIAL	Street Auto Expense	1,079.30
Payroll:		
LE		14,016.36
FINANCE OFFICE		8,735.97
WWTP		3,181.33
COMMISSION		2,477.83
STREETS		3,587.71

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by Hirsch to approve utility billing adjustments of \$1,927.77 for the period of December 1, 2019- December 31, 2019.

MUNICIPAL ELECTION

Motion by Kitzmiller, second by Butler to approve and set the municipal election from April 14, 2020 at 7055 Leisure Lane, Summerset, SD.

NOTICE OF VACANY

Mayor Lutz spoke of two city commissioner seats available for a three-year term and one city mayor seat available for one-year. Current seats expire at the end of April and petitions can be dropped off at the City of Summerset from January 31, 2020 to February 28, 2020.

RESOLUTION 2020-01

CITY OF SUMMERSET

RESOLUTION 2020-01

A RESOLUTION SETTING THE SALARY AND WAGES FOR THE CITY OF SUMMERSET FOR 2020

BE IT RESOLVED by the Council of Commissioners of the City of Summerset, that the salaries and wages of City Officials and Employees for the year 2020 shall be as follows:

- Allen, Don/Police Chief/\$58,354.20/Annual Salary
- Ambrose, Jonathan/WWTP Supervisor/\$53,495.40/Annual Salary
- Anderson, Daniel-WWTP Operator/\$12.50 Per Hour
- Bewley, Dale/Planning & Zoning Board Member/\$75.00 Per Meeting
- Butler, David/City Commissioner/\$7,000 Annual Salary
- Christensen, Marcus/Planning & Zoning Board Member/\$75.00 per Meeting
- Fenenga, Tanner/Publics Works Manager/\$23.42 Per Hour
- Forbes, Nicolis/Reserve Police Officer/\$16.50 Per Hour
- Geigle Adam/ Reserve Police Officer/\$17.00 Per Hour
- Hagemann, Joshua/Code Enforcement Officer/\$16.00 Per Hour
- Harmon, Lonnie/City Administrator/\$54,075.00/Annual Salary
- Hirsch, Clyde/City Commissioner/\$7,000 Annual Salary
- Johnson, Scott/Reserve Police Officer/\$17.00 Per Hour
- Juso, Colton/Patrolman/\$19.00 Per Hour
- Kitzmiller, Michael/City Commissioner/\$7,000 Annual Salary
- Lutz, Bryce/Mayor/\$13,000 Annual Salary
- McCoy, Stephanie/City Commissioner/\$7,000 Annual Salary
- Moore, Jerry/Reserve Police Officer/\$16.50 Per Hour
- Muzio, Debbie/Finance Officer/\$ 53,943.37/Annual Salary
- Oldfield, Brody/Planning & Zoning Board Member/\$75.00 per Meeting
- Osten, Michael/Planning & Zoning Board Member/\$75.00 per Meeting
- Page, Benny/ Reserve Police Officer/\$16.50 Per Hour
- Palmer, Brandy/Patrolman/\$20.55 Per Hour
- Sealey, Candace/Municipal Clerk/\$ 18.15 Per Hour
- Taylor, Justin/Patrolman/\$22.80 Per Hour
- Twite, Jeffery/ Reserve Police Officer/\$16.50 Per Hour
- Walker, John/ Reserve Police Officer/\$17.00 Per Hour
- Wiest, Tracy/ Reserve Police Officer/\$16.50 Per Hour
- Wilson, Gregory/Planning & Zoning Board Member/\$75.00 Per Meeting

NOW THEREFORE, BE IT RESOLVED that the foregoing salaries and wages shall take effect on January 1, 2020.

BE IT RESOLVED this 2nd day of January 2020.

ATTEST:

Debbie Muzio
Finance Officer

Bryce Lutz
Mayor

Motion by Hirsch, second by Butler to approve Resolution 2020-01. A resolution approving of salary schedule for 2020. Roll call vote. All ayes.

OFFICIAL NEWSPAPER

Motion by Kitzmiller, second McCoy to approve the Rapid City Journal as the official newspaper for the City of Summerset for 2020.

RECOGNITION OF VOLUNTEERS

The City of Summerset recognizes the following volunteers in the Summerset Police Department:

- 1) Tracy Wiest
- 2) Mark Boddicker

SEWER FUNDS TRANSFER

Motion by Butler, second Kitzmiller to authorize the city finance officer to make four monthly transfers of \$12,500 each (January thru April) from the Sewer Fund to Debt Service Fund. The purpose of which is debt service on the USDA Sewer Bonds.

UNIFORM ALLOWANCE

Motion by Hirsch, second by Kitzmiller to approve the 2020 Annual Uniform Allowance Stipend for Law Enforcement Officers in the amount of \$800.00 to be paid in two installments of \$400.00 each on January 1 and July 1.

SUPPLEMENTAL ORDINANCE NO. 20.19.1

Motion by Kitzmiller, second by Butler to approve of Supplemental Ordinance No. 20.19.1. Roll call vote all ayes.

UPCOMING EVENTS

January 20, 2020-Admin Office closed for Martin Luther King Jr. Day

CITIZENS INPUT

None

Motion by Kitzmiller, second by Butler to enter executive session at 6:09 pm. Motion carried.

Motion by Butler, second by Hirsch to reconvene the regular meeting at 6:17 pm. Motion carried.

ADJOURNMENT

Motion for adjournment at 6:18 pm by Kitzmiller, second McCoy. Motion carried.

(SEAL)
ATTEST:

Debbie Muzio
Finance Officer

Bryce Lutz
Mayor