

At 7:02 PM Chairman Jeff Enders called the meeting to order, and the Pledge of Allegiance was recited. This meeting was held at the Waste Water Treatment Plant. Roll call was taken with the following members present Jeff Enders, Tim Neiter, Jeff Warfel, Carl Bahner and new Halifax Township member Dennis Malone. Jon Miller and Jeff Gonsar were not present. Solicitor Joe Kerwin, Engineer Logan Jury, Operators Jeff Grosser, Derek Grosser, Logan Stiely and Shane Schadel were also in attendance. Former HAWASA board member Ken Hoover and HARA representative were present.

### NEW MEMBER INTRODUCTION

Halifax Township appointed replacement Board member attended his first meeting. Introductions by each individual present was offered and a welcome to the Authority.

### BUSINESS FROM THE FLOOR

1. HARA Representative Emily Hoffman offered appreciation and gratitude for the continued support of the Halifax Community Pool. She requested a waiver of the water/sewer bill. The bill was not available at the meeting so it will be brought before the Board again at the next meeting.
2. Austin & Kayla Boyer via letter: Requested additional options, opportunities or suggestions for funding the SEP Tapping Fees. They do not qualify for traditional loan parameters due to the rent-to-own status vs traditional mortgage. The Board, Solicitor & Engineer had no additional information. The only suggestion that arose from the meeting is having the actual property owner apply for the funding/loan.
3. Recognized former Board member Kenneth Hoover for his 21 years of volunteer service to the HAWASA organization, representing Halifax Township. Offered gratitude, recognition and a statue with thank you card.

### SECRETARY'S REPORT

*Carl Bahner moved to approve the Secretary's report. Jeff Warfel seconded the motion; the motion was carried unanimously.*

### TREASURERS REPORT

*Tim Neiter moved to approve the Treasurer's report. Jeff Warfel seconded the motion: the motion was carried unanimously.*

### ENGINEER'S REPORT

*See HRG Engineer's Report at the end of the minutes.*

1. Sewer Extension Project-
  - a. PENNVEST Payment Request #21 for the Halifax Area Water and Sewer Authority's Sewer Extension Project is \$303150.28 of interest costs and construction costs.

*Carl Bahner moved to approve PV Request #21. Tim Neiter seconded the motion; the motion was carried unanimously.*

- b. Change Order Contract 2022-02, Change Order 3 presented for \$33,141.39. (From contingency funds)

*Tim Neiter moved to approve PV Request #21. Jeff Warfel seconded the motion; the motion was carried unanimously.*

- c. Update from Solicitor Kerwin and Engineer Jury regarding non-compliant property owners: some with possible exemptions, refusal without exemption consideration by others.

*Jeff Enders moved for HRG & Solicitor Kerwin's office to begin the notification process for non-compliant homeowners (without cause). Jeff Warfel seconded the motion; the motion was carried unanimously.*

- d. Substantial completion is targeted for May 2025 but will more likely be July 2025.
- e. Lateral work scheduled to restart week of 04/21/2025; Lawn restoration work scheduled to begin week of 04/28/2025. Chris from HRG will be reviewing each impacted property.

- f. 5<sup>th</sup> & Armstrong Street Water Project See HRG Engineer's Report
- g. No schedule as of yet- anticipate possibly early May
- 2. Halifax Commons:
  - a. No report, no activity
- 3. Rise Street Beverage
  - a. No report, no activity
- 4. Misc Items: Grant Funding Opportunities
  - a. CFA Grant for Baker's Pump Station Resolution 2025-01.

Jeff Warfel moved to approve Resolution 2025-01. Tim Neiter seconded the motion; the motion was carried unanimously.

- b. Lead/Copper Survey due. 2<sup>nd</sup> notice letters to go out for compliance requesting pictures, documentation and/or home inspection.

### **SOLICITOR REPORT**

- 1. Advised that Mr. Helm inquired on the SEP NTC letter invoicing for (2) EDU's. Property is known as a single-family home functioning as two living units. Property owner to prove otherwise for EDU reduction consideration.

### **CONSULTANT REPORT**

- 1. Observed Kline's price appears to have decreased significantly.

### **OPERATOR'S REPORT**

- Hauled junk out of storage shed
- Verified electric bills for Shelley (Hoovers)
- Fix two leaks on 225 by Bakers Archery
- Installed new water meter for Depen Park and Turn water on
- Klines hauled 11 loads of sludge and cleaned Digester #1
- Replace Soda Ash pump and Injector at Mtn.
- Installed Fire hose connection on Digester #1 for flushing of Diffusers
- Mowed grass, week wacked and sprayed at Sewer Plant
- Hydrants flushing Borough (Wed) 4/30 and Township (Thurs) 5/1

### **OLD BUSINESS**

- 1. Building renovations: Pending proposed drawing.
- 2. Kendall Communications, on behalf of Harmoni, land rent proposal for communication tower. The Board, Solicitor & Engineer discussed the topic at length including renewable clause, sublet potential, rent amounts, in case of emergency, natural groundwater resource. To seek additional information and a formal proposal for review by Solicitor Kerwin.

### **NEW BUSINESS**

- 1. Operator Derel Grosser presented a quote from Prescott for a Ground Mic. (To detect leaks.) Quote is \$4950.00.

Tim Neiter moved to approve the purchase of the ground mic. Dennis Malone seconded the motion; the motion was carried unanimously.

- 2. Savvy Citizen Alert System solicited to the Borough, shared with HAWASA. Opportunity for multi-jurisdictional notification system. Seeking additional information and to set up a meeting with Savvy and Jeff Enders, Tim Neiter & Secretary/Treasurer.
- 3. Utility Considerations HAWASA & Halifax Borough
  - a. There is not a water meter installed on what was formally HAWASA shed and now used by the Halifax Borough. Additionally, the PP&L electric bill was not switched over from HAWASA to Halifax Borough. Discussion of what to bill, if anything. Halifax Borough does not charge HAWASA for meeting room use.

*Tim Neiter moved to have a water meter installed at the shed, bill Halifax Borough and have the PP & L bill switched from HAWASA to Halifax Borough moving forward. Jeff Warfel seconded the motion; the motion was carried unanimously.*

#### **APPROVAL OF BILLS**

*Carl Bahner moved to approve payment of the bills as presented. Tim Neiter seconded the motion; the motion was carried unanimously.*

#### **ADJOURNMENT**

*Carl Bahner moved to adjourn the meeting at 8:30PM. Tim Neiter seconded; the motion was carried unanimously.*

#### **WWTP TOUR**

Lead Operator Derek Grosser along with Engineer Logan Jury, Operators Logan Steily, Shane Schadel, Consultant Jeff Grosser, Chairman Jeff Enders, Board Member Carl Bahner and Secretary/Treasurer toured the WWTP.

Respectfully Submitted,

Hoover Financial Services  
Secretary



Herbert, Rowland & Grubic, Inc.  
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Harrisburg, PA 17111  
717.564.1121  
www.hrg-inc.com

## ENGINEER'S REPORT

### HALIFAX AREA WATER AND SEWER AUTHORITY

Report Period: April 2025  
HRG Project Number: 001650.0425

April 15, 2025

### HALIFAX TOWNSHIP SEWER EXTENSION PROJECT

Construction activities associated with the Project include the following significant work items since last month's meeting:

#### Doli Construction (Contract 2022-01):

- Work has resumed the state ROW on Rt. 225 at the Roadcap station. Doli has completed gravity line installation from Roadcap Lane south towards Creek Road to the tie-in point from work stoppage in Fall 2024. Work is continuing north of Roadcap Lane in the area north of Matamoras Road and along Million Dollar Road.
- Doli anticipates a lateral crew will be mobilized the week of April 21, 2025 to begin installation of laterals on Powells Valley Road and 225.
- HRG and Doli met at the HRG office on April 9, 2025 to review key project items including installation of laterals on Powells Valley Road, directional drilling of service connections along SR 147, municipal paving restoration items, and various specific property issues to be addressed.
- Doil anticipates resuming lawn restoration beginning the week of April 28, 2025. HRG is coordinating with Doil on areas in need of attention.

Monthly Job Conferences for the Project have resumed. The date of the next Job Conference will be distributed to all parties when finalized.

#### PSI Contracts (2022-02 & 2022-03):

- PSI has is currently completing final grading and restoration at the Lenker Estates Pumping station. This includes construction of stormwater BMPs. Once this work is completed, PSI will progress to finalizing grading and site work at Roadcap Lane and Creek Road.
- Additional work on the pump stations will occur following the completion of the gravity sewer installation by Doli.
- HRG has addressed the grading challenges at Roadcap Lane and coordinated with PSI on a workplan to finalize the site grading.

Miscellaneous Project Items:

HRG is continuing to address various project related items, including:

- Property Owner Notice to Connect Letters
  - HRG continues to coordinate with Hoover Financial Services for notifying residents of connection requirements and issuing notice to connect letters. The first round of Notice to Connect letters were mailed on January 14, 2025.
- Installation of curb stops on Powells Valley Road
- Connection of Hornungs and Dollar General Properties
  - HRG continues to coordinate with Doli on completion the connection of these properties to the sanitary sewer system and installation of grinder pump stations as directed by the Authority.
- After discussions with the Authority, HRG has begun investigation on current capital charges for system use based on improvements associated with the sanitary sewer extension project.

PENNVEST Requisition No. 21:

HRG has assisted the Authority in preparing PENNVEST Requisition No. 21 for the project in the amount of \$303,150.28, which includes interest costs and contractor payment requests. The cost breakdown of the requisition amount is listed below.

• Contract No. 2022-01 (Doli)	\$ 271,488.38 (AFP #17)
• Interest Fees	\$ 3,802.16
• Engineering Fees	\$ 27,859.74

The Authority is asked to consider the following action items relative to the construction contracts:

**ACTION ITEMS:**

- 1) Authority approval of PENNVEST Requisition No. 21 in the amount of \$303,150.28
- 2) Consideration of CO. No. 3 for Contract 2022-02 in the amount of \$33,141.39



## **FIFTH & ARMSTRONG WATER MAIN REPLACEMENT PROJECT**

HRG conducted a Substantial Completion inspection on December 5<sup>th</sup>, 2024 with representatives from HAWASA and Mid-State Paving. Mid-state paving has completed all work associated with replacement of the mains along Fifth Street and Armstrong street and has reconnected all service lines. All pavement within Borough ROW has been repaired. Paving within PennDOT ROW will be completed in the spring along with vegetative restoration. HRG has prepared a punchlist of minor work items to be completed before Mid-State Paving demobilizes until spring.

### **Updates since previous Meeting:**

HRG has been in contact with Mid-State regarding resumption of work and is awaiting a construction schedule. HRG anticipates final restoration work will resume in May.

## **NEW LAND DEVELOPMENT PROJECTS**

### **Halifax Commons – Halifax Township**

**NO UPDATE. PREVIOUS REPORT:** HRG conducted fire hydrant testing on April 25, 2024 with the help of Authority staff. This information was provided to the Developer's Engineer for review.

HRG has been providing some additional assistance to the Developer's Engineer on operation of the water system and available pressure and has provided standard construction details for inclusion in their pending plan resubmission.

### **Rise Beverage – Halifax Township**

Light-Heigel & Associates submitted a Preliminary/Final LD plan to Halifax Township and the Authority on January 17, 2025. They have requested a letter verifying capacity within the system.

### **Updates since previous Meeting:**

No updates at this time.

## **MISCELLANEOUS SERVICES**

HRG continues to provide assistance on the following:

### **Lead and Copper Service Line Inventory:**

1. The Lead and Copper Service line Inventory was submitted to PA DEP by the October 16, 2024 deadline
2. HRG has been assisting Authority staff in posting notice to homes per requirements of the Inventory.

### **Grant Funding Opportunities:**

#### **1. CFA Small Water and Sewer Program**

- a. The Commonwealth Financing Authority (CFA) has opened up the 2025 grant year submissions. The Authority received funding from this program for the Fifth and Armstrong Water Main Replacement Project. Should the Authority wish to pursue an application for

this round of CFA funding, HRG can prepare project documentation and the application package.

- b. Applications are due on April 30, 2025
- c. Maximum grant request are \$500,000 with a 15% required match.
- d. At request of the Authority, HRG is preparing a grant application for improvements to the Bakers Water Booster Pumping Station.

**ACTION ITEMS:**

**1) Resolution to apply for PA Small Water and Sewer Program**

If you have any questions on any of the items contained in our Report or require further information, please do not hesitate to contact me.

Herbert, Rowland & Grubic, Inc.

*Logan M. Jury*

Logan M. Jury  
Project Engineer

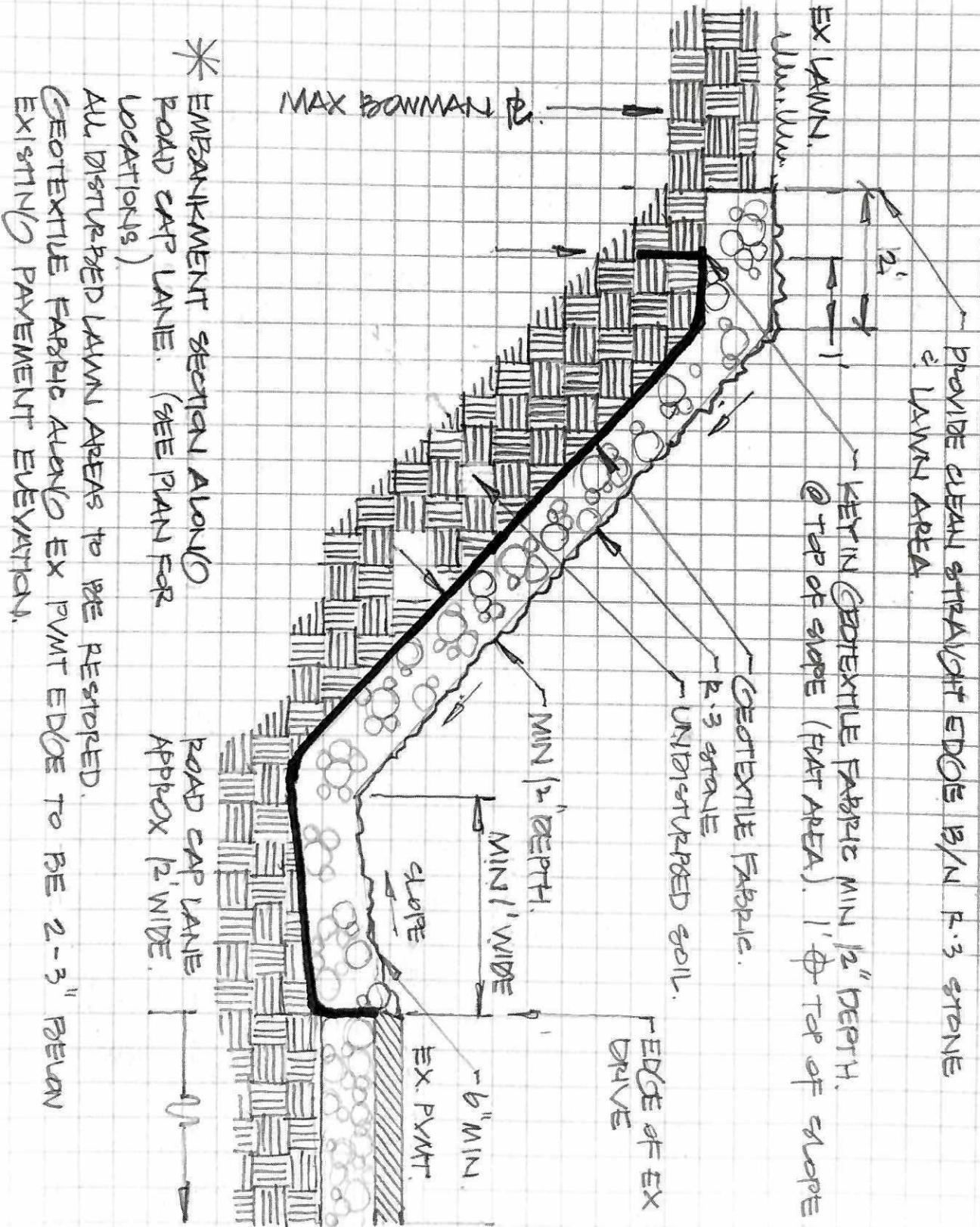
LMJ

Enclosures

- c:     Derek Grosser – Halifax Area Water & Sewer Authority (HAWASA)  
          Joseph Kerwin, Esq., Solicitor – Kerwin & Kerwin, LLP  
          Hoover Financial Services  
          HRG File







JOB 121550.0425 - HARTZ

SHEET NO.

OF

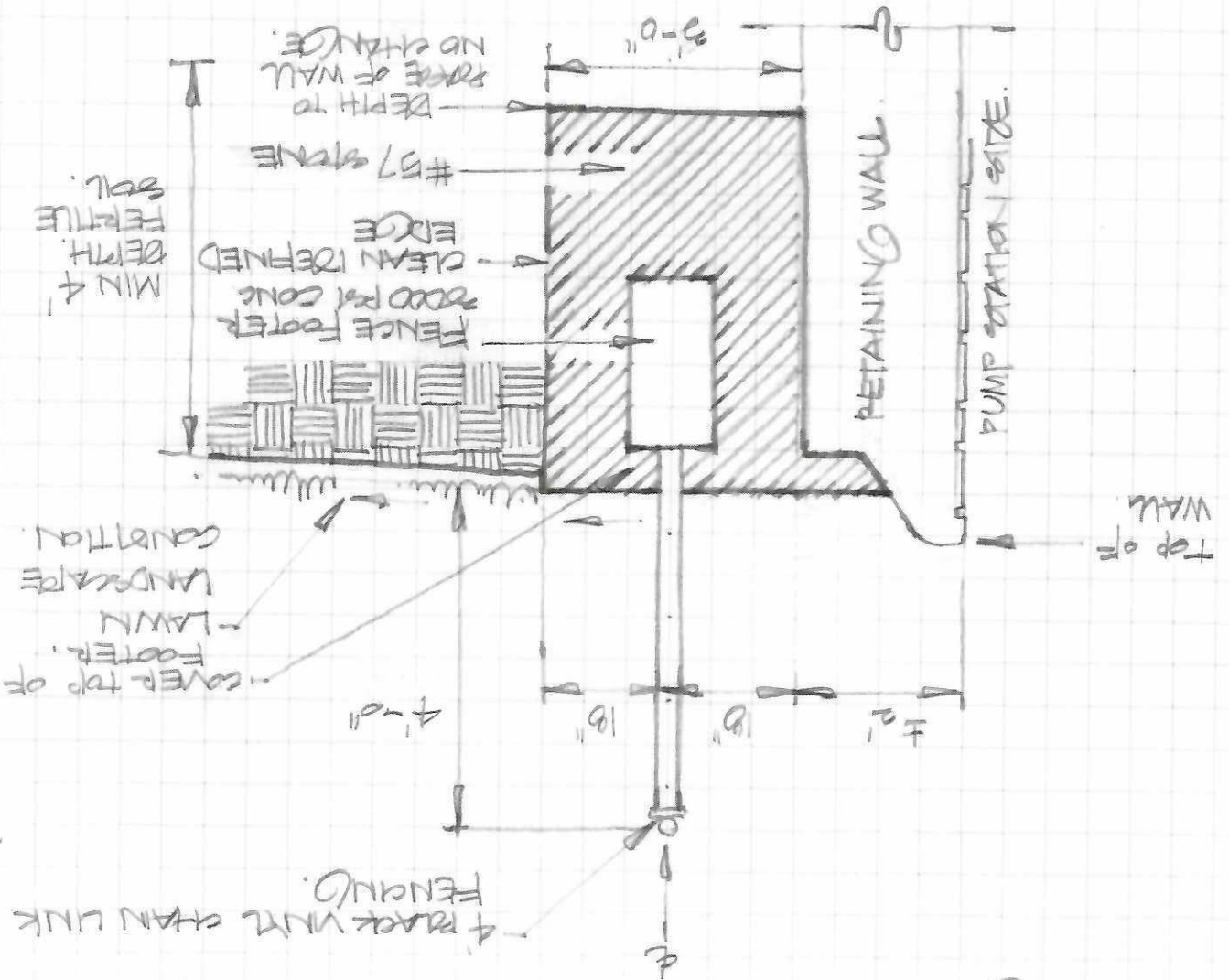
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DATE

SCALE Not to Scale

RETAINING WALL MODIFICATIONS. - MAX FREEMAN JR.



- 3' WIDE PERIMETER BAND #57 COARSE AGGREGATE AROUND TOP OF RETAINING WALL.
- FENCING - 4" HIGH BLACK VINYL FENCING TO BE INSTALLED IN THE 4' OF #57 STONE BAND
- OUT EDGE OF STONE BAND SHALL BE A STRAIGHT/CLEAN EDGE THAT INTERFACES WITH A LAWN OR LANDSCAPE CAUTION.
- ALL #57 STONE W/IN THE LAWN/ LANDSCAPE AREA SHALL BE EXCAVATED DOWN TO A MINIMUM DEPTH OF 4' CAPPED W/ GEOTEXTILE FABRIC. CONTRACTOR TO BACK FILL W/ ORGANIC ACCEPTABLE SOIL TO ALLOW FOR FUTURE LANDSCAPING.