**EAST RANGE WATER BOARD**

**Monthly Meeting Minutes**

**Wednesday, May 15, 2024 4:30 P.M.**

**City/Town Government Center**

***Appointed Board Members for City of Aurora:*** *Douglas Gregor, Chairman of the Board; David Skelton; Dennis Schubbe;*

***Appointed Board Members for the Town of White:*** *Jon Skelton, Vice Chairman of the Board; Clark Niemi;*

***Absent Board Members:***

***Others Present:*** *Lucas Heikkila (COA);**Jodi Knaus (TOW); Richard Hess (COA Councilor); Jim Gentilini (COA); Joshua Stier (Bolton-Menk); Jacob Crispo (Bolten-Menk); Craig Anttila, Jake Bernd;*

1. A board meeting was called to order by Chairman Gregor at 4:30 P.M.

2. Consent Agenda:

1. Approval of March 20, 2024 Regular Meeting Minutes

**MOVED BY DAVID SKELTON, SUPPORTED BY CLARK NIEMI APPROVING THE MINUTES FROM THE MARCH 20, 2024 MEETING. MOTION CARRIED**

1. Treasurer’s Report – Interim Financing: $148,192.34; Biwabik Fund: $72,132.56; Total: $220,324.90

**MOVED BY CLARK NIEMI, SUPPORTED BY DENNIS SCHUBBE APPROVING THE TREASURER’S REPORT. MOTION CARRIED**

1. Correspondence – None; Noted letter to Mayor Zins was sent;
2. Approval of Disbursements:
3. Bolton & Menk - $64,551.00 to be paid out of IRRR funds
4. Utility Systems of America - $676,312.22; paid out of EPA funds

**IT WAS MOVED BY DAVID SKELTON, SUPPORTED BY JON SKELTON APPROVING PAYMENT OF THE DISBURSEMENTS TO BOLTON & MENK AND UTILITY SYSTEMS OF AMERICA. MOTION CARRIED**

3. Legal matters – Updates including but not limited to:

* 1. Scenic Acres Land & Facility Title Clearance Status – Certificate of title issued 4/04/2024
	2. Creation of New Legal Entity Timeline & Guidance – Gregor & David Skelton have met with representative Norm Miranda from the Central Iron Range Sanitary Sewer District; looking at Red Rock for models and possibly reaching out to other entities;
	3. St. Louis County Lease Status – Township will also be approving on May 29, 2024

**IT WAS MOVED BY JON SKELTON, SUPPORTED BY DENNIS SCHUBBE AUTHORIZING APPROVAL OF THE AMENDMENT TO THE ST. LOUIS COUNTY LEASE AS PRESENTED BY FRYBERGER LAW. MOTION CARRIED**

1. Guests – None
2. Construction Management Updates – Bolton & Menk – May 2024 Status Report
	1. Funding Initiatives & Cumulative Accounting
3. Interim Financing Bond Payment due July 1, 2024 of $1,024,017.30. Heikkila updated the Board he has been working on the financing piece and is waiting for an update from the PFA; Gregor would like a chart showing how funds are being spent;
	1. Engineering Work – Josh & Jacob updated the Water Board on the status of Project and reviewed the schedule.
4. Change Order #1 Issued 4/25/24 for rates of pay; notice to proceed reissuance as of 4/29/24

**IT WAS MOVED BY DAVID SKELTON, SUPPORTED BY CLARK NIEMI AUTHORIZING CHANGE ORDER #1 AS PRESENTED BY BOLTON & MENK. MOTION CARRIED**

2.) Change Order #2 to revise watermain through Pineville & paving of roadway on Ryan Street -

Paving was removed from Carl Avenue and added to Ryan Street for entire width of roadway instead of half of the roadway as indicated in original plans; overall added cost to the Township is estimated at $30,000.00. However, there is a reduction in the overall cost of the Project because of the new route for where the watermain will be installed in Pineville resulting in less tree removal and reduced construction costs. The City of Aurora will be purchasing the extra pipe that was ordered for another Project. There are additional costs for the gate valves and discussion for curb and gutter needs to take place for the paving at the end of June. Change order #3 will be for Highway 135 (old) for removal of concrete. Magney will be mobilizing soon for the water plant. Bolton & Menk will be doing photography with drones during this Project.

**IT WAS MOVED BY DAVID SKELTON, SUPPORTED BY DOUG GREGOR APPROVING CHANGE ORDER #2 AS PRESENTED BY BOLTON & MENK AND TO TABLE THE TOWNSHIP’S FINANICAL OBLICATION AND PAYMENT TO THE WATER BOARD TO THE END OF THE PROJECT. MOTION CARRIED**

3.) USA Traffic Control Plan was received and placed on file.

4.) Project labor Agreement with Magney – will be signed in a couple of weeks

5.) Barr Engineering Sensitivity Analysis Quote – Bathymetry Data for embarrass pit elevation –

Meeting with Barr held 5/17/24 indicated it will be a month to complete study needed for the DNR to issue a permit; this reduces risk in the design and is like an insurance policy. Estimated cost is $15,000.00.

**IT WAS MOVED BY DENNIS SCHUBBE, SUPPORTED BY DAVID SKELTON AUTHORIZING BOLTON & MENK TO SUBCONTRACT WITH BARR ENGINEERING TO COMPLETE THE SENSITIVITY STUDY. MOTION CARRIED**

c. Permitting & other Pending Items –

1.) Appropriations Permit – DNR reviewed and made comments. Conservative model was done

 previously.

2.) Contingency Agreement – still pending

3.) Scenic Acres –USA proposed changes to install on west side of road on Highway 135

6. Community Outreach – August before Labor Day would be the best time for participation for ribbon cutting event

7. Other Business:

a.) St. James Pit & current water plant updates – not dewatering anymore

b.) City of Hoyt Lakes decision coming in July for water plans in the future

8.) Next Meeting Date: Wednesday, June 12, 2024 4:30 p.m.

9.) Adjournment

**MOVED BY CLARK NIEMI, SUPPORTED BY DENNIS SCHUBBE TO ADJOURN AT 6:01 PM. MOTION CARRIED**