



Thursday, November 10, 2022, at 5:00 pm
Location: Port of Arlington, 100 Port Island Rd

Join Zoom Meeting

<https://us02web.zoom.us/j/9537854875>

Meeting ID: 953 785 4875

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Regular Commission Meeting Agenda

Thursday, November 10, 2022

1. **Call Meeting to Order**
2. **Public Comment on Non-Agenda Items**
3. **Consent Agenda:**
 - 3.1 Approve Regular Meeting Minutes for October 13, 2022
 - 3.2 Approve October 2022 Accounts Payable and Financials
4. **Director Report**
 - 4.1 Strategic Business Plan
 - 4.2 Arlington Mesa
 - 4.3 Condon Grade School & Condon Industrial Site – Via Environmental Sentry
 - 4.4 Leases Termination – W.I. Construction & Paul Jayo - Arlington Towing
 - 4.5 Holiday Gifts
5. **President Report**
6. **Commissioner Reports**
7. **Executive Session (*Placeholder*) ORS 129.660(2)(e) – To conduct deliberations with persons designated by governing body to negotiate real property transactions.**
8. **Decision or deliberations on Real Estate Transactions (*Placeholder*).**
9. **Upcoming Meetings –**
 - Thursday, November 22, 2022 at 4 pm at Gronquist Building**
 - Thursday, December 8, 2022 at 5 pm – Regular Board Meeting.**
10. **Adjourn Meeting**

Environmental Sentry Corp Meeting – Thursday, November 10, 2022

Immediately following Port Commission Meeting

Action Item – Phase 1 Environmental Review for Condon Grade School property.

Regular Commission Meeting
MINUTES
5:00PM
Port Office, 100 Island Park Rd., Arlington, OR

1. **The Port of Arlington Commission meeting was called to order at 5:00pm by President Shannon.**
2. **Present:** President Leah Shannon; Commissioners: Gibb Wilkins, Kip Krebs, Kathryn Greiner (by zoom); Executive Director Jed Crowther, and Administrative Assistant Kayla Rayburn.
3. **Absent:** Vice President Ron Wilson
4. **Audience:**
5. **Public Comment:** None at this time
6. **Additions to the Agenda:** None at this time
7. **Consent Agenda:**

7.1 Approve Regular Meeting Minutes for September 8, 2022.

7.2 Approve September 2022 accounts Payable and Financials

Motion: Greiner moved, and Krebs Second the approval of the Regular Meeting Minutes for the September 8, 2022, and September 2022 Accounts Payable and Financials. Motions Carried.

8. Directors Report

8.1 RV Park Rules & Regulations

Resolution to adopt RV Park Rules & Regulations

With the abundance of occupants in the dry camp there are more regulations that need to be put in place and updated. Shannon asked a change to be made to order and cleanliness (#1) from 5' to 10'. Add no straw winterizing, must be manufactured for winterizing purposes.

Motion: Wilkins moved, and Krebs seconded to approve resolution 2022-153 with the amendments as discussed. Motion carried.

8.2 Arlington Mesa

Waiting for the company to give an official L.O.I. for the property. As Crowther sees news articles regarding the transaction, he will forward the messages to the commissions for informational purposes only. Shannon asked if there was any interest for the open building. There has been interest, but it depends on the potential deal. There have been some concerns brought to the board regarding the hanger building and how it is being used. After an in-person inspection, it is determined that the renter is out of compliance with the lease regarding use of the building and its grounds. As a board president Shannon feels they need to have a discussion with the tenant about the breach of lease agreement, and they think the Sheriff's department can do code enforcement for the city.

8.3 Conferences Report

Staff attended the OPFA conference in Newport. Crowther will be going to the Brownfield and Infrastructure conference in Bend, commissioner Greiner will also be attending the conference with the City of Condon.

8.4 Condon Grade School & Condon Industrial Site

There is a joint effort that the City of Condon and The Port of Arlington will do a joint venture with this project. Estimated cost for phase one would be \$35,000. The city would give the entire property to the Port, and then the city would lease back the Play shed(gym)/playground.

8.5 Performance Evaluation—Successful Completion of Probationary Period

President Shannon feels Jed Crowther has done a great job coming into an unstable environment and started restructuring it. There were several members who agreed with her statement and are happy with his performance thus far. The Board, as a whole, would like to do an official evaluation at the end of his first year.

Motion: Greiner moved, and Wilkins seconded Jed Crowther has had a successful completion of the 6-month probationary period. Motion carried.

He has a request to work from home one day a week and it could be flexible depending on the meetings and schedule each week. The Board felt this would be acceptable and would revisit the topic as a later time to see if it continued or not.

Motion: Greiner moved, and Krebs approve Jed to work from home one day a week. Motion Carried.

8.6 Hydrogen Hub Concept by Obsidian Renewables

They have developed a lot of support from several organizations around the area. Crowther wanted to know if the Port would also like to add their vote of support. This would not be a binding contract, just a voiced support. There was a general census that the Port of Arlington would submit a letter of support.

8.7 PCDC Board

Upcoming vacancy on the board. Next meeting on the 3rd Thursday in October at 2 pm. Several commissioners and Jed would try to attend meeting.

8.8 DOGAMI Permit

For the gravel quarry, that is in the ports name, and is the ports obligation. So, we will send in the paperwork/payment to update the permit and stay in compliance.

8.9 WI Construction- Gravel Quarry Lease

There was a letter and invoice sent to WI on September 15th, and there has been no contact thus far. The Port could terminate the lease for nonpayment early. The Board feels a second phone call and followed up with a letter stating there needs to be a decision made by October 31st, or the Port will move forward with terminating the lease.

8.10 Gronquist Rental Fees

There has been more interest in day use rentals of the rooms. There has been more public/community use at no cost. There are still utilities being paid and staff involvement for setup of the room. There would be more discussion and a decision at a later date when the commissioners discussed all the fees for the Port.

8.11 Strategic Plan

The go ahead from Business Oregon. The grant award would be 75% of the cost with a 25% match from the Port. It's approximated that a business our size would be about \$30,000 in cost. Crowther has reached out to several entities who could possibly do this.

9. President Report Nothing at this time.

10. Commissioner Report

Wilkins: nothing new at this time, he would just like to get the district rezoning done. Crowther did meet with Ellen Wagner and Chet Wilkins. Crowther will investigate the bylaws and resolutions to how it was set in the first place. Greiner suggested reaching out to SDAO about how to go about it. Krebs: Just working with the city of Arlington regarding the basketball court and it sounded like they were moving

forward with the project. Greiner: she is still getting a lot of pressure about the water to the airport in Condon. There is a COAR airport grant cycle that closes October 21st. requesting to take the \$17,000 out of the budget and see what it would take Anderson and Perry to do the engineering for it/what it would cost for the project.

11. Executive Session ORS 129.660(2)(e): none at this time.

12. Shannon Opened Executive Session ORS 129.660(2)(e) at

13. Shannon Adjourned Executive Session at

14. Next Meeting

Thursday November 10, at 5:00pm at the Port of Arlington.

15. Adjourn Meeting

President Shannon adjourned The Regular Commissions meeting at 6:24pm.

President Leah Shannon

Vice President Ron Wilson



DIRECTOR REPORT

November 4, 2022

4.1 Strategic Business Plan

Business Oregon approved financial support up to \$50,000, with 25% match by the Port required. We have narrowed down eligible and available firms; we hope to evaluate their proposals soon.

4.2 Arlington Mesa

To repeat, we continue communication with a non-disclosure company for the Arlington Mesa. Letters of interest are forthcoming. Potential review of offers would belong in Executive Session. I believe that this can become a monumental game-changer for Gilliam County.

4.3 Condon Grade School

To repeat, the City of Condon has performed admirable work to consider redevelopment options. The next step is environmental assessment and remediation, which may be a key role by the Port, through the Environmental Sentry Corporation, in order to utilize grant opportunities.

Karen Holmolac, State Brownfields Coordinator, explained this process, which would begin by Phase 1 Environmental Site Assessment, as due diligence prior to property transfer from the City. Our goal is to work together to partner resources, and to utilize brownfield grants effectively.

4.4 Leases

Input was received from: Jack Ingram - W.I. Construction and Paul Jayo – Arlington Towing. Discussion would belong in Executive Session.

4.5 Holiday Gifts

Historically, at Thanksgiving and Christmas, turkeys and/or hams were provided to employees, and a small cash bonus. This pattern is within budgeted amounts and gives a sincere thank you for work performed.

PORT OF ARLINGTON Check Detail October 2022

Trans #	Type	Date	Source Name	Account	Original Amount
13210	Liability Check	10/27/2022	QuickBooks Payrol...	1001 · Bank of E/O ...	-11,641.60
			QuickBooks Payroll ...	2111 · Direct Deposi...	11,641.60
TOTAL					11,641.60
13214	Liability Check	10/26/2022	Oregon Departmen...	1001 · Bank of E/O ...	-12.83
			Oregon Department ...	2100 · Payroll Liabili...	12.83
TOTAL					12.83
13211	Liability Check	10/31/2022	Fidelity Brokerage ...	1001 · Bank of E/O ...	-1,786.10
			Fidelity Brokerage S...	2100 · Payroll Liabili...	1,786.10
TOTAL					1,786.10
13212	Liability Check	10/31/2022	Oregon Departmen...	1001 · Bank of E/O ...	-1,031.00
			Oregon Department ...	2100 · Payroll Liabili...	1,031.00
TOTAL					1,031.00
13213	Liability Check	10/31/2022	United States Trea...	1001 · Bank of E/O ...	-3,335.30
			United States Treas...	2100 · Payroll Liabili...	1,058.00
			United States Treas...	2100 · Payroll Liabili...	922.82
			United States Treas...	2100 · Payroll Liabili...	922.82
			United States Treas...	2100 · Payroll Liabili...	215.83
			United States Treas...	2100 · Payroll Liabili...	215.83
TOTAL					3,335.30
13207	Paycheck	10/28/2022	Crowther, Jed N	1001 · Bank of E/O ...	0.00
			Crowther, Jed N	6560 · Payroll Expe...	5,797.37
			Crowther, Jed N	6560 · Payroll Expe...	505.95
			Crowther, Jed N	6560 · Payroll Expe...	780.01
			Crowther, Jed N	6560 · Payroll Expe...	500.00
			Crowther, Jed N	6560 · Payroll Expe...	910.00
			Crowther, Jed N	2100 · Payroll Liabili...	-910.00
			Crowther, Jed N	6560 · Payroll Expe...	2,162.97
			Crowther, Jed N	2100 · Payroll Liabili...	-2,162.97
			Crowther, Jed N	6560 · Payroll Expe...	188.33
			Crowther, Jed N	2100 · Payroll Liabili...	-188.33
			Crowther, Jed N	6560 · Payroll Expe...	3.89
			Crowther, Jed N	2100 · Payroll Liabili...	-3.89
			Crowther, Jed N	2100 · Payroll Liabili...	-7.58
			Crowther, Jed N	2100 · Payroll Liabili...	-617.00
			Crowther, Jed N	6560 · Payroll Expe...	470.17
			Crowther, Jed N	2100 · Payroll Liabili...	-470.17
			Crowther, Jed N	2100 · Payroll Liabili...	-470.17
			Crowther, Jed N	6560 · Payroll Expe...	109.96
			Crowther, Jed N	2100 · Payroll Liabili...	-109.96
			Crowther, Jed N	2100 · Payroll Liabili...	-109.96
			Crowther, Jed N	2100 · Payroll Liabili...	-531.00
			Crowther, Jed N	2111 · Direct Deposi...	-5,847.62
TOTAL					0.00
13208	Paycheck	10/28/2022	Metzker, James L	1001 · Bank of E/O ...	0.00

PORT OF ARLINGTON
Check Detail
October 2022

Trans #	Type	Date	Source Name	Account	Original Amount
			Metzker, James L	6560 · Payroll Expe...	3,607.20
			Metzker, James L	6560 · Payroll Expe...	64.80
			Metzker, James L	6560 · Payroll Expe...	440.64
			Metzker, James L	2100 · Payroll Liabili...	-440.64
			Metzker, James L	6560 · Payroll Expe...	1,081.48
			Metzker, James L	2100 · Payroll Liabili...	-1,081.48
			Metzker, James L	6560 · Payroll Expe...	75.56
			Metzker, James L	2100 · Payroll Liabili...	-75.56
			Metzker, James L	6560 · Payroll Expe...	4.68
			Metzker, James L	2100 · Payroll Liabili...	-4.68
			Metzker, James L	2100 · Payroll Liabili...	-3.67
			Metzker, James L	2100 · Payroll Liabili...	-294.00
			Metzker, James L	6560 · Payroll Expe...	227.66
			Metzker, James L	2100 · Payroll Liabili...	-227.66
			Metzker, James L	2100 · Payroll Liabili...	-227.66
			Metzker, James L	6560 · Payroll Expe...	53.25
			Metzker, James L	2100 · Payroll Liabili...	-53.25
			Metzker, James L	2100 · Payroll Liabili...	-53.25
			Metzker, James L	2100 · Payroll Liabili...	-256.00
			Metzker, James L	2111 · Direct Deposi...	-2,837.42
TOTAL					0.00
13209	Paycheck	10/28/2022	Rayburn, Kayla R	1001 · Bank of E/O ...	0.00
			Rayburn, Kayla R	6560 · Payroll Expe...	3,283.20
			Rayburn, Kayla R	6560 · Payroll Expe...	345.60
			Rayburn, Kayla R	6560 · Payroll Expe...	435.46
			Rayburn, Kayla R	2100 · Payroll Liabili...	-435.46
			Rayburn, Kayla R	6560 · Payroll Expe...	3,082.23
			Rayburn, Kayla R	2100 · Payroll Liabili...	-3,082.23
			Rayburn, Kayla R	6560 · Payroll Expe...	138.12
			Rayburn, Kayla R	2100 · Payroll Liabili...	-138.12
			Rayburn, Kayla R	6560 · Payroll Expe...	4.26
			Rayburn, Kayla R	2100 · Payroll Liabili...	-4.26
			Rayburn, Kayla R	2100 · Payroll Liabili...	-3.63
			Rayburn, Kayla R	2100 · Payroll Liabili...	-147.00
			Rayburn, Kayla R	6560 · Payroll Expe...	224.99
			Rayburn, Kayla R	2100 · Payroll Liabili...	-224.99
			Rayburn, Kayla R	2100 · Payroll Liabili...	-224.99
			Rayburn, Kayla R	6560 · Payroll Expe...	52.62
			Rayburn, Kayla R	2100 · Payroll Liabili...	-52.62
			Rayburn, Kayla R	2100 · Payroll Liabili...	-52.62
			Rayburn, Kayla R	2100 · Payroll Liabili...	-244.00
			Rayburn, Kayla R	2111 · Direct Deposi...	-2,956.56
TOTAL					0.00
13195	Bill Pmt -Check	10/21/2022	Arlington Hardware	1001 · Bank of E/O ...	-389.02
13187	Bill	10/13/2022	Arlington Hardware	6623 · Comfort Stati...	27.55
			Arlington Hardware	8522 · Office Suppli...	239.75
			Arlington Hardware	6627 · Park Mainten...	92.43
			Arlington Hardware	6112 · Office Suppli...	32.07
TOTAL					391.80
13196	Bill Pmt -Check	10/21/2022	Arlington T.V. Coop	1001 · Bank of E/O ...	-306.50
13182	Bill	10/13/2022	Arlington T.V. Coop	8527 · Telephone an...	64.00
			Arlington T.V. Coop	6117 · Telephone an...	112.50
			Arlington T.V. Coop	6324 · WIFI - RV	130.00
TOTAL					306.50

**PORT OF ARLINGTON
Check Detail
October 2022**

<u>Trans #</u>	<u>Type</u>	<u>Date</u>	<u>Source Name</u>	<u>Account</u>	<u>Original Amount</u>
13197	Bill Pmt -Check	10/21/2022	Bank of Eastern Or...	1001 · Bank of E/O ...	-293.41
13194	Bill	10/21/2022	Bank of Eastern Ore...	6112 · Office Suppli...	100.99
			Bank of Eastern Ore...	6620 · Materials & S...	32.20
			Bank of Eastern Ore...	6119 · Commissione...	19.25
			Bank of Eastern Ore...	6560 · Payroll Expe...	6.00
			Bank of Eastern Ore...	6115 · Dues, Subscr...	98.98
			Bank of Eastern Ore...	6623 · Comfort Stati...	75.79
TOTAL					<hr/> 333.21
13198	Bill Pmt -Check	10/21/2022	City of Arlington-Ut...	1001 · Bank of E/O ...	-1,618.01
13192	Bill	10/21/2022	City of Arlington-Utili...	6320 · Materials & S...	457.89
			City of Arlington-Utili...	6329 · Sewer	519.24
			City of Arlington-Utili...	6322 · Sanitation - RV	125.00
			City of Arlington-Utili...	8521 · Utilities	329.88
			City of Arlington-Utili...	6111 · Utilities	104.00
			City of Arlington-Utili...	6622 · Sanitation	82.00
TOTAL					<hr/> 1,618.01
13199	Bill Pmt -Check	10/21/2022	Department of Geo...	1001 · Bank of E/O ...	-1,260.00
13191	Bill	10/21/2022	Department of Geol...	6525 · Contractual S...	1,260.00
TOTAL					<hr/> 1,260.00
13200	Bill Pmt -Check	10/21/2022	Gilliam County Tax...	1001 · Bank of E/O ...	-1,012.00
13181	Bill	10/13/2022	Gilliam County Tax ...	8441 · Loan - Principal	809.60
			Gilliam County Tax ...	8442 · Loan - Interest	202.40
TOTAL					<hr/> 1,012.00
13201	Bill Pmt -Check	10/21/2022	Hughes Network S...	1001 · Bank of E/O ...	-94.98
13185	Bill	10/13/2022	Hughes Network Sy...	6117 · Telephone an...	94.98
TOTAL					<hr/> 94.98
13202	Bill Pmt -Check	10/21/2022	Loop Net	1001 · Bank of E/O ...	-79.00
13184	Bill	10/13/2022	Loop Net	8426 · Advertising &...	79.00
TOTAL					<hr/> 79.00
13203	Bill Pmt -Check	10/21/2022	Pacific Fire	1001 · Bank of E/O ...	-162.00
13186	Bill	10/13/2022	Pacific Fire	8531 · Alarm Monito...	162.00
TOTAL					<hr/> 162.00
13204	Bill Pmt -Check	10/21/2022	SDAO Consulting ...	1001 · Bank of E/O ...	-1,050.00
13188	Bill	10/13/2022	SDAO Consulting S...	6000 · Personal Ser...	1,050.00
TOTAL					<hr/> 1,050.00
13205	Bill Pmt -Check	10/21/2022	SDIS	1001 · Bank of E/O ...	-7,658.59
13183	Bill	10/13/2022	SDIS	6015 · Employee Be...	3,249.60

PORT OF ARLINGTON
Check Detail
October 2022

<u>Trans #</u>	<u>Type</u>	<u>Date</u>	<u>Source Name</u>	<u>Account</u>	<u>Original Amount</u>
			SDIS	6015 · Employee Be...	1,159.39
			SDIS	6015 · Employee Be...	3,249.60
TOTAL					7,658.59
13206	Bill Pmt -Check	10/21/2022	VanKoten & Cleave...	1001 · Bank of E/O ...	-280.00
13193	Bill	10/21/2022	VanKoten & Cleavel...	6113 · Legal Fees	280.00
TOTAL					280.00

PORT OF ARLINGTON
Profit & Loss Detail
 October 2022

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Ordinary Income/Expense								
Income								
5200 · Gronquist Resources								
5213 · Office Space #4								
Invoice	10/01/2022	16620	Gilliam County Court	October Offic...		1200 · Account...	900.00	900.00
Invoice	10/01/2022	16620	Gilliam County Court	October utilities		1200 · Account...	125.00	1,025.00
Total 5213 · Office Space #4							1,025.00	1,025.00
5204 · Colimbia Room Rental								
Deposit	10/28/2022	2658	River's Edge Deli & ...	Columbia roo...		1001 · Bank of ...	200.00	200.00
Total 5204 · Colimbia Room Rental							200.00	200.00
5203 · Shannon Lease								
Deposit	10/28/2022	2656	River's Edge Deli & ...	Shannon Lea...		1001 · Bank of ...	2,000.00	2,000.00
Deposit	10/28/2022	2657	River's Edge Deli & ...	Shannon Elec...		1001 · Bank of ...	250.00	2,250.00
Total 5203 · Shannon Lease							2,250.00	2,250.00
Total 5200 · Gronquist Resources							3,475.00	3,475.00
GENERAL FUND RESOURCES								
4210 · Marina Revenue								
Deposit	10/07/2022		Carl Morasch	Carl Moarsh, ...		1001 · Bank of ...	60.00	60.00
Deposit	10/07/2022	369	Ed Stanton	Ed Stanton, M...		1001 · Bank of ...	135.00	195.00
Deposit	10/28/2022	4597	Marina	jerry Hanan, ...		1001 · Bank of ...	180.00	375.00
Total 4210 · Marina Revenue							375.00	375.00
4211 · RV Park Revenues								
4211-6 · shower Donation								
Deposit	10/07/2022		Island Park (Restroo...	Shower donati...		1001 · Bank of ...	2.00	2.00
Deposit	10/07/2022		Island Park (Restroo...	Shower donati...		1001 · Bank of ...	0.83	2.83
Deposit	10/20/2022		Island Park (Restroo...	Shower Donat...		1001 · Bank of ...	5.00	7.83
Total 4211-6 · shower Donation							7.83	7.83
4211-1 · RV Park Monthly Rent								
Deposit	10/07/2022		RV Park	Marcus Cush...		1001 · Bank of ...	525.00	525.00
Deposit	10/07/2022	141	RV Park	Dillon Davids...		1001 · Bank of ...	1,050.00	1,575.00
Deposit	10/07/2022		RV Park	Gary Wagner...		1001 · Bank of ...	525.00	2,100.00
Deposit	10/20/2022	1254	RV Park	Brett Weber, ...		1001 · Bank of ...	525.00	2,625.00
Deposit	10/28/2022		RV Park	Doug Ayers, ...		1001 · Bank of ...	70.00	2,695.00
Total 4211-1 · RV Park Monthly Rent							2,695.00	2,695.00
4211-2 · RV Park Weekly Rent								
Deposit	10/28/2022		RV Park	Jorge Vazque...		1001 · Bank of ...	160.00	160.00
Deposit	10/28/2022		RV Park	Jorge Varque...		1001 · Bank of ...	160.00	320.00

**PORT OF ARLINGTON
Profit & Loss Detail
October 2022**

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Total 4211-2 · RV Park Weekly Rent								
4211-3 · RV Park Daily Rent								
Deposit	10/07/2022	1643	RV Park	Steve Giusti, ...		1001 · Bank of ...		320.00
Deposit	10/07/2022	1269	RV Park	Victoria McCl...		1001 · Bank of ...	35.00	35.00
Deposit	10/20/2022	1399	RV Park	Debbie Rowa...		1001 · Bank of ...	35.00	70.00
Deposit	10/20/2022		RV Park	Juan Lopez, ...		1001 · Bank of ...	35.00	105.00
Deposit	10/20/2022	9298	RV Park	Margaret WVa...		1001 · Bank of ...	70.00	175.00
Deposit	10/20/2022	1002	RV Park	Juanita Parke...		1001 · Bank of ...	35.00	210.00
Deposit	10/28/2022	3371	RV Park	William Hoove...		1001 · Bank of ...	35.00	245.00
Deposit	10/28/2022	7421	RV Park	Doug McMast...		1001 · Bank of ...	70.00	280.00
Deposit	10/28/2022		RV Park	Lily Stewart, ...		1001 · Bank of ...	35.00	350.00
Deposit	10/28/2022		RV Park	Marvin B, RV#2		1001 · Bank of ...	35.00	385.00
Deposit	10/28/2022		RV Park	Baker, RV #3		1001 · Bank of ...	35.00	420.00
Deposit	10/28/2022	3163	RV Park	Laura Smith, ...		1001 · Bank of ...	70.00	455.00
Deposit	10/28/2022		RV Park	M, RV #2		1001 · Bank of ...	35.00	525.00
Total 4211-3 · RV Park Daily Rent							560.00	560.00
4211-4 · RV Park Dry Camp								
Deposit	10/07/2022		RV Park	Richard Reed...		1001 · Bank of ...	10.00	10.00
Deposit	10/07/2022		RV Park	Julie Walsh, ...		1001 · Bank of ...	10.00	20.00
Deposit	10/07/2022		RV Park	Bryan Hill, Dry		1001 · Bank of ...	10.00	30.00
Deposit	10/07/2022		RV Park	richner, Dry		1001 · Bank of ...	10.00	40.00
Deposit	10/07/2022	1042	RV Park	Drew Lampe, ...		1001 · Bank of ...	300.00	340.00
Deposit	10/07/2022		RV Park	Jeremiah Rog...		1001 · Bank of ...	20.00	360.00
Deposit	10/07/2022		RV Park	Dry Camp		1001 · Bank of ...	10.00	370.00
Deposit	10/07/2022		RV Park	Jacob Pottrat...		1001 · Bank of ...	20.00	390.00
Deposit	10/07/2022		RV Park	Trevor Goodw...		1001 · Bank of ...	20.00	410.00
Deposit	10/07/2022		RV Park	Rick Reed, Dr...		1001 · Bank of ...	60.00	470.00
Deposit	10/07/2022		RV Park	Jacob P, Dry ...		1001 · Bank of ...	20.00	490.00
Deposit	10/07/2022		RV Park	Pat Stephens...		1001 · Bank of ...	10.00	500.00
Deposit	10/07/2022		RV Park	Trevor Goodw...		1001 · Bank of ...	20.00	520.00
Deposit	10/07/2022		RV Park	David B, Dry ...		1001 · Bank of ...	10.00	530.00
Deposit	10/20/2022	2021	RV Park	Brenda Wood...		1001 · Bank of ...	10.00	540.00
Deposit	10/20/2022		RV Park	Dry Camp		1001 · Bank of ...	10.00	550.00
Deposit	10/20/2022		RV Park	Doug Ayers, ...		1001 · Bank of ...	60.00	610.00
Deposit	10/20/2022		RV Park	Tim Dillon, Dr...		1001 · Bank of ...	10.00	620.00
Deposit	10/20/2022		RV Park	Rick Reed, Dr...		1001 · Bank of ...	50.00	670.00
Deposit	10/20/2022		RV Park	Dry Camp		1001 · Bank of ...	20.00	690.00
Deposit	10/20/2022	1211	RV Park	Traci Sparks, ...		1001 · Bank of ...	10.00	700.00
Deposit	10/20/2022		RV Park	Ethan Eastma...		1001 · Bank of ...	20.00	720.00
Deposit	10/20/2022		RV Park	Pat Stephens...		1001 · Bank of ...	10.00	730.00
Deposit	10/20/2022		RV Park	Camp Freedo...		1001 · Bank of ...	200.00	930.00
Deposit	10/20/2022		RV Park	Webb, Dry Ca...		1001 · Bank of ...	10.00	940.00
Deposit	10/20/2022		RV Park	Trevor Goodw...		1001 · Bank of ...	20.00	960.00
Deposit	10/20/2022		RV Park	Jacob P, Dry ...		1001 · Bank of ...	10.00	970.00
Deposit	10/20/2022		RV Park	Pat Stephens...		1001 · Bank of ...	20.00	990.00
Deposit	10/20/2022		RV Park	Pat Stephens...		1001 · Bank of ...	20.00	1,010.00

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Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Deposit	10/20/2022		RV Park	Phil, Dry Camp		1001 · Bank of ...	10.00	1,020.00
Deposit	10/20/2022		RV Park	Combs, Dry C...		1001 · Bank of ...	10.00	1,030.00
Deposit	10/20/2022		RV Park	dry camp		1001 · Bank of ...	200.00	1,230.00
Deposit	10/20/2022		RV Park	Jeremiah Rog...		1001 · Bank of ...	40.00	1,270.00
Deposit	10/28/2022		RV Park	Rick Reed, Dr...		1001 · Bank of ...	60.00	1,330.00
Deposit	10/28/2022		RV Park	Dry Camp		1001 · Bank of ...	20.00	1,350.00
Deposit	10/28/2022		RV Park	Lisk, Dry Camp		1001 · Bank of ...	10.00	1,360.00
Deposit	10/28/2022		RV Park	Tom Allen, D...		1001 · Bank of ...	10.00	1,370.00
Deposit	10/28/2022		RV Park	Greg Schultz, ...		1001 · Bank of ...	10.00	1,380.00
Deposit	10/28/2022		RV Park	Lisk, Dry Camp		1001 · Bank of ...	10.00	1,390.00
Deposit	10/28/2022		RV Park	Rogers, Dry C...		1001 · Bank of ...	100.00	1,490.00
Deposit	10/28/2022		RV Park	Heath, Dry Ca...		1001 · Bank of ...	100.00	1,590.00
Deposit	10/28/2022		RV Park	Jan Abel, Dry ...		1001 · Bank of ...	10.00	1,600.00
Deposit	10/28/2022		RV Park	M Stockton, D...		1001 · Bank of ...	10.00	1,610.00
Deposit	10/28/2022		RV Park	Jacob, Dry Ca...		1001 · Bank of ...	10.00	1,620.00
Deposit	10/28/2022		RV Park	Trevor Goodw...		1001 · Bank of ...	20.00	1,640.00
Deposit	10/28/2022		RV Park	Dry Camp		1001 · Bank of ...	20.00	1,660.00
Deposit	10/28/2022		RV Park	USMC, Dry c...		1001 · Bank of ...	10.00	1,670.00
Deposit	10/28/2022		RV Park	Randy Wortm...		1001 · Bank of ...	50.00	1,720.00
Deposit	10/28/2022		RV Park	Mike Kelly, Dr...		1001 · Bank of ...	60.00	1,780.00
Deposit	10/28/2022		RV Park	Pablo P., Dry ...		1001 · Bank of ...	20.00	1,800.00
Deposit	10/28/2022		RV Park	Olson, Dry Ca...		1001 · Bank of ...	10.00	1,810.00
Deposit	10/28/2022		RV Park	Pat Stephens,...		1001 · Bank of ...	20.00	1,830.00
Deposit	10/28/2022		RV Park	Greg Olson, ...		1001 · Bank of ...	10.00	1,840.00
Deposit	10/28/2022	2181	RV Park	Doug DeGeer...		1001 · Bank of ...	30.00	1,870.00
Deposit	10/28/2022		RV Park	Amanda Carp...		1001 · Bank of ...	10.00	1,880.00
Deposit	10/28/2022		RV Park	Nat Pearson, ...		1001 · Bank of ...	10.00	1,890.00
Deposit	10/28/2022		RV Park	Olson, Dry Ca...		1001 · Bank of ...	10.00	1,900.00
Deposit	10/28/2022		RV Park	Jan Abel, Dry ...		1001 · Bank of ...	10.00	1,910.00
Deposit	10/28/2022		RV Park	Darlene Jenki...		1001 · Bank of ...	10.00	1,920.00
Deposit	10/28/2022		RV Park	Jennifer Hans...		1001 · Bank of ...	10.00	1,930.00
Total 4211-4 · RV Park Dry Camp							1,930.00	1,930.00
Total 4211 · RV Park Revenues							5,512.83	5,512.83
4213 · Marina Fuel Revenue								
Deposit	10/28/2022	1426	Marina	Susan Eoff, M...		1001 · Bank of ...	660.00	660.00
Total 4213 · Marina Fuel Revenue							660.00	660.00
Total GENERAL FUND RESOURCES							6,547.83	6,547.83
5000 · ECONOMIC DEVELOP FUND RESOURCES								
5034 · Taxes Collected for Triple Net								
Deposit	10/28/2022	542	Arlington Towing	Arlington Towi...		1001 · Bank of ...	106.00	106.00
Total 5034 · Taxes Collected for Triple Net							106.00	106.00
5032 · Building Lease 11-004								

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Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	10/28/2022	542	Arlington Towing	Arlington Towi...		1001 · Bank of ...	1,500.00	1,500.00
Total 5032 · Building Lease 11-004								
Total 5000 · ECONOMIC DEVELOP FUND RESOURCES								
Total Income								
11,628.83								
Expense								
8500 · Gronquist Fund Expenses								
Materials and Services								
8531 · Alarm Monitoring								
Bill	10/13/2022		Pacific Fire	Fire Alarm Mo...		2000 · Account...	162.00	162.00
Total 8531 · Alarm Monitoring								
85230 · Building Maintenance								
Bill	10/31/2022		Vanport	fire suppressi...		2000 · Account...	743.23	743.23
Total 85230 · Building Maintenance								
8527 · Telephone and Internet								
Bill	10/13/2022		Arlington T.V. Coop	Gronquist Bldg		2000 · Account...	64.00	64.00
Total 8527 · Telephone and Internet								
8522 · Office Supplies and Equipment								
Bill	10/13/2022		Arlington Hardware	building suppli...		2000 · Account...	239.75	239.75
Total 8522 · Office Supplies and Equipment								
8521 · Utilities								
Bill	10/21/2022		City of Arlington-Utli...	Gronquist utili...		2000 · Account...	329.88	329.88
Total 8521 · Utilities								
Total Materials and Services								
329.88								
Total 8500 · Gronquist Fund Expenses								
1,538.86								
6560 · Payroll Expenses								
Bill	10/21/2022		Bank of Eastern Ore...	payroll		2000 · Account...	6.00	6.00
Paycheck	10/28/2022	DD1207	Crowther, Jed N	Direct Deposit		1001 · Bank of ...	5,797.37	5,803.37
Paycheck	10/28/2022	DD1207	Crowther, Jed N	Direct Deposit		1001 · Bank of ...	505.95	6,309.32
Paycheck	10/28/2022	DD1207	Crowther, Jed N	Direct Deposit		1001 · Bank of ...	780.01	7,089.33
Paycheck	10/28/2022	DD1207	Crowther, Jed N	Direct Deposit		1001 · Bank of ...	500.00	7,589.33
Paycheck	10/28/2022	DD1207	Crowther, Jed N	Direct Deposit		1001 · Bank of ...	0.00	7,589.33
Paycheck	10/28/2022	DD1207	Crowther, Jed N	Direct Deposit		1001 · Bank of ...	910.00	8,499.33
Paycheck	10/28/2022	DD1207	Crowther, Jed N	Direct Deposit		1001 · Bank of ...	2,162.97	10,662.30
Paycheck	10/28/2022	DD1207	Crowther, Jed N	Direct Deposit		1001 · Bank of ...	188.33	10,850.63
Paycheck	10/28/2022	DD1207	Crowther, Jed N	Direct Deposit		1001 · Bank of ...	3.89	10,854.52
Paycheck	10/28/2022	DD1207	Crowther, Jed N	Direct Deposit		1001 · Bank of ...	470.17	11,324.69

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Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Paycheck	10/28/2022	DD1207	Crowther, Jed N	Direct Deposit		1001 · Bank of ...	109.96	11,434.65
Paycheck	10/28/2022	DD1208	Metzker, James L	Direct Deposit		1001 · Bank of ...	3,607.20	15,041.85
Paycheck	10/28/2022	DD1208	Metzker, James L	Direct Deposit		1001 · Bank of ...	0.00	15,041.85
Paycheck	10/28/2022	DD1208	Metzker, James L	Direct Deposit		1001 · Bank of ...	0.00	15,041.85
Paycheck	10/28/2022	DD1208	Metzker, James L	Direct Deposit		1001 · Bank of ...	0.00	15,041.85
Paycheck	10/28/2022	DD1208	Metzker, James L	Direct Deposit		1001 · Bank of ...	64.80	15,106.65
Paycheck	10/28/2022	DD1208	Metzker, James L	Direct Deposit		1001 · Bank of ...	440.64	15,547.29
Paycheck	10/28/2022	DD1208	Metzker, James L	Direct Deposit		1001 · Bank of ...	1,081.48	16,628.77
Paycheck	10/28/2022	DD1208	Metzker, James L	Direct Deposit		1001 · Bank of ...	75.56	16,704.33
Paycheck	10/28/2022	DD1208	Metzker, James L	Direct Deposit		1001 · Bank of ...	4.68	16,709.01
Paycheck	10/28/2022	DD1208	Metzker, James L	Direct Deposit		1001 · Bank of ...	227.66	16,936.67
Paycheck	10/28/2022	DD1208	Metzker, James L	Direct Deposit		1001 · Bank of ...	53.25	16,989.92
Paycheck	10/28/2022	DD1209	Rayburn, Kayla R	Direct Deposit		1001 · Bank of ...	3,283.20	20,273.12
Paycheck	10/28/2022	DD1209	Rayburn, Kayla R	Direct Deposit		1001 · Bank of ...	0.00	20,273.12
Paycheck	10/28/2022	DD1209	Rayburn, Kayla R	Direct Deposit		1001 · Bank of ...	0.00	20,273.12
Paycheck	10/28/2022	DD1209	Rayburn, Kayla R	Direct Deposit		1001 · Bank of ...	345.60	20,618.72
Paycheck	10/28/2022	DD1209	Rayburn, Kayla R	Direct Deposit		1001 · Bank of ...	0.00	20,618.72
Paycheck	10/28/2022	DD1209	Rayburn, Kayla R	Direct Deposit		1001 · Bank of ...	435.46	21,054.18
Paycheck	10/28/2022	DD1209	Rayburn, Kayla R	Direct Deposit		1001 · Bank of ...	3,082.23	24,136.41
Paycheck	10/28/2022	DD1209	Rayburn, Kayla R	Direct Deposit		1001 · Bank of ...	138.12	24,274.53
Paycheck	10/28/2022	DD1209	Rayburn, Kayla R	Direct Deposit		1001 · Bank of ...	4.26	24,278.79
Paycheck	10/28/2022	DD1209	Rayburn, Kayla R	Direct Deposit		1001 · Bank of ...	224.99	24,503.78
Paycheck	10/28/2022	DD1209	Rayburn, Kayla R	Direct Deposit		1001 · Bank of ...	52.62	24,556.40
Total 6560 · Payroll Expenses							24,556.40	24,556.40
GENERAL FUND EXPENSES								
ADMINISTRATION EXPENSES								
6000 · Personal Services - AD								
6015 · Employee Benefits Insurance								
Bill	10/13/2022		SDIS	Jed		2000 · Account...	3,249.60	3,249.60
Bill	10/13/2022		SDIS	James		2000 · Account...	1,159.39	4,408.99
Bill	10/13/2022		SDIS	Kayla		2000 · Account...	3,249.60	7,658.59
Total 6015 · Employee Benefits Insurance							7,658.59	7,658.59
6000 · Personal Services - AD - Other								
Bill	10/13/2022		SDAO Consulting S...			2000 · Account...	1,050.00	1,050.00
Total 6000 · Personal Services - AD - Other							1,050.00	1,050.00
Total 6000 · Personal Services - AD							8,708.59	8,708.59
6100 · Materials and Services - AD								
6111 · Utilities								
Bill	10/21/2022		City of Arlington-Utili...	Admin utilities		2000 · Account...	104.00	104.00
Total 6111 · Utilities							104.00	104.00

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Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
			6112 · Office Supplies and Equipment					
Bill	10/13/2022		Arlington Hardware	toilet paper/pa...		2000 · Account...	32.07	32.07
Bill	10/21/2022		Bank of Eastern Ore...	office supplies		2000 · Account...	100.99	133.06
			Total 6112 · Office Supplies and Equipment				133.06	133.06
			6113 · Legal Fees					
Bill	10/21/2022		VanKoten & Cleavel...	Invoice 13728		2000 · Account...	280.00	280.00
			Total 6113 · Legal Fees				280.00	280.00
			6115 · Dues, Subscriptions, Fees					
Bill	10/21/2022		Bank of Eastern Ore...	computer sub...		2000 · Account...	98.98	98.98
			Total 6115 · Dues, Subscriptions, Fees				98.98	98.98
			6117 · Telephone and Internet Srv.					
Bill	10/13/2022		Arlington T.V. Coop	Phone Servic...		2000 · Account...	112.50	112.50
Bill	10/13/2022		Hughes Network Sy...	Current pmt- ...		2000 · Account...	94.98	207.48
			Total 6117 · Telephone and Internet Srv.				207.48	207.48
			6119 · Commissioner Fees/Expenses					
Bill	10/21/2022		Bank of Eastern Ore...	drinks/snacks...		2000 · Account...	19.25	19.25
			Total 6119 · Commissioner Fees/Expenses				19.25	19.25
			Total 6100 · Materials and Services - AD				842.77	842.77
			Total ADMINISTRATION EXPENSES				9,551.36	9,551.36
			ISLAND PARK					
			6620 · Materials & Services					
Bill	10/21/2022		City of Arlington-Utill...	Island Park uti...		2000 · Account...	82.00	82.00
			Total 6622 · Sanitation				82.00	82.00
			6623 · Comfort Station Supplies					
Bill	10/13/2022		Arlington Hardware	Restrooms		2000 · Account...	27.55	27.55
Bill	10/21/2022		Bank of Eastern Ore...	toilet paper		2000 · Account...	75.79	103.34
			Total 6623 · Comfort Station Supplies				103.34	103.34
			6627 · Park Maintenance & Supplies					
Bill	10/13/2022		Arlington Hardware	island park m...		2000 · Account...	92.43	92.43
Bill	10/13/2022		Arlington Hardware	return nails cr...		2000 · Account...	-2.78	89.65
Bill	10/21/2022		Bank of Eastern Ore...	return credits		2000 · Account...	-39.80	49.85
			Total 6627 · Park Maintenance & Supplies				49.85	49.85
			6620 · Materials & Services - Other					

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Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Bill	10/21/2022		Bank of Eastern Ore...	material/servi...		2000 · Account...	32.20	32.20
			Total 6620 · Materials & Services - Other				32.20	32.20
			Total 6620 · Materials & Services				267.39	267.39
			Total ISLAND PARK				267.39	267.39
			RV PARK EXPENSES					
			6320 · Materials & Services - RV					
Bill	10/21/2022		6322 · Sanitation - RV	Rv-Sanitation		2000 · Account...	125.00	125.00
			Total 6322 · Sanitation - RV				125.00	125.00
			6324 · WIFI - RV					
Bill	10/13/2022		Arlington T.V. Coop	Business Interf...		2000 · Account...	130.00	130.00
			Total 6324 · WIFI - RV				130.00	130.00
			6329 · Sewer					
Bill	10/21/2022		City of Arlington-Utili...	RV-Sewer		2000 · Account...	519.24	519.24
			Total 6329 · Sewer				519.24	519.24
			6320 · Materials & Services - RV - Other					
Bill	10/21/2022		City of Arlington-Utili...	RV-water		2000 · Account...	457.89	457.89
			Total 6320 · Materials & Services - RV - Other				457.89	457.89
			Total 6320 · Materials & Services - RV				1,232.13	1,232.13
			Total RV PARK EXPENSES				1,232.13	1,232.13
			WILLOW CREEK QUARRY					
			6520 · Materials & Services - WQ					
Bill	10/21/2022		6525 · Contractual Services	Department of Geol...		2000 · Account...	1,260.00	1,260.00
			Total 6525 · Contractual Services				1,260.00	1,260.00
			Total 6520 · Materials & Services - WQ				1,260.00	1,260.00
			Total WILLOW CREEK QUARRY				1,260.00	1,260.00
			Total GENERAL FUND EXPENSES				12,310.88	12,310.88
			8400 · ECON.DEVELOP.FUND EXPENSES					
			MATERIALS AND SERVICES					
Bill	10/13/2022		8426 · Advertising & Marketing	Loop Net		2000 · Account...	79.00	79.00
				Acct # 13657...				

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Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance	
	Total 8426 · Advertising & Marketing								
	8430-4 · Property Taxes								
Bill	10/31/2022		Gilliam County Tax ...	Property tax...		2000 · Account...	1,766.97	1,766.97	
Bill	10/31/2022		Gilliam County Tax ...	Property tax...		2000 · Account...	8,995.94	10,762.91	
Bill	10/31/2022		Gilliam County Tax ...	property taxes...		2000 · Account...	5,809.17	16,572.08	
Bill	10/31/2022		Gilliam County Tax ...	property taxes...		2000 · Account...	6,003.18	22,575.26	
	Total 8430-4 · Property Taxes								
	Total MATERIALS AND SERVICES								
	DEBT SERVICE								
	8441 · Loan - Principal								
Bill	10/13/2022		Gilliam County Tax ...	Loan Principle		2000 · Account...	809.60	809.60	
	Total 8441 · Loan - Principal								
	8442 · Loan - Interest								
Bill	10/13/2022		Gilliam County Tax ...	Loan Interest		2000 · Account...	202.40	202.40	
	Total 8442 · Loan - Interest								
	Total DEBT SERVICE								
	Total 8400 · ECON.DEVELOP.FUND EXPENSES								
	Total Expense								
	Net Ordinary Income								
	Net Income								
								-50,443.57	-50,443.57