# APPENDIX C PERSONAL EMERGENCY EVACUATION PLAN

|  |  |
| --- | --- |
| **Occupant’s Name:** |  |
|  |
| **Location:** |  |
|  |
| **Is an Assistance Animal involved?** *(e. g. guide dog)* | **€ Yes** | **€ No** |
|  |
| **Are you trained in emergency response procedures?** *(including the evacuation procedures)* | **€ Yes** | **€ No** |
|  |  |  |  |  |
| **Preferred method of receiving updates to the emergency response procedures:***(Please state, e.g. text, braille, email, etc)* |
|  |  |  |  |  |
|  |  |  |  |  |
| **Preferred method of notification of emergency:***(Please state, e.g. visual alarm, personal vibrating device, SMS, etc.)* |
|  |  |
|  |
| **Type of assistance required:** *(please list procedures as necessary)* |
|  |
|  |
|  |
|  |
| **Equipment for evacuation:** *(please list)* |
|  |
|  |
|  |
|  |
| **Egress procedure:** *(give step by step details)* |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
| **Designated assistants and contact details:** *(please list name, phone, mobile and email)* |
| **1.** |
|  |
|  |
| **2.** |
|  |
|  |
| **3.** |
|  |
|  |
|  |
| **Are your designated assistants trained in the emergency response procedures?** *(including evacuation procedures)* |
|  |  | **€ Yes** | **€ No** |
| **Are your designated assistants trained in the evacuation equipment?** |
|  |  | **€ Yes** | **€ No** |
|  |
| **Diagram of preferred route for assisted evacuation:** *(Please provide diagram)* |

# Signed by: Date:

**Approved by: Date:**