

Inscription Canyon Ranch Sanitary District
P.O. Box 215
Chino Valley, AZ 86323

NOTICE OF MEETING

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in Special Session on Tuesday, May 1, 2012 at 9:00 am. The meeting will be held at the Days Inn, 688 Fletcher Court, Chino Valley, AZ, in Conference Room 1. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS

3. CALL TO THE PUBLIC

Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G)). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.

4. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR: discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Missing and unaccounted for records, documents, and property of the District, that have not been produced by the previous District Board members.
- B. Claims for reimbursement of attorney fees previously paid by the District.
- C. Adoption of Resolution 2012-4 approving and authorizing execution of the Bill of Sale for the Wastewater Treatment Plant as referenced in the Revised and Restated Development Agreement.
- D. Classification and retention of email, and other documents that may be determined to be public records.

During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened

RECONVENE INTO PUBLIC SESSION

5. DISCUSSION & POSSIBLE ACTION RE;

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Claims for reimbursement of attorney fees previously paid by the District.

6. CONSENT AGENDA (Routine items that may be approved by one motion)

Minutes of prior meetings

Public Meetings:

Public Meeting Minutes of August 23, 2011
Public Meeting Minutes of August 25, 2011
Annual Rate Hearing Minutes of August 25, 2011
Minutes of Ratification Meeting of September 16, 2011
Public Meeting Minutes of September 27, 2011
Emergency Meeting Minutes of October 7, 2011
Public Meeting Minutes of October 11, 2011
Public Meeting Minutes of October 19, 2011
Public Meeting Minutes of October 28, 2011
Minutes of Ratification Meeting of November 7, 2011
Public Meeting Minutes of November 17, 2011
Public Meeting Minutes of December 8, 2011
Public Meeting Minutes of December 14, 2011
Public Meeting Minutes of December 16, 2011
Rate Hearing Minutes of December 2, 2011
Public Meeting Minutes of December 29, 2011
Public Meeting Minutes of January 20, 2012
Public Meeting Minutes of January 31, 2012
Public Meeting Minutes of February 7, 2012
Public Meeting Minutes of February 22, 2012
Public Meeting Minutes of March 1, 2012

Executive Session Minutes:

Executive Session Minutes of August 23, 2011
Executive Session Minutes of September 27, 2011
Executive Session Minutes of October 7, 2011
Executive Session Minutes of October 19, 2011
Executive Session Minutes of October 28, 2011
Executive Session Minutes of September 16, 2011
Executive Session Minutes of October 11, 2011
Executive Session Minutes of November 7, 2011
Executive Session Minutes of November 17, 2011
Executive Session Minutes of December 8, 2011
Executive Session Minutes of December 14, 2011
Executive Session Minutes of December 16, 2011
Executive Session Minutes of December 29, 2011
Executive Session Minutes of January 20, 2012
Executive Session Minutes of February 7, 2012
Executive Session Minutes of February 2, 2012
Executive Session Minutes of March 1, 2012

Reimbursement to Director, Scott Robbins for mileage to board meetings and check signing in the amount of \$98.79.

Reimbursement to District Manager, Bob Busch for mileage to attend Records Management Training Class Sponsored by the Ariz. State Library and Archives, Dept of State, in Sedona, in the amount of \$67.71

7. APPROVAL OF REVISED/REFORMATTED EXECUTIVE SESSION MINUTES OF THE FOLLOWING SESSIONS:

Revised/Reformatted Executive Session Minutes of June 8, 2011
Revised/Reformatted Executive Session Minutes of June 9, 2011
Revised/Reformatted Executive Session Minutes of June 23, 2011
Revised/Reformatted Executive Session Minutes of July 12, 2011
Revised/Reformatted Executive Session Minutes of August 1, 2012

8. REPORTS

a. Financial Reports

- Presentation & Discussion of the following financial reports:
 - o Financial reports for the month of January 2012
 - o Financial reports for the month of February 2012
 - o Financial reports for the month of March 2012

b. Manager's Report

- Discussion of Plant Operations
 - o Flushing status
 - o Inspection by Az. Dept of Health
 - o Repair of damaged line
 - o Complaint follow-up by ADEQ
- Discussion of Collection of Past Due User Fees
 - o Status of delinquent bill collections and process/procedure for future collection plans following District guidelines.
 - o Conduct of Hearings on disputed bills
- Discussion of Status of Development Agreement and Settlement Agreement items to be completed.
 - o Payments due from TRR/WC
 - o Easement for TRR effluent line
 - o Assignment of WAPA License Agreement
 - o Effluent Billing
- Schedule for Budget Hearing & Meetings
- Return of Retainer paid to Constance Pinney

c. Report from Granite Basin Engineering- Davin Benner

- Presentation and discussion of Engineering Report on Infrastructure Acceptance

9. OLD BUSINESS

Consideration and possible action re:

- A. Setting a time and place for future meetings of the District Board.

10. NEW BUSINESS

Consideration and possible action re:

A. Approval of Financial Reports for:

January 2012
February 2012
March 2012

- B. Renumbering of Resolution 2012-2 adopted March 1, 2012 approving execution of the Amended and Restated Development Agreement as Resolution 2012-3, there already having been adopted a Resolution 2012-2 on January 20, 2012 adopting the Schedule of District Fees in lieu of Resolution 2011-4.
- C. Adoption of Resolution 2012-4 approving and authorizing execution of the Bill of Sale for the Wastewater Treatment Plant as referenced in the Revised and Restated Development Agreement
- D. Discussion and possible approval of a new POLICIES, PROCEDURES, RULES, AND REGULATIONS OF THE ICR SANITARY DISTRICT as more appropriate than a new or modified District Ordinance and possible cancellation of Ordinance 2008-1.

10. ADJOURNMENT

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Director Bob Hilb at hilb@cableone.net or calling 713-0548. Requests should be made as early as possible to arrange the accommodation.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona and at 5360 W. Inscription Canyon Drive, Prescott, Arizona on April_____, 2012 at _____a.m./p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this __ day of April, 2012.

Print Name

Signature