

Town of Parsonsfield
 Selectmen Meeting Minutes

1. Approval of May 17, 2016 agenda /Selectmen reviewed and approved
2. Approval of May 10, 2016 minutes /Selectmen reviewed and approved/signed
3. Review and approve bills to be paid May 17, 2016, #25
4. Review ads- None –
5. Town Clerk’s Office, CEO, Sheriff, ACO,
 - (1) Town Clerk Report / Received Selectmen approval for hiring of election workers
 - (2) CEO Report – Discuss Assessing records availability for Assessing agents-continue to 4/12/16 4/19/2016 5/3/16. 5/10/2016. David B. will draft a letter to O’Donnell’s for Selectmen approval /out of Town
 - (3) York County Sheriff Report-3rd Tuesday of each month – at training
 - (4) Animal Control Officer –no report
6. Selectmen’s review and signatures of approval.
 - (1) Financials/ **Open Solar Bids at 4pm. /Received 2 bids, will hold workshop May 24 @ 2PM**
 - (2) Street Sweeping proposal from Seabreeze /Selectmen approved hiring Seabreeze, all set with Truck and Water
 - (3) Reply from Don Isaacs/MSAD#55 School Board on Tech issues. / Sent Thank you
 - (4) FYI 2015 Bridge Inspection Reports from MaineDOT /Also provided to Road Commissioner
 - (5) FYI Hiram Select people memo on So. Hiram salt/Sand site-sent to Doug Shea also
7. Road Commissioner–Road work by Town Crew –pot holes/Emergencies only. RC did not attend

NEW ITEMS–(1) May 16 -May 22 work plan –POs. /Selectmen approved
 RC is getting paving quotes from FR Carroll (?), -**Selectmen want more paving quotes.**

 - (a) RSMS11 User Group software for road inventory/maintenance plan .cost \$75 /Selectmen approved purchase. /Has been downloaded
 - (b) Holly Breault request regarding culvert for Lombard Hill Road-(infor in 4/19 Selectmen’s packet)
 Mark Foye request to purchase culvert – **NEW** / Selectmen said to stockpile until decision can be made for it’s use.
 - (c) **Top of the Hill will pick up full cost of moving gate from Stewart St. to installing at Sand/Salt Shed entrance.** Need to provide gate key to Selectmen. /Continue
 - (d) Will provide costs for Kezar Mountain Bridge repairs **/Second/Third/fourth request made to RC**
 Selectmen will go out to Bid-need plans and estimated costs from RC.
 - (e) RC list of roads for maintenance /RC will workshop with Selectmen 5/10/16 2 @2:30PM Do 5 year Analysis on roads and bridges.

OLD ITEMS-
 RC said he would provide a list of roads due for road maintenance -Pictures to be coded to go with road list of repairs needed in 2016/2017, and list of estimated costs for each project by order of priority. Equipment charged for actual work.
8. Selectmen update:

Don Murphy_ Talked about York Sherriff King’s reduction in pay, and budget process
 Ed Bower Jr – Completed Roof Bid, place ad on Wed, Shopping Guide, Sunday Telegram
 Douglas Hawkins- Made a motion to go into executive session-Employment Matters (1 M.R.S.A. §405.A) at 5:45pm – session closed at 6pm.
9. Meeting Calendar.
10. Workshop items:
 - (1) CMP Street light bulb replacement/costs /Selectmen will workshop-continued from 8/11/2015
 - (2) Action needed on MMA Risk Management Consultant’s Report/Assistant has sent email to EMA Officer Matt Cama. Form will be sent to State Fire Marshal asking to remove exit sign. EMA Officer sent questions working on. /Request sent to State to remove one exit. /continue
 - (3) Roof Bid –

Respectively Submitted

Approved:

Debra Taber, Selectmen’s Assistant

Donald C. Murphy, Selectman Chairman

Edward I. Bower Jr., Selectman

Douglas W. Hawkins, Selectman