



Rainwood Consulting

Your Policy & Procedure Solution

Solutions

We know that policies and procedures can be hard to think about, deal with, and maintain. We are passionate about policies, we understand them, and we are expert at solving the policy problems you face. We provide you with proven solutions to help you:

- Get your policies up to date, and create a sustainable process to keep them up to date;
- Make sure your policies are in compliance, and stay in compliance, with the regulatory and accreditation requirements that apply to you;
- Work out all of the details to successfully manage your policies and procedures, including: setting up workflows, standardizing formats, selecting a policy management system, and more;
- Train your staff on how to write good policies and procedures so you can manage your policy process in-house; and
- Develop a strategic plan for sustainable development and management of your policies and procedures.

Services

We provide you with a variety of services, tailored to meet your unique needs, including:

- **Assessments** – There are two levels of assessment:
 - A high level assessment offered as part of our **Free Consultation** to get acquainted with your policy process and documents, and provide recommendations for improvement; and
 - An in-depth **Discovery** of your policy process, documents, culture, regulatory environment, and compliance, with detailed recommendations for process improvement and sustainable practices customized for you;
- **Strategies** to help you achieve your policy goals based on analysis and implementation of Compliance Alignment, Policy Development Techniques, Resource and Technology Review, Staffing Optimization, Practical and Proven Solutions, and Sustainable Practices;
- **Training & Education** on how to write, review, revise, approve, and retire policies and procedures, and how to use your company's policy management system;
- **Hands-on Assistance** with all aspects of policy and procedure development and management; and
- **On-going Support** to help you continue to meet your policy goals.

Contact us today and let us help you reach your policy goals