



Meeting Minutes
November 19, 2018
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, November 19, 2018 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and establish a quorum. Commissioner Roberts was unable to attend. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual). No citizens chose to speak.
3. Discussion and appropriate action on the following:
 - a. The Board discussed the retention of Mr. Gabe Perez, Perez Project Consulting, to act as the ESD 4 Program Manager for the construction of Station 132. Mr. Perez outlined his activities to support the property acquisition due diligence, the station design, construction bid and proposal process, and station construction. Commissioner Mohn made a motion to retain Mr. Perez as the ESD 4 Program Manager for the design and construction of Station 132. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
 - b. Mr. Charles Laljer, ESD 4 Administrator, presented the funding available for the construction of a new station. The overview included estimates of how much financing the ESD 4 budget could accommodate based upon different interest rates and financing terms.
 - c. The Board discussed the appointment of two members to address day-to-day issues and decisions associated with any fire station construction. Commission Mohn nominated Commissioners Huber and Surratt to address construction issues. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
 - d. Mr. Perez presented that status of the pre-construction activities. The Civil Engineer Traffic study is complete and ready to submit to the Texas Department of Transportation. The traffic is light enough that flashers should accommodate the new station. The ground is still too wet for the conduct of the sub-soil analysis. Mr. Perez presented two options for the approach for the new station including an basic station and expanded station. Commissioners Huber and Surratt will review the information and get back to Mr. Perez by the December 10, 2018 Board Meeting.

4. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting is December 10, 2019.
5. Adjourn. With no further business before the Board, Commissioner Mohn made a motion to adjourn. Commissioner Surratt seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 8:01 P.M.