

GREAT PONDS GALLERY at the LAKEVILLE PUBLIC LIBRARY
4 PRECINCT STREET · LAKEVILLE, MA 02347 · 508-947-9028 · gallery@lakevillelibrary.org

APPLICATION TO EXHIBIT ORIGINAL ART

Name: _____ Art Medium _____ Date _____

Address: _____ Phone _____ Email: _____

Do you prefer a specific month? _____ Are there any months you cannot exhibit? _____

Do you have a website? _____ Are you a student? _____ School/year: _____

Education (including art education, if applicable) _____

Please provide any information that would be interesting to the public such as your art background or other venues where you have exhibited (or attach a resume). This information will be used for publicity purposes.

Please submit several images of current art work (preferably the works to be displayed, although representative samples are acceptable). You may email digital images (PDF or JPEG, no PNG) to gallery@lakevillelibrary.org or mail color photographs (3x5 or larger) to the above address. On an attached page, please list title, size, medium and price, if for sale. Photographs will be returned if accompanied by a self-addressed stamped envelope.

Rules: (a full list of rules can be found on the library website – www.lakevillelibrary.org)

- All work displayed must be the artist's original work and must not have been previously displayed in the Great Ponds Gallery.
- Unless an immediate answer is needed, communication with the Great Ponds Gallery will be via email.
- All flat work must be framed. Canvases must be either framed or edge painted. Pieces must be wired for hanging. Pieces to be displayed must be no smaller than 8" x 10" with a suggested maximum number of 40 pieces, depending on size.
- The artist must use the installation devices available at the gallery and will not put any tape, glue, nails or hardware onto/into the walls. All adhesives must be supplied by the gallery.
- The artist will be responsible for taking part in installing and dismantling the exhibit at an agreed-upon time. No art or supplies may be left anywhere in the library in preparation for installation or after removal of the exhibit.
- Pieces to be displayed must have accompanying wall labels indicating title and medium, artist's name if group exhibit.
- Pieces may be sold via a price list displayed at the entry table. No sales stickers may be displayed on the art, walls or labels. Additional pieces such as prints or note cards may only be sold during the artist's reception.
- No art may be removed before the end of the exhibit – there is no exception to this rule.
- Printing and maintenance of hand-outs (price sheets, flyers, postcards, business cards) are the responsibility of the artist.
- Artists will not be charged a fee to exhibit their work, however we ask artists to donate 10% of proceeds from sales to the Lakeville Public Library Gallery Fund – a way to support the gallery and assist it to continue to serve area artists.

I agree to follow the rules above. I understand that the Great Ponds Gallery is also a public meeting room and that the Lakeville Public Library offers no security or liability against theft or accidental damage. I also understand that the Great Ponds Gallery is a non-profit gallery that is not supported by tax dollars and that I am asked to contribute 10% of any sale to help support the gallery and keep it open for future exhibits.

Signature/Text-typed Signature: _____ **Date:** _____

(A typed and emailed signature will be considered a binding contract.)