



Our client is looking for a Shipper, the main focus of the role will be to Co-ordinate all outbound shipping, negotiate freight and handle the outbound shipping flow and communications, assemble orders and prepare goods for shipment.

### **KEY DELIVERABLES**

- Manages logistics of freight inc prioritizing shipping
- Receives and unpacks items
- Reports damages and discrepancies for accounting, reimbursement and record-keeping purposes
- Create customer solutions inc offer tracking capabilities and handle inquiries
- Support teamwork and productivity targets
- Prepares all shipping paperwork with emphasis on updated shipping charges appropriate to customers
- Leads communications with internal + external teams/ customers and freight carriers to coordinate all of our outbound freight in a timely cost effective and efficient manner.

### **THE IDEAL CANDIDATE**

- 1-2 years of shipping experience in a fast paced results based environment.
- 1-2 years of warehouse experience
- Ability to positively influence the working environment.
- Demonstrated leadership & reliability
- Ability to build respectful workplaces
- Clear English language skills
- Excellent customer service skills
- Attention to detail
- Software experience an advantage
- Ability to be flexible in a growing busy environment
- Dynamic thinker - problem solver and responsive
- Can do attitude
- Practical, 'hands-on' work therefore must be able to lift 25lbs routinely

The position is full time, hours of work are from **8.30 till 5.00 Monday to Friday**. The position is located in the Surrey/Delta. The compensation range is **\$38 - \$46K** per annum, plus a benefits package and staff discounts.

Please forward a cover letter and resume to: [advisor@pbconsultinggroup.com](mailto:advisor@pbconsultinggroup.com) putting Shipper and your full name in the subject heading. We thank all applicants for their interest however only those short listed will be contacted and only those eligible to work in Canada will be considered at this point.