

Presbyterian Church of the Cross

PO Box 13670 • 1810 Phillips Avenue

Greensboro, NC 27415-3670

336.274.5467

POLICIES FOR USE OF OUTDOOR FACILITIES

The primary use of the outdoor facilities, including the playground, parking lot, and soccer field, shall be determined by the Session (governing board) of Presbyterian Church of the Cross. We feel that our facilities and property are a gift from God and that they should be made available for the enrichment of the community, especially the children and youth.

REQUIREMENTS FOR USING SOCCER FIELD AND OTHER OUTDOOR FACILITIES

1. Community use of the outdoor facilities requires a certificate of insurance (a current copy of your insurance shall be kept on file in our office).
2. Hold Harmless Agreement (form included with application)
3. Payment of fees in advance of use by check.
4. All church-sponsored activities take precedent over outside activities.

Practices, scheduled games, and other events all must have prior approval by the church as follows:

1. Register on the calendar with the church secretary
2. Provide certificate of insurance
3. Hold Harmless Agreement signed by responsible party
4. Payment of fees at least 4 business days prior to scheduled event

Events not allowed on the premises:

- No vehicles (other than emergency vehicles) are allowed on playing areas
- No alcoholic beverages or intoxicating substances allowed
- No for-profit events
- It is highly unlikely that the church will approve American football, baseball, or softball on the field
- Any illegal activities
- Any activities that are inappropriate for children and youth or a family atmosphere

Insurance Responsibility

Insurance coverage providing liability coverage in the amount of \$1,000,000 for the activity and period of time the church property is used. The insurance must list "Presbyterian Church of the Cross" as certificate holder and Additional Insured. A copy of this active policy must be presented at the time of application.

Property Damage

The applicant agrees to accept full responsibility for protecting the property and equipment of PCC and assumes any and all liability for any necessary repairs or replacements required due to damage.

Personal Injury

The applicant or the insurance carrier of the applicant is responsible for all claims for personal injury that arise from the applicant's use of the property.

Billing

One time use – application must be made and fees paid in order for this event to be considered.

On-going use – application must be made and fees paid for the whole duration of the event(s), up to 6 months, in order for this event to be considered.

Consideration Process

1. Application must be made in person at the church office.
2. Insurance certificate must be on file.
3. Dates and times must be cleared with church secretary.
4. Fees must be paid and checks cleared.
5. All events must be approved by the Church Session. This is the governing body of PCC and they usually meet on the second Wednesday evening of each month. You may appear in person if you desire, but you do not have to be present for consideration.
6. You will be notified the next day about the status of your application.
7. In the event you are turned down, any payments will be refunded.

Costs for use of the field per hour

\$7.50 per hour for children through elementary school age (age 11 and under)

\$10.00 per hour for middle school age (age 11-14)

\$12.00 per hour for high school age (age 14-18)

\$20.00 per hour for adults (age 18+)

- For events other than athletic or play activities, the fees are \$100 per hour.
- Please do not use the fields during or immediately after inclement weather as this will damage the field.

All fees go towards the maintenance of the property which includes: water and grounds upkeep, portable toilets, parking, etc.

If any group does not respect the property, clean up after themselves, or otherwise causes what is deemed a problem by the church, you will be prohibited from future use of the property for at least one year at the discretion of the Session of PCC.

The following is prohibited:

1. Possession of, use, or sale of alcohol or controlled substances as defined in the North Carolina Controlled Substances Act
2. Possession of weapons including guns, knives, and other items considered a weapon
3. Any activity considered dangerous to the property or people present
4. Any activity considered a violation of City, State, or Federal laws
5. The Session of Presbyterian Church of the Cross may add to and/or change these regulations at their discretion. In that event, users will be notified.

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APPLICATION FOR USE OF OUTDOOR PROPERTY

Organization Name _____

Responsible Individual (Name) _____

Address _____

City _____ State _____ Zip _____

Primary Phone _____

Secondary Phone _____

Email Address _____

Activity or Purpose of Use _____

Will participants be charged a fee or will admission be charged to this event? YES NO

Will concessions, food, or other items be sold? YES NO

Name of the responsible individual(s) who will be present at this event:

Name _____ Phone _____

Name _____ Phone _____

____ Certificate of Insurance provided (attached or faxed in)

Fees Paid: Amount \$ _____

____ Calendar Cleared

____ Hold Harmless Agreement signed

Usage date(s) Beginning _____ Ending _____

Time of day _____

Approval by Session _____

Hold Harmless Agreement

I/We, _____, to the fullest extent of the law
(Name of person and/or organization)

agree to hold harmless the Presbyterian Church of the Cross, its members, officers, and employees, against all claims, demands, suits or actions for damages which may be asserted against PCC, etc., by reason of any personal injury, including bodily injury and death, property damage, or loss due to activities conducted on the property.

Organization's representative or individual's signature:

Date _____ Print Name _____

PCC representative _____

Date _____ Print Name _____