



VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall

1835 Highway F

Tuesday, October 09, 2018, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES:
 - a. Regular Meeting: September 11, 2018
 - b. Executive Session: September 11, 2018
- 6) PUBLIC COMMENTS
(Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS:
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - i. Quarterly Building Permit Report
 - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
- 12) NEW BUSINESS:
- 13) EXECUTIVE SESSION - REAL ESTATE
- 14) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
 - Animal Shelter
 - Dry Hydrants
 - Internet Speeds
 - Village Cemetery
- (Next quarterly report Dec. 2018)

MINUTES

The October 9, 2018 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Jerry Rust, Ted Sator, Tom Stevener and Jeff Thomsen were present. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Carol Zuckner (15735 Walkers Way) and Jean Jarchow (L2133).

APPROVAL OF AGENDA

Motioned by Trustee Stevener, seconded by Trustee Sator, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

APPROVAL OF MINUTES

Motioned by Trustee Dunn, seconded by Trustee Stevener to approve the September 11, 2018, regular and executive session meeting minutes. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

PUBLIC COMMENTS

Carol Zuckner asked for an update on the complaint property located at 15568 Walkers Way. Questioned what the occupants will be served with. Chairman Thomsen stated that a summons will be served with a copy of the issues that need remedied. Mrs. Zuckner stated that Walkers Way has created a Home Owners Association (HOA) which includes five properties. They are expecting Deana Latour to sign for the 15568 property.

COMMUNICATIONS/PETITIONS/PRESENTATIONS - None at this time.

BOARD OF TRUSTEES COMMENTS

Trustee Rust picked up the TV along Stracks Church Road and took it to the recycling center. There was a \$10 fee. Trustee Stevener commented that the Bear Aware event went over well. Handouts from the Missouri Department of Conservation are still needed. Trustee Stevener has noticed that lids are being installed on dumpsters within Innsbrook Resort. Asked that Keith Thompsen with Innsbrook Corporation be contacted about signs for the dumpsters stating to keep the dumpsters closed.

Trustee Dunn, along with many others, attended the Warren County Public Hearing regarding the conditional use permit for a shooting range west of Innsbrook. This will serve as a private training facility for police and military personnel. The Board discussed a resolution to send to the Warren County Planning and Zoning Commission opposing the conditional use permit.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS - None at this time.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Rust, seconded by Trustee Stevener to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Village Administrator, Carla Ayala, presented her report to the Trustees. Per the Village Attorney, the Warren County Circuit Court will accept the filing of Innsbrook Municipal Court Cases starting on October 1, 2018. The Boonslick Regional Planning Commission General Membership meeting was held on September 24, 2018. A representative of SaferMo.com spoke about Proposition D. The Bear Aware program that was held on September 29, 2018 was well attended by approximately 30 persons.
 - i. Quarterly Building Permit Report - 18 building permits have been issued for the third quarter of 2018, totaling 43 permits for the 2018 year to date. This quarter, 3 new construction, 2 storage buildings, 7 additions and 6 dock/deck permits were issued.
- c. Planning and Zoning Commission - A meeting was not held on October 3, 2018.

UNFINISHED BUSINESS:

- a. Animal Shelter - Trustee Sator stated that the Pickleball event held at Innsbrook went over well. The CCAC is moving along with an interested party to open the shelter.
- b. Cemetery - Trustee Stevener had a constitute ask about the progress of the Cemetery. It is believed, that Charlie Boyce is in discussions with the owner of the Harmony Church cemetery.

NEW BUSINESS:

None at this time.

VOTE TO ADJOURN INTO EXECUTIVE

Motioned by Trustee Stevener, seconded by Trustee Rust, to adjourn the regular meeting and enter executive session. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". Motion passed and approved with a 5-0 vote. Meeting adjourned into executive session at 5:44 PM.

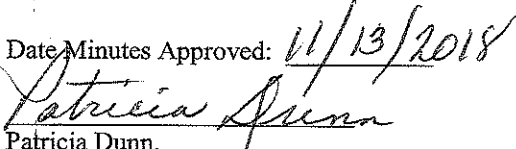
EXECUTIVE SESSION - REAL ESTATE

VOTE TO ADJOURN

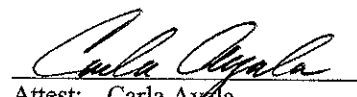
Motioned by Trustee Rust, seconded by Trustee Stevener, to adjourn the regular meeting. All Trustee's present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned at 5:56 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, October 9, 2018.

Date Minutes Approved: 11/13/2018


Patricia Dunn,
Village Board Clerk
(seal)

Carla Ayala, Village Administrator/Clerk


Attest: Carla Ayala,
Village Administrator/Clerk