

SUMMER VILLAGE OF HORSESHOE BAY

Minutes of Regular Meeting
Saturday October 15, 2022
Held via ZOOM electronic meeting
11:00 a.m.

IN ATTENDANCE: Mayor: Gary Burns
Deputy Mayor: Dave Amyotte
Councilor: Marg Laberge

CAO: Norman Briscoe
Recording Secretary: Diane Briscoe

1. **CALL TO ORDER** Mayor Gary Burns called the meeting to order at 10:53 a.m.

2. **ACCEPTANCE OF AGENDA**

Res. No. 22-10-15-107 MOVED BY Deputy Mayor Dave Amyotte that the agenda be adopted with the following addition:
8.j) Signage and naming of new Bridge Culvert.

-Carried-

3. **APPROVAL OF MINUTES**

Res. No. 22-10-15-108a MOVED BY Marg Laberge that the minutes of the August 13, 2022 Organizational meeting be approved as presented.

-Carried-

Res. No. 22-10-15-108b MOVED BY Deputy Mayor Dave Amyotte that the minutes of the August 13, 2022, regular meeting be approved as presented.

-Carried-

4. **PUBLIC HEARING** None

5. **DELEGATIONS** There were no delegations.

6. **BYLAWS**

Bylaw No. 137-2022, Rescinding Bylaw 128/2020

Res. No. 22-10-15-109a MOVED BY Mayor Gary Burns that Bylaw No. 137-2022, rescinding Bylaw 128/2020, be given first reading.

-Carried-

Res. No. 22-10-15-109b MOVED BY Deputy Mayor Dave Amyotte that Bylaw No. 137-2022, be given second reading.

-Carried-

Res. No. 22-10-15-109c MOVED BY Mayor Gary Burns that Bylaw No. 137-2022, be considered for third reading.

-Carried Unanimously-

Res. No. 22-20-15-109d MOVED BY Marg Laberge that Bylaw No. 137-2022, rescinding Bylaw 128/2020, be given third and final reading.

-Carried-

7. OLD BUSINESS

a) Village Sign

Res. No. 22-10-15-110

MOVED BY Mayor Gary Burns that council accept the report for information and discussion and authorize Dave Amyotte to proceed with plans to replace the hanging Summer Village sign at the entrance to the Village.

-Carried-

b) Capital Projects Update

Res. No. 22-10-15-111

MOVED BY Mayor Gary Burns that the Summer Village of Horseshoe Bay Council approve the contract with Sierra Equipment Rentals Ltd. for site preparation, excavation, assembly, construction and all other activities related to the removal of the old bridge and installation of the new bridge culvert for a cost of \$170,671.

-Carried-

8. NEW BUSINESS

a) Approval of 2023 Interim Budget

Res. No. 22-10-15-112

MOVED BY Marg Laberge that Council approve the 2023 Interim budget for the period January 1, 2023 to June 30, 2023 as follows:

Revenue	
Total Property Tax Revenue	\$130,287
Less: School & DIP Requisitions	<u>44,212</u>
Net Municipal Property Taxes	80,075
Other Revenue	4,645
Government Transfers for Grants	<u>248,280</u>
Total Revenue	<u>339,000</u>
Expenses	
Operating Expenses	<u>336,000</u>
Excess of Revenue over Expenses	
Before Capital Expenditures	3,000
Capital Expenditures	<u>32,000</u>
Deficiency of Revenue over Expenses	
Before non-cash items	-29,000
Adjustment for non-cash items	43,233
Transfer from Unrestricted Surplus	<u>-0-</u>
Financial Plan Balance	<u>\$ 14,233</u>

-Carried-

b) **NSWA Request for Donation**

Res. No. 22-10-15-113 MOVED BY Mayor Gary Burns that council approve a \$100 contribution to the NSWA for January 1 to December 31, 2023.

-Carried-

c) **ACP Alberta Crime Prevention Grant**

Res. No. 22-10-15-114 MOVED BY Deputy Mayor Dave Amyotte that Council support and agree to partner with the County of St. Paul, St. Paul & District Chamber of Commerce and the local RCMP, for the Alberta Crime Prevention grant application, as per our letter of support dated September 27, 2022.

-Carried-

d) **Development Permit – 33 Point Drive**

Res. No. 22-10-15-115 MOVED BY Mayor Gary Burns that council approve Development Permit No. 171-22 for a Sea Can located at 33 Point Drive, subject to Form “B” conditions.

-Carried-

e) **Joint Use and Planning Agreement**

Res. No. 22-10-15-116 MOVED BY Deputy Mayor Dave Amyotte that council agree to table this item until the new year and until more information is available.

-Carried-

f) **2023 Municipal Indicator Results**

Res. No. 22-10-15-117 MOVED BY Deputy Mayor Dave Amyotte that council accept the report as presented for information and discussion, and that the CAO will respond to the 2 indicators that the Village did not meet.

-Carried-

g) **2023 ACP Grant Applications**

Res. No. 22-10-15-118a MOVED BY Mayor Gary Burns that the Summer Village of Horseshoe Bay jointly apply for an Alberta Community Partnership Grant to increase Immigration Readiness/Newcomer Supports for the region with the Town of St. Paul, Town of Elk Point and the County of St. Paul, further that the Town of St. Paul be the managing partner.

-Carried-

Res. No. 22-10-15-118b MOVED BY Marg Laberge that the Summer Village of Horseshoe Bay jointly apply for an Alberta Community Partnership Grant to complete a Regional Investor Readiness for the region with the Town of St. Paul, Town of Elk Point and the County of St. Paul, further that the Summer Village of Horseshoe Bay be the managing partner.

-Carried-

h) Rural Renewal Stream Designation Application

Res. No. 22-10-15-119 MOVED BY Deputy Mayor Dave Amyotte that the Summer Village of Horseshoe Bay jointly apply with the Town of St. Paul, Town of Elk Point and the County of St. Paul, for designation under the Rural Renewal Stream program with Alberta Labour and Immigration through the STEP Economic Development Alliance as required by the program. Further that the County of St. Paul be the managing partner under this program.

-Carried-

i) STEP Economic Development Alliance MOU & 2023 Budget

Res. No. 22-10-15-120a MOVED BY Deputy Mayor Dave Amyotte that the Summer Village of Horseshoe approve the Memorandum of Understanding for the Management of the STEP economic Development Alliance.

-Carried-

Res. No. 22-10-15-120b MOVED BY Deputy Mayor Dave Amyotte that the Summer Village of Horseshoe approve the preliminary budget for the STEP Economic Development Alliance for 2023, to be included in the Summer Village 2023 interim budget,

-Carried-

j) Naming and Signage for new Bridge/Culvert

Res. No. 22-10-15-121 MOVED BY Mayor Gary Burns that the Summer Village of Horseshoe place signage at the Culvert recognizing the Alberta Transportation for the grant funding. Council would also like to name the Culvert Briscoe Bridge to show appreciation for the contribution Norman Briscoe has made to the Village.

-Carried-

9. COUNCIL REPORTS

Res. No. 22-10-15-122 MOVED BY Deputy Mayor Dave Amyotte that due to recent criminal activity in the Village, council authorize Dave to investigate the cost of placing Solar Motion Sensor lights around the Village to deter vandalism and theft.

-Carried-

10. CAO REPORT AND ACTION LIST

Res. No. 22-10-15-123 MOVED BY Marge Laberge to accept the CAO Report and Action List as presented.

-Carried-

11. FINANCIAL REPORTS

Res. No. 22-10-15-124

MOVED BY Mayor Gary Burns that the September 30, 2022 financial report, be accepted as presented, including cheque numbers 2657 to 2683 in the amount of \$278,278.26.

-Carried-

12. CORRESPONDENCE

a) Highway 28 Concerns

Distributed for information only.

b) **STEP Meeting Notes**

Res. No. 22-10-15-125

MOVED BY Deputy Mayor Dave Amyotte to accept the STEP Meeting Notes for information.

-Carried-

13. CONFIDENTIAL ITEM

Res. No. 22-10-15-126a

MOVED BY Mayor Gary Burns that council move to closed session at 12:40 pm to discuss the retirement and replacement of the CAO, as per FOIP section 17.

-Carried-

Res. No. 22-10-15-126b

MOVED BY Mayor Gary Burns that council return to open meeting at 1:02 pm.

-Carried-

Res. No. 22-10-15-126c

MOVED BY Mayor Gary Burns that council authorize Norman Briscoe to proceed with hiring Debbie Tyson as his replacement as CAO of the Summer Village of Horseshoe Bay.

-Carried-

Res. No. 22-10-15-126d

MOVED BY Marg Laberge that council authorize administration to purchase a laptop computer and any software and accessories required for use by the Summer Village administration.

-Carried-

14. NEXT MEETING

Res. No. 22-10-15-127

MOVED BY Mayor Gary Burns to set the next regular Council meeting to be held via ZOOM, on January 7, 2023 at 11:00 a.m.

-Carried-

15. ADJOURNMENT

Being that the agenda matters have been concluded the meeting adjourned at 1:16 p.m.

Original signed by Gary Burns

Mayor

January 7, 2023

Date

Original signed by Norman Briscoe

Chief Administrative Officer