

2017 NJ Convention Chairman and duties

CHAIRMAN NAME	CHAIRMAN POSITIONS	CHAIRMAN DUTIES	VOLUNTEERS
PAT LESTRANGE	EVENT CHAIRMAN	Over sees entire operation of convention	
JOANNE SEILER	REGISTRATION	Over sees the mail & online forms coming in. Runs registration table during conv. Attention to details!	
PAUL SCHROLL	TREASURER	Handles the checking account for the convention, writes checks, makes deposits, balances budget, budget report for monthly meetings.	
SANDRA PYRROS	SECRETARY	Take minutes at all convention meetings	
JOANNE SEILER	MERCHANDISE	Convention Shirts, Judges Hats, Lanyards, Name Badges, Goodie Bags, Items to put into Goodie Bags.	
ARLENE KUBAT	HOSPITALITY	Over sees our Hospitality Room for guests, orders and serves snack food & beverages. Room to be open 6? Hours a day.	DOROTHY G - TONI S - JAYNE B- DONNA J
LUCILLE CHABALA/JOE KUBAT	TOURS / EVENTS	Schedule 1-2 trips, plan 1-2 show/events at hotel. Order busses if needed. Run 50/50's Raffles, Tricky Tray, fundraising, ect	PHIL & DOROTHY G TRICKY TRAY RAFFLES - LORRAINE C MUSIC/BANDS -
BILL DOWNING	ADVERTISING	Get our info out to all club newsletters, into the Early Bird Mag.	
PHIL G 1 / WENDY M 2	PROGRAM	PT1>Gather/sell adds boosters, for convention program. PT2>Assemble our Convention program send to print.	PT>1 PHIL G
	PRINTING	Make signs for trail blazers, Make a map of the area of what's available, such as Restaurants, Shopping. (Seacausus Mill Creek), transportation from hotel	
HARRIOTT LOPICCOLO	DECORATIONS	Decorate rooms....Welcome Party, Event's held, ie: concert Banquet. Ect.	
TONI SABINO	WELCOME PARTY	Arrange for a welcome party Wed night, something simple just as a Meet & Greet Welcome to NJ	JULIA UCCI
DAVE TULOWISKI	*CONCOURS CHAIRMAN	Over sees all operations involving the cars, & judging. Banquet AV & trophies	
RICH MARTIN / BILL JESSIE	LOGISTICS	Marking Parking spots, Parking cars, Parking Trailers.	
	SWAP MEET	Organize a swap Meet for Saturday morning	
	WASH AREA	Maintain car wash area at Hotel. Hire Detailers. Hoses, buckets, wash materials needed.	
	VENDORS	Sell vendor tables, set up & maintain, lock & unlock vendor room	MIKE P
	SECURITY	select someone to watch over trailers during the day. Hire a security guard or 2 to watch trailers 9PM to 6 AM	MIKE P
RICH MARTIN / BILL JESSIE	CHIEF CONCOURSE JUDGE	Required...Must be a chief Judge on CTCI books	
RICH MARTIN/JOHN PYRROS	TOURING JUDGE	SEE CONCOURS CHAIRMAN	
	SPECIAL ITEMS	SEE CONCOURS CHAIRMAN	
	SCORE ROOM	SEE CONCOURS CHAIRMAN	LOIS M
	TROPHYS	Find a Trophy shop and have our plaques / trophy's made. Time sensitive	
	RENTALS	Possibly....Obtain walkie talkies, golf cart, ect	
	GO GETTER / VOLUNTEERS	All around person/ s to help out where needed. Organize volunteers from other clubs.	
MIKE MEEHAN	HOTEL LIASIAN	Contact for hotel Hanover Marriott	