

May 3, 2018

### Meeting Agenda

Regular City Commissioner Meeting, Crab Orchard City Hall

May 3, 2018

6:30 pm

- Invocation
- Roll Call
  - Mayor Billy R. Shelton
  - Commissioner Jerry Shelton
  - Commissioner Keith Saylor
  - Commissioner Juanita Pettit
  - Commissioner Chris Sandlin
- Minutes Approved from last meeting  
Review minutes from last meeting, if no corrections needed  
Motion to accept minutes as stand.
- Financial Reports

#### Commissioner Reports

- City Commissioner- Jerry Shelton
- Water/Waste Water Commissioner- Keith Saylor
- Fire/Road Commissioner- Juanita Pettit
- Police Commissioner- Chris Sandlin

#### New Business

- Angela Arnett Garner- Ky. Native American Heritage Commission
- 1<sup>st</sup> reading Ordinance #17-05-03 FY 2018-2019 Budget
- Motion to proceed with the Wet/Dry process and petition.

#### Open Discussion

#### Adjourn meeting

## City of Crab Orchard Account Balances

Account	Balance Total	Description
Audit Account	1,025.83	Savings for Audit
City of Crab Orchard Payroll	3,361.05	Payroll
General Fund Cash:C.O. Fire Equipment	9,442.40	FD Equipment checking
General Fund Cash:Town of Crab Orchard	76,724.57	City Checking
Grant Fund Cash:FEMA GRANT	143.56	fire dept grant
Grant Fund Cash:KIA RD Water wastewater Grant	137.87	water/sewer grant
Police Department	6,509.26	Police Dept
Road Fund Cash:C.O. Road Department Revenue	8,786.37	revenue checking
Road Fund Cash:Road O&M	8,958.64	O&M checking
Sewer Fund Cash:Sewer Bond & Interest Sink	33,401.37	sink fund
Sewer Fund Cash:Sewer O&M	23,127.97	O&M Checking
Sewer Fund Cash:Sewer Revenue	41,732.33	revenue checking
Sewer Fund Cash:Sewer System Depreciation Fund	19,966.29	Depreciation/Restricted
Water Fund Cash:City of Crab Orchard Savings	24,687.57	Water Dept Savings
Water Fund Cash:Water Customer Deposits	71,210.50	customer deposit/restricted
Water Fund Cash:Water Revenue	127,831.23	Revenue checking
Water Fund Cash:WaterWorks Bond & Interest	16,875.15	Sink Fund
Water Fund Cash:Waterworks O&M	1,134.36	O&M Checking
Water Fund Cash:WaterWorks Reserve Fund	32,888.45	Reserve/restricted
TOTAL	507,944.77	

May 3, 2018

## Regular City Commissioner Meeting Minutes

The meeting was called to order at 6:30 by Mayor Billy R. Shelton. Mayor Shelton led the invocation.

Roll call was performed by City Clerk, all were present for meeting,

Last month's meetings minutes were reviewed and no changes needed to be made, Commissioner Chris Sandlin, made the motion to accept last month's minutes as stand, 2<sup>nd</sup> by Commissioner Juanita Pettit, all in favor, motion carried.

Financial report was given by City Clerk (see attached), no changes need to be made, and Commissioner Juanita Pettit, made the motion to accept as stand, 2<sup>nd</sup> by Commissioner Chris Sandlin, all in favor, motion carried.

### Commissioner Reports

City Commissioner Jerry Shelton stated we still have not received any update on the 911 service fee.

Water/Wastewater Commissioner, Keith Saylor reported water loss is 44%. We located a leak on the week of April 16 and that estimated loss should be 1 million gallons per month. We had sewer plant inspection and the Division of Water representative observed while Devon took samples at Sewer Plant.

Streets and Roads Commissioner, Juanita Pettit reported 2 street lights are out 701 Meadowlark and 1331 Walnut. Still nothing new to report on sidewalk project. Judge Adams stated in regards to the sidewalk project the City of Crab Orchard should be able to be bid out by itself and should be ready to go soon. Everything has been turned into the state Transportation Dept but no response from them as of yet.

Emergency Services Commissioner, Chris Sandlin reported Police Chief Jimmy Gipson Had 10 arrest, 7 complaints, 5 drug arrest and worked 2 case reports. (See Police Chief Jimmy Gipson detailed report attached).

### New Business:

Angela Arnett Garner with the Ky Native American Heritage Commission requested from the commission that the City of Crab Orchard take into consideration and adopting a proclamation to establish Indigenous Peoples Day. The Commissioner stated they would consider and discuss an the next regular work session and if agreed an motion would be made at next regular city Commissioner Meeting.

Commissioner Keith Saylor made the motion to accept the 1<sup>st</sup> reading on ordinance #18-05-03 FY 2018-2019 Budget. 2<sup>nd</sup> by Commissioner Juanita Pettit, roll call on vote.

Commissioner Jerry Shelton-yea

Commissioner Keith Saylor-yea

Commissioner Chris Sandlin-yea

Commissioner Juanita Pettit-yea

Mayor Billy R. Shelton --yea

All in favor motion carried.

Commissioner Keith Saylor made the motion to proceed with the Wet/Dry vote process, 2<sup>nd</sup> by Commissioner Jerry Shelton

May 3, 2018

role call on vote.

Commissioner Jerry Shelton-yea

Commissioner Keith Saylor-yea

Commissioner Chris Sandlin-yea

Commissioner Juanita Pettit-yea

Mayor Billy R. Shelton -nae

Majority ruled, motion carried. Attorney John Hackley to begin the process with the County Clerks Office.

Open business- Nothing new to discuss

Commissioner Juanita Pettit made the motion to adjourn the meeting, 2<sup>nd</sup> by Commissioner Chris Sandlin, all in favor motion carried, meeting adjourned 7:26 pm.

Juanita Pettit Mayor Pro Tem  
Mayor Billy R. Shelton

6/7/18  
Date

Nancy K Baker  
Attest  
City Clerk, Nancy Baker

6/7/18  
Date

**Crab Orchard Police Department**

**Monthly report April 2018**

**Chief Jimmy Gipson**

**Warning tickets**

**Complaints 7**

**Investigations 3**

**Arrest made 10**

**Warrants 4**

**Drugs arrest 5**

**Alcohol**

**DUI**

**Accidents**

**Citations 1**

**Domestics**

**Case reports 2**

**Traffic stops**

**Apr. 2<sup>ND</sup> .**

**Warrant round-up along with the Sheriff Department (2)**

**Report of theft at the dollar Store**

**Apr. 5<sup>th</sup>**

**City meeting**

**Apr.6<sup>th</sup>.**

**Traffic stop Main Street child unrestraint**

**Check on compliance of sexual offender on Elm Street**

**Reckless driving complaint coming into town from Stanford**

**Continue Apr.6<sup>th</sup>.**

**Vehicle locks out at D-and M**

**Apr.10<sup>th</sup>.**

**Complaint of Someone putting rocks in yard on Elm Street**

**Report of a W/M switching price tags at the dollar store (on tape)**

**Arrest made on a warrant at the Elm Street Apartments**

**Traffic stop walnut Street (EXP tags)**

**Traffic stop Main Street and Stanford Street (stop sign)**

**One arrest on Drug charges Manor Blvd. (METH.)**

**Apr. 13<sup>th</sup>.**

**Serving summons (citation) Stanford Street**

**Complaint of a boy with a mask on at the park located the subject going down Lancaster Street turn out to be a 38 year old male.**

**Traffic stop D-M Market in the parking lot Drug Active**

**One arrest on Manor Blvd. for 3 warrants**

**Apr.16<sup>th</sup>.**

**Court commonwealth VRS Reynolds for the above case on Manor Blvd. on the 10<sup>th</sup>. He got 1 year.**

**Security check on Walnut Street called in to KSP and relayed to me**

**Apr. 19<sup>th</sup>**

**Paper work of court**

**City workshop meeting**

**APRIL 20<sup>TH</sup>**

**Report that someone was under the influence at D-M Market**

**Had a warrant on a subject at a house on Walnut Street upon arrival found the subject in the attic of the house all the occupants of the house was arrested (x3)**

**Theft of a gun from a truck at the dollar store.**

**April 23<sup>rd</sup>**

**Took employee to the hosp. for drug test**

**Recovered some drugs evidence from a house on Walnut Street (to be tested)**

**Traffic stop on 150 along with the Sheriff Department one arrest made subject had 4 warrants on him.**

**Recover some drug evidence from a house on Walnut**

**27<sup>th</sup>**

**Fight at the pool hall**

**Theft investigation at the dollar store**

**29<sup>th</sup>**

**Called in to investigate a drug case in the parking lot of Radi Mart and the Dollar Store.**

**30<sup>th</sup>**

**Traffic stop Main Street (speeding)**

**Traffic Stop Elm Street (speeding)**

# Water and Sewer Dept.

## Operations Report

May 3 2018

### April 2- April 6

Work Orders

Weekly Samples

Quarterly Samples Total Trihalomethanes Haloacetic Acid 5 day testing

Work on UV system

Deliver garbage can

Work on lift station

Submit MOR

Did survey for Rural Water

DMR Q & A Waiver

Start discharge

Reports for meeting

Look for water leaks

### April 9- April 13

Work Orders

Weekly Samples

Read Meters

Adjusted floats for lift station

Ordered new floats for lift station

Met with State Road Dept. on issue with Toll Gate Hill



Reconnect meter for Donnie Brummett

Shut down UV system wiper system failure

## April 16- April 20

Work Orders

Weekly Samples

Effluent Samples

Change oil in work truck

Fix flags

Work on Consumer Confidence Report

Leak detection with Matt Glass

Found leak and preparation for repair

Work on water valve boxes that need to be straighten

Sign up for Rural Water Training

## April 23- April 27

Mike Started work Monday

Work Orders

Weekly Samples

Effluent Samples

Took Bio Monitoring Samples to Lexington (Monday, Wednesday, and Friday)

DOW Sewer Inspection and Sampling

Work on Influent and Effluent Samplers

Order new weighted strainer for influent sampler

Mow Grass

Got white Ford truck worked on

Clean up Sewer Plant

Clean up lift station

Send response letter to Division of Enforcement

Finish BMP (Best Management Practices Plan) and SORP (Sewer Overflow Response Plan) for Agreed Order

Work on CMOM (Capacity Management Operation and Maintenance Plan) and GPP (Groundwater Protection Plan) for Agreed Order

Check water pressure issue on Deepwell Woods Road

Change out stuck meters

Mark lines to set electric poles

Marked spot to set new meter on Stingy Creek Road

Submit DMR

**April 30- May 4**

Work Orders

Weekly Samples

Effluent Samples

Took lawn mower for repairs

Install new meter box, riser, meter setter, water meter and lid on West Maple (Saylor)

Fill in holes in driveway to UV building

Check inactive meters

Mark lines to set electric poles

Find discharge outfall from Sewer Plant at Dix River

Install discharge outfall sign at Dix River

Clean up trash at City Park

Help out at customer appreciation day

Check water pressure issue on 39 N

Mark spot to set new meter on 39 N

Submit MOR

Submit SORP and BMP to DOW for review and acceptance

Reports for monthly meeting

**WATER LOSS REPORT**  
**WATER AND SEWER DEPARTMENT**

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Month: March Year: 2018

Water Purchased: 3,693,700 Gallons

Water Sold:

Residential: 1,816,620 Gallons

Salesman: 6,840 Gallons

Total Sold: 1,823,460 Gallons

Difference Between What Was Purchased And Sold:

Purchased: 3,693,700 Gallons

Sold: 1,823,460 Gallons

Total: 1,870,240 Gallons

Total: 51 %

Gallons Accounted For:

Breaks: 25,000 Gallons *stuck meters*

Flushing: 200,000 Gallons *sewer plant  
junkyard John Thompson*

Tank Overflow: \_\_\_\_\_ Gallons

Other: 6,200 Gallons *fire dept*

Total: \_\_\_\_\_ Gallons

Total Accounted For: 231,200 Gallons

Total Unaccounted for: 2,054,660 Gallons

Monthly Water Loss: 44 % Total Loss

# Budget Ordinance ~~18~~-05-03

WHEREAS, THE GOVERNING BODY OF THE CITY OF CRAB ORCHARD HAS DETERMINED THE 2018-2019 YEAR BUDGET OF THE CITY OF CRAB ORCHARD TO READ AS FOLLOWS:

REVENUES	GOVERNMENTAL FUND TYPE
City	\$205,680.00
Fire	\$10,560.00
Road	\$50,105.00
Water	\$252,475.00
Sewer	\$118,975.00
Police	\$30,515.00
<b>Total Revenues</b>	<b>\$668,310.00</b>

EXPENDITURES	
City	\$203,004.00
Fire	\$17,900.00
Road	\$46,500.00
Water	\$236,895.00
Sewer	\$105,010.00
Police	\$31,185.00
<b>Total Expenditures</b>	<b>\$640,494.00</b>

**EXCESS OF REVENUES** \$27,816.00  
**OVER/(UNDER) EXPENDITURES**

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF CRAB ORCHARD.

Adopted this 3rd of May, 2018

Mayor:

Attest: City Clerk

First Reading: 5/3/18

Second Reading:

Published: