

Evans Elementary Home & School Association General Meeting Minutes - March 3, 2021 7pm

Minutes Recorded By: Lisa Osborne

Meeting Attendees:

Jacqueline Havrilla
Lisa Osborne
Amy Lumpkin

Jennifer Henson
Gina Murphy
Lauren Scigliano

Sara McDowell
Suzanne Harvie

Secretary Report

All present had an opportunity to review the minutes from the last general meeting held on January 12, 2021. A motion to approve the minutes was made by Jenn Henson with a second by Gina Murphy. All approved minutes will be posted to the Evans HSA Website.

Budget Report - Cash Balance \$44,906.64

- Activity since last meeting
 - Dining Out Nothing Bundt Cakes - \$74.85 (net of fees)
 - Paid \$1,475.50 for merchandise from the Fall Spirit Wear sale; received \$67.37 (net of fees) from current Spring Spirit Wear Sale
 - Paid a total of \$3700.25 for annual t-shirts
 - Received \$156.90 from Amazon Smile quarterly donation
 - Received \$162.30 from Digital Box Tops submission through the beginning of November
 - Received \$82.00 from RD Team for annual refunding
 - Received \$838.26 (net of fees) in donations toward Teacher/Staff Appreciation
 - Paid \$321.52 for new trees and planters at school entrance
 - Paid \$200 toward Reading Olympics registration

A copy of the budget report will be posted to the Evans HSA Website.

Playground Tub/Equipment for Classrooms - Presentation by Sara McDowell

- Would like to purchase 2 playground balls, football, jump ropes, frisbees for each classroom stored in a plastic tub
- Waiting for confirmed vendor pricing, but propose a "not to exceed" total of \$2100 on items
- Motion to approve proposal made by Amy Lumpkin
- General Membership Vote - 7 Yes, 0 No. All those who voted were H&SA members in good standing.

Committee Status Reports

- A. Art Committee - N/A
- B. Basket Raffle - No update
- C. Beautification - No update
- D. Book Fair - Jenn Henson & Amy Lumpkin
 - a. The committee is meeting with our scholastic rep with ideas to hold an in person book fair in May. More details will be released via H&SA newsletter, website, and social media
- E. Community Service - Jenn Henson
 - a. Coordinating with Perkiomen Watershed Stream Clean Up Day in April
 - b. Secured 12 spots at Rambo Park for clean up
 - c. Committee also setting up clean up project at Evans (wetlands/walking path)
- F. Daytime Help - N/A
- G. Dining Out - Lisa Osborne
 - a. Handel's Dining Out Event scheduled in April. Information will be send via newsletter, website, and social media
 - b. Italian Delite in March - no update on turnout
 - c. Nothing Bundt Cakes March 10 - 24. Pick up scheduled March 31 at Evans
- H. Directory (A to Z Connect) - No update
- I. Evans T-Shirts - No update
- J. Family Fun (including Movie Night) - N/A
- K. Fun-tivities - N/A
- L. Ram Runners Fun Run - N/A
- M. Laminating - N/A
- N. Original Works - N/A
- O. Fightin Phils - Jenn Henson
 - a. Tickets booklets still for sale. No set date to close sales. Season scheduled to begin May 4
- P. Refunding - Gina Murphy
 - a. See budget report for Box Top update
 - b. Amazon Smile donation has doubled since last payment
- Q. Spirit Sticks/Grams - N/A
- R. Spirit Wear - Lisa Osborne
 - a. Sale open now through March 22. Customers will be contacted regarding distribution. Estimating 2-3 week production time once sale closes
- S. Teacher/Staff Appreciation - Sara McDowell & Mrs. Harvie
 - a. Java's Brewin luncheon on March 5, 2021. Staff very happy with options and thankful to H&SA and Evans community
 - b. Planning next event in April
- T. Yearbook - Lisa Osborne
 - a. Spring Picture Day March 23 - we may be able to use portraits for students we did not get in the fall

- b. Parents have the option to upload their own portraits to be included in grade specific portrait areas
- c. Grade specific polls added - log into TreeRing account for students to take polls
- d. Sold 93 yearbooks at this time. Deadline for shipping to school is April 22. Can purchase after that time but will have to pay extra shipping fee to ship to home

New Business

- Election Nominees for 2021-2023 School Years
 - Vice President - Jen Steffenauer is only nominee so is confirmed for 2nd term
 - President Elect - No nominees
 - Secretary Elect - No nominees
 - If nominee for President Elect or Secretary Elect comes forward, we would allow them to proceed

Motion to adjourn made by Jenn Henson and 2nd by Amy Lumpkin. Meeting adjourned at 7:35pm.