

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Kent D. Nation, *Chairperson*
Scott A. Lauchlan, *Secretary*
William S. Clark, *Treasurer*

Joseph S Sawicki, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – February 27, 2025

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JB) _____, Will Clark (WC) _____, Scott Lauchlan (SL) _____, Kent Nation (KN) _____ and Joe Sawicki (JS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____ and Administrator _____

Action on Minutes of Previous Meeting(s)

- January 23, 2025 regular meeting

Notification: An Executive Session to discuss personnel matters to held during meeting.

Public Comment / Presentation.

Reports:

1. Operator
 - a. Monthly Report.
2. Engineer
 - a. Monthly Report – general operations.
 - i. Consider Worth & Company Payment Application No. 2 for the hatch replacement project.
3. Solicitor
 - a. CRPS / Memorandum Agreement.
4. Committees
 - a. Finance – March / June / September / December
 - b. Operations – April / July / October / January – site visit to be scheduled in the fall
 - c. Planning – May / August / November / February – set up meeting
5. Administrator
 - a. Monthly Report.

New Business:

Finances:

As of January 31, 2025:

1. Mid Penn Operating - \$273,486.92
2. Mid Penn Debt Service - \$56,457.33
3. Mid Penn Capital Reserve - \$876,048.87
4. Mid Penn DSRF - \$563,927.24

5. Bills paid and to be ratified (1/24/2025 to 2/27/2025) - \$ _____
6. Payroll for January 2025 - \$5,415.95

Dates of Upcoming Meetings

1. Board of Supervisors on Thursday, March 20, 2025 at 7:30 p.m.
2. Municipal Authority, on Thursday, March 27, 2025 at 7:00 p.m.

Adjournment (time: _____)