

VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall

1835 Highway F

Tuesday, July 11, 2017, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES
 - a. Regular Meeting: June 13, 2017
- 6) PUBLIC COMMENTS
(Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - i. Quarterly Building Report
 - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
 - a. Request For Exemption For Special Community Event Noise
 - i. Charrette Creek Commons - Weekly Concerts July 15 through September 2, 2017
- 12) NEW BUSINESS:
 - a. Workers Compensation Bid
 - b. **BILL NO. 246 - AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE ZONING CODE OF THE VILLAGE OF INNSBROOK, MISSOURI. (ORD 244)**
- 13) VOTE TO ADJOURN

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
 - Animal Shelter
 - Dry Hydrants
 - Internet Speeds
- (Next quarterly report Sept 2017)

MINUTES

The July 11, 2017 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Village Board Chairman Jeff Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Jerry Rust, Ted Sator, Tom Stevener and Jeff Thomsen were present. After roll call Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Heggemann; Charlie Boyce and Chip Wobbe, Innsbrook Corp; Jean Jarchow (2133), Tracy Sator (154) and Jim & Pat Teeple (106).

APPROVAL OF AGENDA

Chairman Thomsen asked for a motion to approve the July 11, 2017 agenda. Motioned by Trustee Stevener, seconded by Trustee Dunn, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

APPROVAL OF MINUTES

Chairman Thomsen asked for comments, corrections or suggestions to the minutes. Being none, Chairman Thomsen asked for a motion to approve the June 13, 2017 meeting minutes. Motioned by Trustee Rust, seconded

by Trustee Sator to approve minutes from the Regular Meeting on June 13, 2017. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

PUBLIC COMMENTS

Jean Jarchow stated that the noise from the concert on July 4th weekend was too loud, the following weekend was better until around 8:30pm.

Jim Teeple questioned laws on septic tanks and if there were issues with systems on Lake Aspen. Is effluent going into the lakes and streams and can the Village require inspections on the systems. Noticed a fish kill over the Fourth of July weekend on Lake Aspen, maybe a few hundred fish. Charlie Boyce stated that the fish kill on Lake Aspen was in no way related to the sewer issue at Charrette Creek and the fish issue is being monitored at this point.

COMMUNICATIONS, PETITIONS, PRESENTATIONS

None at this time.

BOARD OF TRUSTEES COMMENTS

Trustee Sator questioned what happened with the sewer pollution at Charrette Creek. Trustee Rust stated that a "T" broke in the line on the drain field.

Trustee Dunn received an email from a resident regarding Charrette Creek. Charlie Boyce stated that DNR is working with Innsbrook Corp., ESA, Inc. and engineers to remedy the issue.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

None at this time.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Rust, seconded by Trustee Stevener to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Carla Heggemann presented her Administrator Report to the Board of Trustees. The new printer for the office will be delivered on July 17, 2017. Requests for proposals for Auditing Services have been advertised, and a bid opening will be held on August 1, 2017 at 12:00 PM.
 - i. Quarterly Building Report - Thirteen permits were issued during the second quarter of 2017.
- c. Planning and Zoning Commission - A meeting was not held on July 5, 2017. Bob Soderholm was unable to attend to give a report.

UNFINISHED BUSINESS:

- a. Request For Exemption For Special Community Event Noise
 - i. Charrette Creek Commons; Weekly Concerts June 24 through September 2, 2017 - Innsbrook Corporation submitted request for noise events. The first concerts were approved with conditions to measure noise levels and re-evaluate at this meeting, July 11, 2017. Chairman Thomsen stated that noise levels have been an issue and have been monitored. Charlie Boyce stated that the speakers being used at prior concerts may have been the issue and Innsbrook Corp. continues to work on the technology with the speakers. The 85-90 dbA range is where they would like to stay. After some discussion, the Board of Trustees agreed to extend the request. Motioned by Trustee Stevener, seconded by Trustee Sator to extend the request to the August 8, 2017 meeting at the 85-90 dbA range. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Animal Shelter - Tracy Sator promoted "Woof-stock" which will be held on July 22, 2017 from 10am to 4pm at Diekroeger Park in Wright City. This will be a big fundraiser for the CCAC Animal Shelter.

NEW BUSINESS:

- a. Workers Compensation Bid - Two bids were received for Worker Compensation insurance coverage for August 1, 2017 to August 1, 2018. Missouri Employers Mutual and Employers Preferred Insurance. Motioned by Trustee Sator, seconded by Trustee Dunn to renew the Village coverage with Missouri Employers Mutual at the premium cost of \$936. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

- b. **BILL NO. 246 - AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE ZONING CODE OF THE VILLAGE OF INNSBROOK, MISSOURI. (ORD 244)** Motioned by Trustee Rust, seconded by Trustee Stevener to have the first and second reading of Bill No. 246 by title only. All Trustees present voted "Aye". Motion passed with a 5-0 vote. Motion was approved. Chairman Thomsen read Bill No. 246 twice by title only. Chairman Thomsen stated that this bill would require a permit for all size lots, even greater than three acres in Residential Zones. In all other zones, lots less than three acres must also get a permit, with lots more than three acres being exempt from the permitting process. Charlie Boyce presented a slideshow presentation with his concerns about passing a bill that would only effect Residential Districts. After some discussion, it was suggested postponing passage of this bill until the Planning and Zoning Board can view this same slideshow presentation. Motioned by Trustee Stevener, seconded by Trustee Rust to postpone a vote for passage on this bill until the September or October Trustee meeting. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

VOTE TO ADJOURN

Motioned by Trustee Stevener, seconded by Trustee Rust, to adjourn the regular meeting. All Trustee's present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned at 6:39 PM.


I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, July 11, 2017.

Carla Heggemann, Village Administrator/Clerk

Date Minutes Approved: 8/08/2017



Patricia Dunn,
Village Board Clerk



Attest: Carla Heggemann,
Village Administrator/Clerk

(seal)

