

1 **Rockford Town Regular Council Meeting**
2 **May 2, 2018 7:00pm**
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.

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8 Mayor pro-tem Micki Harnois called the meeting to order at 7:00pm with the Pledge of Allegiance.
9

10 Roll call took place. Those present Councilmembers Clint Stevenson, Micki Harnois, Tim, Fricke, William
11 Benson, Brian Laude, Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson.
12 Ms. Harnois noted that Ms. Roecks was absent from the meeting due to health issues in her household.
13

14 **Mr. Benson made a motion to approve the amended agenda. Mr. Laude seconded the motion. Motion**
15 **was carried.**
16

17 **Mr. Stevenson made a motion to approve the minutes from the 04/18/2018 regular meeting. Mr.**
18 **Benson seconded the motion.**
19

20 ANNOUNCEMENTS

- 21 - Fairfield's Flag Day will be June 9th, 2018
22 - The community-wide yard sale will be the first weekend in June.
23

24 **Mr. Fricke made a motion to excuse Mayor Roecks from the meeting. Mr. Benson seconded the**
25 **motion. Motion was carried.**
26

27 COUNCIL REPORTS - None
28

29 COMMISSION REPORTS

30 Planning and Zoning - 185 Stringham Road – Gould Fence Permit

31 **Mr. Fricke made a motion to approve the fence permit at 185 Stringham Road. Mr. Benson seconded**
32 **the motion. Motion was carried.**
33

34 Comprehensive Plan

35 Ms. Harnois provided Council with a draft of the zoning use matrix. Council discussed and reviewed the draft
36 and will continue to do so before adopting the comprehensive plan.
37

38 COMMITTEE REPORTS

39 Asset Management Committee

40 The committee met and made a comprehensive list of nearly all assets that the Town owns. The list is
41 meant to be added to and adjusted over time by staff and councilmembers.
42

43 Improvement Board

44 There was discussion about the next steps to take at 106 E A Street, before boarding it up.

45 Tree City/Parks

46 Ms. Harnois asked if we wanted Garth Davis with the Conservation District to bring us new trees to plant
47 now or in the fall. Public Works agreed that the fall would be a better time.
48

49 PUBLIC COMMENT

50 -Resident Vicki Bergstrom said that the fair office belongs to the Town. She also thought it was a good idea
51 to leave the asset list out to add to and take "inventory" of the town's property.

52 -Resident Ivan Willmschen asked which house council was getting ready to board up.

53 ORDINANCES/RESOLUTIONS

54 **Mr. Stevenson made a motion to approve ordinance 18-02, amending the 2018 budget. Mr. Fricke**
55 **seconded the motion. Motion was carried.**

56
57 OLD BUSINESS

58 Ms. Harnois said that she thought the brackets on the new First Street street lights should not be removed,
59 but rather used for hanging baskets or banners. Mrs. Johnson mentioned that the town just purchased and
60 installed some banners.

61
62 NEW BUSINESS

63 Mr. Benson asked Mr. Willmschen and Mrs. Bergstrom if they knew where the white building in the park
64 came from and if there was any money exchanged when receiving that building. They both agreed that it
65 came from Moran Grange and it was a donation. Mr. Benson said that if the building were to be removed
66 and donated, the town has an idea on how to utilize it. Mr. Thompson agreed that the town could use it to
67 cover the exposed Well #3 at the ball park.

68
69 PUBLIC COMMENT

70 - Mr. Willmschen said it was a good idea to donate the building to the town for covering the well.

71
72 STAFF REPORTS

73 Public Works

- 74 • Mr. Thompson reported that the owner of a home on Sprague Street, which is on septic, would like
75 to connect to the town's sewer system. He mentioned that the homeowner also owns a vacant
76 parcel southeast of the home and would like to build a couple of duplexes there. This would require
77 him to install an additional sewer line and connect to the town's system. Mr. Fricke asked that Mr.
78 Thompson get estimates for a manhole to be installed.
79 There was discussion about another property owner on north First Street that would like to build a
80 home. The north First Street property has a septic system and no direct access to a nearby sewer
81 main. Council talked about acquiring an easement near North First Street.
82 • Mr. Thompson reported that he has found a dump truck and Mrs. Johnson is in the process of
83 obtaining financing through INB.
84 • Mr. Thompson told council that they are working on getting letters out in regard to cross-connection
85 assemblies. He will talk more with Paul Sifford, regarding the next step, on May 8th.

86
87 Clerk/Deputy Clerk

- 88 • Mrs. Johnson stated that the March Treasurer's report shows \$480,191.91 in all funds.
89 • The Past Due list was submitted to council
90 • **Mr. Fricke made a motion to approve the April Utility Adjustment Report. Mr. Stevenson**
91 **seconded the motion. Motion was carried.**

92
93 APPROVE CHECKS

94 **Mr. Stevenson made a motion to approve checks 14391-14413 and 3 EFTs for a total of \$36,926.10.**
95 **Mr. Benson seconded the motion. Motion was carried.**

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97 **Mr. Stevenson made a motion to adjourn the meeting at 8:03pm. Mr. Fricke seconded the motion.**
98 **Motion was carried.**

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor