

**MINUTES OF BOARD OF TRUSTEES MEETING
OCTOBER 23, 2017
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Regular Meeting of October 9, 2017 was called to order at 7:03pm, by Chairman Barker.

Trustee McClure moved to adjourn the Regular Meeting of October 9, 2017, seconded by Trustee Sulzberger. All yea. Motion carried.

The Regular Meeting of October 23, 2017 was called to order. Those Present: Trustees Daryl G Hook, Roxanna McClure, Norma Sulzberger, Greg Thompson and Chairman Marina Barker, Police Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman.

Chairman Barker asked everyone to stand for the Pledge of Allegiance.

Trustee Sulzberger moved to approve the Minutes of the Regular Meeting of October 9, 2017, as corrected, seconded by Trustee McClure. All yea. Motion carried.

Trustee McClure moved to approve the Payment of Bills for the period of October 7, 2017 thru October 20, 2017, seconded by Trustee Sulzberger. All yea. Motion carried.

OLD BUSINESS:

Police Chief Coonce shared that the police department dispatch with Pleasant Valley, MO will start January 2, 2018 at 10:00AM. He also stated that he has submitted his monthly report for review to release to the public.

Fire Chief Miles stated he had also provided a canned report that is statistical to release to the public. Trustee McClure asked that he add a page header and dates referencing the information being shared.

Village Clerk Chapman shared that all but one business license has been collected and they have chosen to discuss it further in court. She let the Board know that the billboard company has been notified and we have resumed billing for the boards within Claycomo. The company Outfront Media has already agreed to pay their fees for 2017 and will be sending payment. The Village will bill them again in 2018. Chapman informed the Board that WCA has replaced the newspaper bin with a bin that collects paper, plastic, and glass recyclables. They will pick up every other Monday. She asked the Boards preference on whether they would like the large glass bin returned to the lot from Republic Trash Service. There were no objections to utilizing the one company at this time. She updated the Board on the timeline for the auditors and the 2016-2017 audit. The auditors stated they were wrapping up and wanted to present the draft audit to the Board at the November 13th meeting.

Trustee Thompson asked Chief Coonce to be sure the officers are patrolling the neighborhoods more. Chief Coonce stated they had been doing so. In addition, Coonce stated they were going to act on a van without plates that has been warned on Lowell. Trustee Thompson asked Clerk Chapman to review previous records for a building permit for 406 Longfellow. In addition, we need

to review as they do not have street parking and per the ordinances, they are required to have a driveway.

Trustee Sulzberger noted that there is still a large amount of trash at the Bryant Street Apartments. Chief Coonce stated they were aware and would be talking to them again and if necessary write them a ticket. Trustee Sulzberger asked when we were going to get the cleanup done at the public works building and start the signage. Clerk Chapman stated they were getting a dumpster this next week and the departments would be looking into cleaning up and getting an inventory. Trustee Sulzberger asked if anyone had contacted the village attorney to discuss looking into a Community Improvement District (CID). Chairman Barker and Clerk Chapman stated they had not. Clerk Chapman stated she would be working on the recent ordinance from the town hall meeting discussions as that had an upcoming deadline. Chairman Barker said she would look into it further.

Chairman Barker asked if the dangerous building sign at 239 NE 69 Highway had been posted. Chief Miles and Clerk Chapman stated it had been taken care of. She inquired with Chief Coonce if we were still pursuing the purchase of two police cars from City of Randolph. He stated yes and that they were two Dodge Chargers already equipped. She and Clerk Chapman discussed the review of Sunday Liquor sales before the renewal applications were to go out. Chairman Barker inquired if the Board had any other thoughts on the employee handbook. She was only aware of the sick policy that needed reviewing with the village attorney. No other areas were addressed.

Chairman Barker then informed the board that Kissick Construction has been delayed due to weather in completing the Kansas City portion of the sewer system at the end of Eugene Field Road. Kissick was finalizing the plans and she had asked that they come to address the Board in the future to explain things further.

Barker noted the lights on the Community Building flag were still out. In addition, there is a plaque in the rock in honor of Manny Barrera that needs brasso polish. Finally, there was a water leak at Riley and Whittier that needed to be investigated.

NEW BUSINESS:

Dale Goeller, Resident, asked if Officer Kennedy was still employed with the Village of Claycomo and he inquired about the checks posted for her in the payment of bills. Chief Coonce stated she was no longer an employee. Clerk Chapman stated that due to the staffing changes, Officer Kennedy's check had to be recalculated and issued due to prior loans. The amount is confirmed and should no longer appear on the payment of bills.

Fire Chief Miles noted that there would be a resignation at the next meeting for Matthew Levy. He also updated the board that the Village had its third fire in the prior month. The most recent was an electrical fire at a rental location at 239 NE 69 Hwy. Upon review of the building he found there was a lack of smoke detectors. Chief Miles submitted to the Board an addition to the Village ordinances for smoke detectors in commercial rental property. The attorney had reviewed the document. It was

discussed to review for residential rental property as well. It will be placed on the next Board meeting agenda unless there are any objections. Chief Miles concluded that the fire department does have free batteries and smoke detectors and will assist with installing for residents.

Clerk Chapman shared with the Board that they received a copy of the Mid-America Regional Councils contract to be a part of the municipalities solid waste management program. The cost for the upcoming year would be \$1,544.55, based upon the 2016 census. She noted that Bukaty sent a notice from Travelers stating that the premium would not change for the upcoming year for the auto and equipment insurance. Finally, she asked the Board if they had objections to changing the court dates for 2018 to the first and third Tuesdays. Currently they run court on the first and second Tuesday of each month. Chief Coonce and Clerk Chapman stated that this would be better for staffing and calendar conflicts due to holidays and board meetings. It was the consensus of the Board to move the court dates for 2018 to the first and third Tuesday of each month.

Trustee Thompson asked the departments to utilize the local mechanical shops for repair and maintenance. The Board agreed that timeliness and cost may play a factor but for basic maintenance to utilize local businesses.

Trustee Sulzberger asked if codifying the ordinances would include the zoning ordinances. It was stated it was all ordinances. She requested the nuisance officer review the cars and materials at the house behind McDonalds. She also stated that there appears to be a dimple forming in the road at 244 Park. It would be best to contact Kansas City Missouri Water. Recently she found behind the Chinese restaurant at the Claycomo Plaza there are large areas of broken up concrete and recommended that we contact the property owner to have it removed. Trustee McClure added to also let them know that there is a danger at the Claycomo Plaza as half of the lights appear to be out at night making it unsafe.

Trustee McClure commended Steve Swanson, Public Works employee, for the good work of cleaning the entrance at Claycomo Park.

Chairman Barker asked Chief Coonce to contact Jake at 425 Park regarding the oversized boulders that have been placed in the yard. Trustee Thompson stated he believed that it was not the intent by Jake to have issues. It was noted to communicate with him to continue to resolve the nuisance violations on his property.

Barker asked Chief Coonce to sell the cooler fan on Gov Deals.com. It was not being used and Chief Miles agreed it was not necessary. Trustee McClure asked if it could be used to cool the bunker room. Chief Miles stated no as it was designed for an IT room. There were no objections to selling it.

Application for a Retail Business License by owner Gary P Fearon for GPF Cellular Services dba Metro PCS, at 411 E US 69 Hwy. The existing business has been sold to new ownership. Trustee Thompson moved to grant the business license, seconded by Trustee Hook. All yea. Motion carried.

Application for Sign Permits, for two temporary feather signs from Gary P Fearon of Metro PCS, at the Claycomo Plaza on 69 Hwy, for the dates of October 24, 2017 to November 24, 2017, subject to

the Building Inspector's approval. Trustee McClure moved to grant the sign permits, for new signs, seconded by Trustee Thompson. All yea. Motion carried.

Application for a Sign Permit, for a temporary awning sign from Gary P Fearon of Metro PCS, at 411 E US 69 Hwy, for the dates of October 24, 2017 to November 24, 2017, subject to the Building Inspector's approval. Trustee McClure moved to grant the sign permit, seconded by Trustee Sulzberger. All yea. Motion carried.


Application for Building Permit by Caleb Watkins, for metal roof replacement at 146 N Poe, subject to the Building Inspectors approval. Trustee Thompson moved to grant the building permit, seconded by Trustee Hook. All yea. Motion carried.

Motion for City Hall Roof Replacement. Trustee Hook moved to grant the bid to Midwest Roofing in the amount of \$14,412.78 and additional cost of \$40.00 per sheet as needed, to replace the roof of the Municipal Building, seconded by Trustee Thompson. All yea. Motion carried.

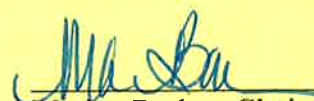
Motion for Approval to Accept the Medical Renewal Contract with Blue Cross Blue Shield provided by Bukaty, at a 17.26% increase from December 1, 2017 to December 31, 2018. Trustee McClure moved to accept the medical contract renewal, seconded by Trustee Thompson. All yea. Motion carried.

Acceptance of September 2017 Police Department and Fire Department Activity Reports. Trustee McClure moved to accept the reports for preview and format prior to release publicly, seconded by Trustee Hook. All yea. Motion carried.

There being no further business with the Board, Trustee McClure moved to recess the meeting subject to the call of the Chairman, seconded by Trustee Sulzberger. All yea. Motion carried. Recessed at 9:12PM.



Sheri Chapman
Village Clerk



Marina Barker, Chairman
Board of Trustees