

SMPTO Meeting Minutes
October 6, 2011

I. **Call to Order/Welcome**

II. **Principal Reports**

- A. Mrs. Adams noted the IFEC student body is anxiously awaiting the annual Halloween Party. Overall, the school year is going well so far. The 4th graders are taking a class trip to the Landis Valley Museum on either October 21st or 22nd. Walking Club has started. Parents were reminded volunteers are needed for Mondays and Fridays and younger siblings are allowed to attend. Mrs. Adams is trying to send a bi-monthly electronic newsletter and attaching any documents/flyers.

III. **Treasurer's Reports**

Money was spent on school supplies/Halloween party and a \$500 donation to the library. SMPTO purchased insurance. Our current budget is \$16,297.17.

IV. **Chair Committee Reports**

- A. IFEC Halloween Party is scheduled for October 27th. Emails are to go out to parent volunteers plus a flyer to be sent home with the students. Based on 2010 there were 343 kids in the school and approximately 280 showed up for the party. Coralita just got chairs for the games and the haunted hallway. Mrs. Adams said Superintendent Sanker calls the IFEC Halloween party the "most age appropriate Halloween party".
- B. Our goal for Gertrude Hawk is a profit of approximately \$20,000. Volunteers are still needed to help with candy counting. SMPTO is hoping for 12 volunteers to help on Friday, October 28th with candy counting prior to the Rice Halloween parade.
- C. Heather Rohrbaugh will again co-chair the Secret Santa Workshop. Heather will need approximately 8 to 10 people to help prep and bring the items stores in the basement to Room 107 for set-up.
- D. A chair is needed for Breakfast with Santa. Currently, Susan Ritter, Elizabeth Meikrantz and Meredith Rauhut are working this event and some new elements will be added to the event this year.
- E. Rice will hold a Scholastic Book Fair and Spirit Gear sale during the week of November 14th through 17th.
- F. The Box Top Program reported approximately \$2,135 collected this school year so far. The breakdown is \$563 for IFEC and \$1573 for Rice. The end of October will be the first submission of the box tops for this year. Currently, the kids are partaking in a contest where the winner will receive a \$10 gift certificate to use on their next book order. Extended family members are encouraged to also help collect box tops.
- G. No Spirit Gear report.

V. **Open Floor**

-Discussed a Spring fundraiser idea. Chantelle Voyack will look into the Meadowbrook Gourd fundraiser.

-Nov. 15th is scheduled as the teacher conference dinner provided by SMPTO.

-For Rice's 50th Anniversary parents will be asked to bake cupcakes for the kids.

-Approximately 280 parents are signed up for the parent directory. SMPTO needs to find out if the database is helpful/beneficial and work to gather new parent directory information.

-SMPTO is working on creating a supply closet for teachers to be housed at Rice. The theory is that teachers are not to ask parents for supplies. So a supply closet will be available to help supplement teacher needs. A suggestion was made regarding checking out adoptaclassroom.org for more ideas.

VII. Adjournment

The meeting started at approximately 7:00 p.m. and adjourned at 7:55 p.m.