

# WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

## MINUTES November 16, 2017

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Chairman Chamberlain called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:32 p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey.

Roll Call:

Chad Chamberlain, Chairman	Robert Piazza	Absent
Morris Scott, Jr, Vice Chairman	Everdina O'Connor	Absent
Laurel Napolitani, Secretary	Sidney Deutsch	Absent (entered at 7:45 pm)
Drew Kiszonak		
Donald Niece		
Philip Rosenberg		

Also, in attendance were:

Stephen Donati, Authority Engineer; Brian Tipton, Esq., Authority Legal Counsel; Daniel Olshefski, Authority CFO; Kim Francisco, Authority Fiscal Officer; Billy J. Wauhopp, Authority Consultant; and Patricia Kaspereen, Administrative Assistant.

Freeholder Director Richard Gardner, was also present.

Chairman Chamberlain led everyone in the Pledge of Allegiance and then read the Introductory Statement.

### MINUTES

Mr. Niece moved and Ms. Napolitani seconded to approve the minutes of the October 17, 2017 regular meeting, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Absent	Mr. Piazza	Absent
Mr. Kiszonak	Yes	Mr. Rosenberg	Yes
Ms. Napolitani	Yes	Mr. Scott	Abstain
Mr. Niece	Yes	Chairman Chamberlain	Yes
Ms. O'Connor	Absent		

Mr. Niece moved and Ms. Napolitani seconded to approve the minutes of the October 17, 2017 executive session, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Absent	Mr. Piazza	Absent
Mr. Kiszonak	Yes	Mr. Rosenberg	Yes
Ms. Napolitani	Yes	Mr. Scott	Abstain
Mr. Niece	Yes	Chairman Chamberlain	Yes
Ms. O'Connor	Absent		

Chairman Chamberlain suggested tabling Correspondence until after our Executive Session. There were no objections.

EXECUTIVE SESSION

At approximately 7:35 p.m., Mr. Scott moved and Mr. Rosenberg seconded to adopt Resolution #17-50, to enter into an executive session to discuss contract matters. All in favor, motion carried. (Freeholder Director Gardner left towards the end of the Executive Session.)

At 8:40 p.m., Mr. Kiszonak moved and Mr. Scott seconded to return to open session. All in favor, motion carried.

Chairman Chamberlain presented a resolution establishing the terms and conditions of the leachate acceptance pilot study.

Mr. Scott made a motion to adopt Resolution #17-51, which establishes the Terms and Conditions related to the Pilot Study of Leachate Acceptance at the Oxford WWTF. Ms. Napolitani seconded. Discussion ensued. A couple of commissioners thought passing the resolution was premature. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Absent
Mr. Kiszonak	Yes	Mr. Rosenberg	No
Ms. Napolitani	Yes	Mr. Scott	Yes
Mr. Niece	No	Chairman Chamberlain	Yes
Ms. O'Connor	Absent		

CORRESPONDENCE

Ms. Napolitani recapped the correspondence listed below:

- 1) A letter dated October 19, 2017, from Daniel Olshefski, CFO, to Melissa Ford, Division of Local Government Services, Bureau of Authority Regulation, Department of Community Affairs, submitting certified copies of the 2018 Operating and Capital Budget, which was approved at the Authority's October 17, 2017 meeting.
- 2) A letter dated October 20, 2017, from Charles Cavanagh, Environmental Specialist 3, Northern Bureau of Water Compliance & Enforcement, NJDEP regarding a N.O.V. for the Oxford WWTF.

*Mr. Wauhop explained the reason for the N.O.V. and stated it was a non-fineable offense. Steps have been taken so that it does not occur again.*

- 3) A letter dated October 26, 2017, from Patricia Kaspereen, Administrative Assistant, to Lisa Price, Affirmative Action Specialist, Office of Equal Opportunity & Contract Assistance, NJDEP, submitting SED documents related to Contract #12-01: Oxford Area WWTF Upgrade.
- 4) A memo dated November 1, 2017, from the New Jersey Utility Authority Joint Insurance Fund to all members, enclosing the 2018 proposed budgets for the JIF and MEL, as well as the adopted budgets for the E-JIF and RCF, and Notice of Public Hearing.
- 5) A letter dated November 1, 2017, from Sean Sauder, Water Resources Department Leader, CP Engineers, to Dan Zeppenfeld, P.E., P.P., Municipal Finance & Construction Element, NJDEP, informing him of the status of Contract #12-01: Oxford WWTF Upgrade.
- 6) A memo dated November 3, 2017, from PERMA Risk Management Services regarding our 2017 dividend.
- 7) A Notice that Michael Belby has appealed to and will be heard at the White Township Board of Adjustment public hearing on November 16, 2017, seeking approval to subdivide one lot into two on property located at 984 Brass Castle Road.
- 8) A letter dated November 8, 2017, from Virginia Biscari, Case Manager, Gibbons P.C., enclosing an original copy of the final official transcript for the Wastewater Revenue Bonds, Junior Lien, Series 2014A and 2014B.
- 9) A Civil Action Summons dated November 9, 2017, regarding Tomar Construction Services, Inc.

### CFO'S REPORT

Mr. Olshefski summarized the monthly financial report. No surprises. A CD is coming due on December 13, 2017. He again expressed concern about the industrial revenue. When the 2017 budget was prepared, we anticipated \$255,000 in revenue from PCFA but as of October 31, we had received only \$96,264. Expenditures are at 74%, which is good. The budget for 2017 is solid.

The State has approved our 2018 Budget as introduced at our October meeting. Adoption of the 2018 Budget will take place at our December 19<sup>th</sup> regular meeting.

Billing for 2018 will also be determined at the December meeting. Mr. Olshefski distributed handouts to everyone, which he explained in more detail. Flows from the last four years have been used, with a few exceptions. The total billing units will remain almost the same for 2018 as

in 2017, and since the budget is relatively flat, the proposed user rate will only increase by a penny. There will be some fluctuation amongst the towns. The proposed residential rate is \$11.36 and the industrial rate double that. The I&I factor will stay at 11%. The connection fee can remain at \$6,642, because if the formula is used the fee would be \$9,466. Mr. Olshefski added an additional column to show the impact on other users should revenue from PCFA continue to decline. The rate and budget will be presented and discussed at the Public Hearing in December, and voted on at the regular meeting that follows immediately afterwards.

#### GENERAL COUNSEL'S REPORT

Mr. Tipton's office prepared a resolution for award of the contract for the purchase of a 2017 F-250, including the trade-in of our 2008 F-350. There was only one bidder.

Mr. Rosenberg moved to adopt Resolution #17-52, authorizing award of the contract to Smith Motor Company, for the purchase of a 2017 Ford F250 Truck for \$37,397, minus \$10,000 for the trade-in of our 2008 Ford F350, for a total lump sum of \$27,397.00. Mr. Scott seconded. The motion passed unanimously on a roll call vote.

Mr. Olshefski and Mr. Francisco left the meeting.

#### ENGINEER'S REPORT

Mr. Donati's report was included in the agenda packets.

Oxford WWTP NJPDES Permit Renewal: Included with Mr. Donati's report was a memo prepared by Mr. Mikulka of his review of the preliminary draft. Mr. Donati explained the matter in more detail.

Oxford WWTP Upgrade – Phase 2: This project is complete. The Authority is still holding \$10,940 in retainage. The contractor needs to submit his final payment request to close out the project and release the retainage. Based on that, the loans with the State can then be closed.

Warren Haven Pump Stations Rehab, Contract #15-03: The work is complete. We are waiting for the final plumbing inspection, in order to do the final walk through and punch list.

#### AUTHORITY CONSULTANT

Mr. Wauhop said that if we move forward with the Pilot Study, he feels a lot of responsibility to make sure we watch everything and do not get into trouble. He will be the first one to pull the plug if things do not work out, he said.

Mr. Wauhop distributed his report prior to the meeting.

Belvidere plant: Mr. Wauhop recapped maintenance items performed during the month. The heating element for the engine block on the Water Street Pump Street standby generator was

replaced. The discharge line on the polymer pump was replaced, as well as the air filters on the Caesar blowers. All the lawn equipment was winterized and stored, and all the process pumps were greased.

Oxford plant: Mr. Wauhop recapped maintenance items performed during the month. A lot of work was done on the Jet Truck. Work was done on one of the disk filters. The tubing on the Stenner Pump was changed and all the DO probes were cleaned. The new fence was installed at the Warren Haven #1 Pump Station.

Under general business, the Authority continues to work with PCFA on bringing raw leachate to our Oxford plant.

Climbing Screen at the Belvidere STP: After speaking with Mr. Donati, Mr. Wauhop realized that we will have to go out to bid for the purchase of the equipment.

In December, Mr. Wauhop is anticipating the installation of the new sand-filter main control panel at the Belvidere STP.

Mr. Wauhop is anticipating award of the contract for laboratory analysis to NJAL at the December meeting, pending submission of their necessary documents. He requested permission to move forward in obtaining those documents.

Mr. Scott moved and Mr. Rosenberg seconded to allow Mr. Wauhop to move forward in obtaining the necessary documents from NJAL, so that the contract can be awarded at the December meeting. The motion passed unanimously on a roll call vote.

### FINANCE

Mr. Niece moved that Resolution #17-53 (Certificate No. 376: \$44,114.10) be approved to pay all bills from the Operating Fund, as discussed. Mr. Scott seconded. The motion passed unanimously on a roll call vote.

Mr. Rosenberg moved that Resolution #17-54 (Certificate No. 384: \$5,704.20) be approved to pay all bills from the Capital Improvements Fund, as presented. Mr. Niece seconded. The motion passed unanimously on a roll call vote.

### UNFINISHED BUSINESS

There was no unfinished business.

### NEW BUSINESS

There was no new business.

### PUBLIC COMMENT

There was no public comment.

As there was no more business to come before the Authority, Mr. Scott moved and Mr. KiszonaK seconded that the meeting be adjourned. All in favor, motion carried. The meeting was adjourned at 9:28 p.m.

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Patricia Kaspereen  
Administrative Assistant

**RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

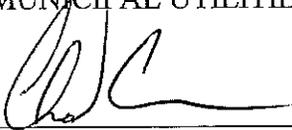
**NOW, THEREFORE, BE IT RESOLVED** by the Warren County (Pequest River) Municipal Utilities Authority of the Township of White, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The General nature of the subject matter to be discussed is as follows:

Contract matters

3. It is anticipated at this time that the above subject matter will be made public when appropriate.
4. This Resolution shall take effect immediately.

WARREN COUNTY (PEQUEST RIVER)  
MUNICIPAL UTILITIES AUTHORITY

  
\_\_\_\_\_  
Chad Chamberlain, Chairperson

  
\_\_\_\_\_  
Laurel Napolitani, Secretary

DATED: November 16, 2017

**RESOLUTION RE: Establishment of the Terms and Conditions related to the Pilot Study of Leachate Acceptance at the Oxford Wastewater Treatment Facility (WWTF)**

WHEREAS, the Warren County (Pequest River) Municipal Utilities Authority (WC(PR)MUA) desires to perform a Pilot Study to determine how much raw leachate can be accepted from the Pollution Control Financing Authority of Warren County (PCFA) at the Oxford WWTF without adversely impacting the treatment processes and/or causing said WWTF to violate any effluent limits or other permit conditions; and

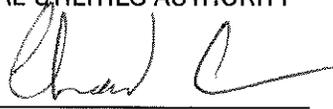
WHEREAS, acceptance of raw leachate at the Oxford WWTF has been deemed to be mutually beneficial to both the WC(PR)MUA and the PCFA; and

WHEREAS, the PCFA has requested that the WC(PR)MUA establish by formal resolution the terms and conditions associated with the Pilot Study.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Warren County (Pequest River) Municipal Utilities Authority that:

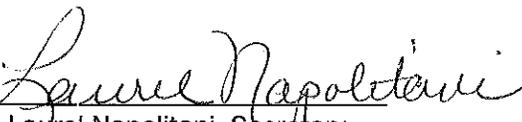
1. The WC(PR)MUA will assume full responsibility for any and all penalties or other regulatory actions initiated against it resulting from this process.
2. The WC(PR)MUA will bear all costs associated with developing the Pilot Study protocol and pursuing approval of that protocol from the NJDEP. This includes assisting the PCFA in the preparation of the amended SIU Permit renewal application for submission by the PCFA.
3. The WC(PR)MUA will bear all sampling costs associated with the Pilot Study.
4. The PCFA will haul raw leachate in 7,000 gallon truckloads loads, at a frequency determined in the Pilot Study protocol, to the Oxford WWTF at the PCFA's expense.
5. Once an acceptable daily volume of raw leachate is established, the PCFA will be required to continue to convey that daily volume to the Oxford WWTF, providing the PCFA has that volume of leachate to convey, it is permitted to do so by its NJPDES-SIU permit, and that the WC(PR)MUA is able to effectively treat it at that time.

WARREN COUNTY (PEQUEST RIVER)  
MUNICIPAL UTILITIES AUTHORITY

By:   
Chad Chamberlain, Chairman

**CERTIFICATION**

I, Laurel Napolitani, Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do certify the foregoing to be a true copy of a memorializing resolution adopted by a majority of all members of the Authority at a regular meeting of the Authority held on November 16, 2017.

By:   
Laurel Napolitani, Secretary

RESOLUTION AUTHORIZING THE AWARD OF THE CONTRACT FOR THE PURCHASE OF A 2017 FORD F-250 TRUCK WITH TRADE-IN VALUE TO SMITH MOTOR COMPANY, INC.

WHEREAS, the Warren County (Pequest River) Municipal Utilities Authority (the "Authority") advertised a Notice to Bidders seeking proposals for the purchase of "one (1) new, unused 2017 Ford F-250 Pickup Truck, Regular Cab with 8' Bed", with a trade-in of a "2008 Ford F-350 Super Duty 4x4"; and

WHEREAS, the Authority received one (1) bid from Smith Motor Company, Inc. with the price proposal of \$37,397.00, minus \$10,000.00 for the trade-in value for the 2008 Ford F-350 of \$10,000.00, for the total lump sum of \$27,397.00; and

WHEREAS, the bid submitted by Smith Motor Company, Inc. was contingent on the Authority reactivating its Ford Fleet Identification number with Ford Motor Company and the Authority finds this contingency to be immaterial and the Authority has taken steps to reactivate its Ford Fleet Identification number; and

WHEREAS, the bid submitted by Smith Motor Company, Inc. noted several exceptions to the truck specifications and the Authority finds these exceptions to be immaterial; and

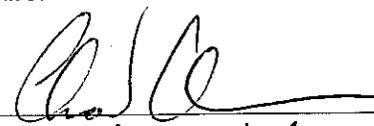
WHEREAS, it is in the best interest of the Authority to purchase the new, unused 2017 Ford F-250 Pickup Truck from Smith Motor Company, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Authority in the County of Warren, State of New Jersey, as follows:

1. That the Contract for the Purchase of a 2017 Ford F-250 Pickup Truck, Regular Cab with 8' Bed and sale of the 2008 Ford F-350 Super Duty is awarded to Smith Motor Company, Inc. for a total lump sum of \$27,397.00.
2. The Authority, through its employees and Commissioners, is hereby authorized to execute any necessary documents to effectuate the purchase of the 2017 Ford F-250 Pickup Truck and trade-in of the 2008 Ford F-350 Super Duty 4x4.
3. This Resolution shall be effective immediately.

WARREN COUNTY (PEQUEST RIVER)  
MUNICIPAL UTILITIES AUTHORITY

Date: 11/16/17

By:   
CHAD CAMPBELL, CHAIRMAN

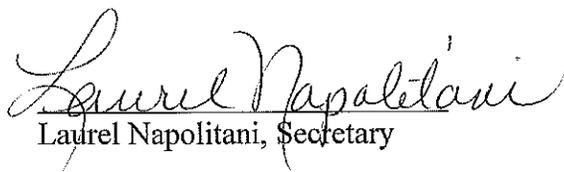
**RESOLUTION RE:**

EXPENDITURES FROM THE OPERATING FUND  
DURING THE MONTH OF NOVEMBER 2017.

I **HEREBY CERTIFY**, that the bills listed on the attached Resolution of November 16, 2017, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2017 budget.



Chad Chamberlain, Chairperson



Laurel Napolitani, Secretary

Certificate No. OP 376

Dated: November 16, 2017

Moved by: Mr. Niece

Seconded by: Mr. Scott

Yes 7

No 0

Abstain 0

Absent 2

**APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND**

**Meeting: November 16, 2017**

**BE IT RESOLVED**, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

Vendor Invoices:	Date:	
Check #18218 - #18224	10/27	\$2,515.79
	Due 11/16/17	<u>41,598.31</u>
	Total	\$44,114.10

PENTAMATION  
 DATE: 10/27/2017  
 TIME: 10:33:39

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 10/17

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
18218	10101	10/27/17	40 AFA PROTECTIVE SYSTEMS, I	5517	4TH QTR FIRE ALARM	255.00
18219	10101	10/27/17	239 CENTURYLINK	5076	TELE/ALRM S WTR PS	36.08
18219	10101	10/27/17	239 CENTURYLINK	5076	TELE/ARM BRKFLD	19.90
					TOTAL CHECK	55.98
18220	10101	10/27/17	273 COMCAST	5076	TELE/ALRM BEL STP	40.22
18220	10101	10/27/17	273 COMCAST	5076	TELE/FAX/INT ADMIN	161.39
					TOTAL CHECK	201.61
18221	10101	10/27/17	515 FASTENAL COMPANY	5024	EAR MUFFS/PLUGS	62.16
18222	10101	10/27/17	1215 MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,213.80
18222	10101	10/27/17	1215 MAIN POOL & CHEMICAL CO.,	5521	SODIUM HYPOCHLORITE	417.20
					TOTAL CHECK	1,631.00
18223	10101	10/27/17	1343 NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	203.00
18224	10101	10/27/17	2140 VERIZON WIRELESS	5076	MOBILE PHONES & OCCS	107.04
					TOTAL FUND	2,515.79
					TOTAL REPORT	2,515.79

PENTAMATION  
 DATE: 11/14/2017  
 TIME: 13:06:51

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact\_ck\_date='11/16/2017'  
 ACCOUNTING PERIOD: 11/17

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	KEY BUDGET UNIT	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
FUND - MUA01 - MUN UTILITY AUTH GEN FUND								
10101	18229	11/16/17	BELVIDERE NAPA AUTO	MUAOPER	5024	OIL FOR Z-TURN MOWE	0.00	10.29
10101	18230	11/16/17	BILLY WAUHOP & ASSO	MUAADM	5029	MGMT/OPER SUPER/CON	0.00	7,083.33
10101	18231	11/16/17	C & M AUTO PARTS	MUAOPER	5024	MISC MAINT SUPPLIES	0.00	79.89
10101	18231	11/16/17	C & M AUTO PARTS	MUAOPER	5024	MISC MAINT SUPPLIES	0.00	39.99
10101	18231	11/16/17	C & M AUTO PARTS	MUAOPER	5024	BATTERY, CABLES	0.00	177.09
10101	18231	11/16/17	C & M AUTO PARTS	MUAOPER	5024	CHOP SAW	0.00	124.99
TOTAL	CHECK						0.00	421.96
10101	18232	11/16/17	CENTURYLINK	MUAOPER	5076	TELE/ALRM WH PS1	0.00	35.73
10101	18232	11/16/17	CENTURYLINK	MUAOPER	5076	TELE/ALRM AXF AVE P	0.00	40.15
10101	18232	11/16/17	CENTURYLINK	MUAOPER	5076	TELE/ALRM WH PS2	0.00	49.79
TOTAL	CHECK						0.00	125.67
10101	18233	11/16/17	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	18.24
10101	18233	11/16/17	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	18.24
10101	18233	11/16/17	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	18.24
10101	18233	11/16/17	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	18.24
10101	18233	11/16/17	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	18.24
10101	18233	11/16/17	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	18.24
10101	18233	11/16/17	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	18.24
TOTAL	CHECK						0.00	145.92
10101	18234	11/16/17	COUNTY OF WARREN	MUAADM	5028	SUPPORT SERV FINANC	0.00	1,000.00
10101	18235	11/16/17	CP ENGINEERS, LLC	MUAOPER	5545	ENGINEERING SERVICE	0.00	271.25
10101	18235	11/16/17	CP ENGINEERS, LLC	MUAOPER	5545	ENGINEERING SERVICE	0.00	505.13
10101	18235	11/16/17	CP ENGINEERS, LLC	MUAOPER	5545	ENGINEERING SERVICE	0.00	1,317.50
10101	18235	11/16/17	CP ENGINEERS, LLC	MUAOPER	5545	ENGINEERING SERVICE	0.00	2,384.89
10101	18235	11/16/17	CP ENGINEERS, LLC	MUAOPER	5545	ENGINEERING SERVICE	0.00	3,089.70
10101	18235	11/16/17	CP ENGINEERS, LLC	MUAOPER	5545	ENGINEERING SERVICE	0.00	465.00
TOTAL	CHECK						0.00	8,033.47
10101	18236	11/16/17	DEUTSCH, SIDNEY	MUAADM	5011	STIPEND NOV	0.00	166.67
10101	18237	11/16/17	FASTENAL COMPANY	MUAOPER	5024	SUBMERSIBLE PUMPS E	0.00	954.95
10101	18238	11/16/17	GERO, WAYNE	MUAOPER	5092	REIMBURSE HEALTH BE	0.00	542.20
10101	18239	11/16/17	JCP&L	MUAOPER	5071	ELECT BEL STP	0.00	5,819.88
10101	18239	11/16/17	JCP&L	MUAOPER	5071	ELECT S WTR ST PS	0.00	361.64
10101	18239	11/16/17	JCP&L	MUAOPER	5071	ELECT MONIT STATION	0.00	3.32
10101	18239	11/16/17	JCP&L	MUAOPER	5071	ELECT OXF STP	0.00	4,942.82
10101	18239	11/16/17	JCP&L	MUAOPER	5071	ELECT WH PS2	0.00	290.13
10101	18239	11/16/17	JCP&L	MUAOPER	5071	ELECT AXF AVE PS	0.00	79.20
10101	18239	11/16/17	JCP&L	MUAOPER	5071	ELECT WH PS1	0.00	403.77
TOTAL	CHECK						0.00	11,900.76
10101	18240	11/16/17	JCP&L	MUAOPER	5071	ELECT LIBERT ST MTR	0.00	3.32

PENNAWATION  
 DATE: 11/14/2017  
 TIME: 13:06:51

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER -- BY FUND

SELECTION CRITERIA: transact\_ck\_date='11/16/2017'  
 ACCOUNTING PERIOD: 11/17

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	KEY BUDGET UNIT	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
10101	18241	11/16/17	JIM FLYNN'S TRUCK R	MUAOPER	5024	HEATER ELEMENT KITS	0.00	486.23
10101	18242	11/16/17	KISZONAK, DREW	MUAADM	5011	STIPEND NOVEMBER	0.00	166.67
10101	18243	11/16/17	LIN SUPPLY INC.	MUAOPER	5024	MISC PLUMBING SUPPL	0.00	6.78
10101	18243	11/16/17	LIN SUPPLY INC.	MUAOPER	5024	MISC PLUMBING SUPPL	0.00	203.38
10101	18243	11/16/17	LIN SUPPLY INC.	MUAOPER	5024	MISC PLUMBING SUPPL	0.00	21.08
10101	18243	11/16/17	LIN SUPPLY INC.	MUAOPER	5024	MISC PLUMBING SUPPL	0.00	48.58
10101	18243	11/16/17	LIN SUPPLY INC.	MUAOPER	5024	MISC PLUMBING SUPPL	0.00	25.21
10101	18243	11/16/17	LIN SUPPLY INC.	MUAOPER	5024	MISC PLUMBING SUPPL	0.00	106.80
10101	18243	11/16/17	LIN SUPPLY INC.	MUAOPER	5024	MISC PLUMBING SUPPL	0.00	7.18
TOTAL	CHECK						0.00	419.01
10101	18244	11/16/17	MAIN POOL & CHEMICA	MUAOPER	5521	POLYMER	0.00	1,953.60
10101	18244	11/16/17	MAIN POOL & CHEMICA	MUAOPER	5521	SODIUM HYPOCHLORITE	0.00	476.80
10101	18244	11/16/17	MAIN POOL & CHEMICA	MUAOPER	5521	CHEMICALS	0.00	1,611.40
TOTAL	CHECK						0.00	4,041.80
10101	18245	11/16/17	NAPOLITANI, LAUREL	MUAADM	5011	STIPEND NOVEMBER	0.00	291.67
10101	18245	11/16/17	NAPOLITANI, LAUREL	MUAADM	5011	STIPEND NOVEMBER	0.00	166.67
10101	18245 V	11/16/17	NAPOLITANI, LAUREL	MUAADM	5011	STIPEND NOVEMBER	0.00	-291.67
10101	18245 V	11/16/17	NAPOLITANI, LAUREL	MUAADM	5011	STIPEND NOVEMBER	0.00	-166.67
TOTAL	CHECK						0.00	0.00
10101	18246	11/16/17	NEW JERSEY ANALYTIC	MUAOPER	5509	LAB ANALYSIS	0.00	231.00
10101	18246	11/16/17	NEW JERSEY ANALYTIC	MUAOPER	5509	LAB ANALYSIS	0.00	241.50
10101	18246	11/16/17	NEW JERSEY ANALYTIC	MUAOPER	5509	LAB ANALYSIS	0.00	213.50
10101	18246	11/16/17	NEW JERSEY ANALYTIC	MUAOPER	5509	LAB ANALYSIS	0.00	241.50
10101	18246	11/16/17	NEW JERSEY ANALYTIC	MUAOPER	5509	LAB ANALYSIS	0.00	241.50
TOTAL	CHECK						0.00	1,169.00
10101	18247	11/16/17	NJ MOTOR VEHICLE CO	MUAOPER	5710	REGISTRAT RENEW ESC	0.00	46.50
10101	18248	11/16/17	ONE CALL CONCEPTS,	MUAOPER	5024	UTILITY MARK OUTS	0.00	3.75
10101	18249	11/16/17	PASSAIC VALLEY SEWE	MUAOPER	5079	SLUDGE DISPOSAL 108	0.00	3,420.00
10101	18250	11/16/17	PIAZZA, ROBERT	MUAADM	5011	STIPEND NOVEMBER	0.00	291.67
10101	18251	11/16/17	POSTMASTER BELVIDER	MUAADM	5022	STAMPS	0.00	118.00
10101	18252	11/16/17	RIGO GENERAL HARDWA	MUAOPER	5024	MISC MAINT SUPPLIES	0.00	90.21
10101	18252	11/16/17	RIGO GENERAL HARDWA	MUAOPER	5024	MISC MAINT SUPPLIES	0.00	43.98
TOTAL	CHECK						0.00	134.19
10101	18253	11/16/17	ROSENBERG, PHILIP H	MUAADM	5011	STIPEND NOVEMBER	0.00	166.67
10101	18254	11/16/17	STAPLES CREDIT PLAN	MUAADM	5030	OFFICE SUPPLIES	0.00	28.57
10101	18255	11/16/17	WILSON PRODUCTS	MUAOPER	5024	ACETYLENE/OXYGEN	0.00	151.62
10101	18255	11/16/17	WILSON PRODUCTS	MUAOPER	5024	ACETYLENE/OXYGEN/6P	0.00	107.75
TOTAL	CHECK						0.00	259.37

PENTAMATION  
 DATE: 11/14/2017  
 TIME: 13:06:51

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER - BY FUND

PAGE NUMBER: 3  
 ACCTPA21

SELECTION CRITERIA: transact\_ck\_date='11/16/2017'  
 ACCOUNTING PERIOD: 11/17

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

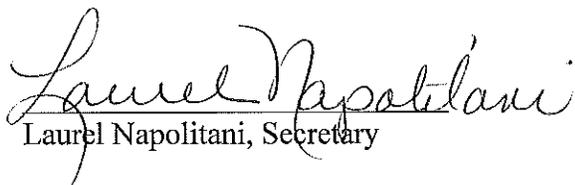
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	KEY BUDGET UNIT	ACCNT	DESCRIPTION	SALES TAX	AMOUNT	
10101	18256	11/16/17	1330	NAPOLITANI, LAUREL	MURADM	5011	STIPEND NOVEMBER	0.00	291.67
10101	18257	11/16/17	1355	NIECE, DONALD L.	MURADM	5011	STIPEND NOVEMBER	0.00	166.67
TOTAL CASH ACCOUNT								0.00	41,598.31
TOTAL FUND								0.00	41,598.31
TOTAL REPORT								0.00	41,598.31

**RESOLUTION RE:** EXPENDITURES FROM THE CAPITAL IMPROVEMENTS  
FUND FOR THE MONTH OF NOVEMBER 2017.

I **HEREBY CERTIFY** that the bills listed for CAPITAL IMPROVEMENTS are in  
accordance with the Authority's budget.



Chad Chamberlain, Chairperson



Laurel Napolitani, Secretary

Certificate No. CI 384

Dated: November 16, 2017

Moved by: Mr. Rosenberg

Seconded by: Mr. Niece

Yes 7

No 0

Abstain 0

Absent 2

**CAPITAL IMPROVEMENT  
BILLS LIST  
Dated: November 15, 2017**

1. CP Engineers, LLC Period: October 2017 Engineering Services Warren Haven Pump Stations Rehab	.....1,938.20
2. CP Engineers, LLC Period: October 2017 Engineering Services Doc Prep & NJEIFP App. Oxford WWTP Upgrade	.....411.00*
3. CP Engineers, LLC Period: October 2017 Engineering Services Tomar Litigation Assistance Oxford WWTP Upgrade	.....155.00*
4. Superior Fencing Fencing/Gate Warren Haven P.S. #2 Rehab	..... <u>3,200.00</u>
Total	.....\$5,704.20

\* Bills to be submitted by CPE at a date TBD, to request reimbursement from the NJEIT Financing Program

PENTAMATION  
 DATE: 11/09/2017  
 TIME: 11:21:51

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 11/17

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
18225	10101	11/15/17	CP ENGINEERS, LLC	19006	ENG SERV OXF UPGRD	411.00
18226	10101	11/15/17	CP ENGINEERS, LLC	19006	ENG SERV TOMAR LITIGA	155.00
18227	10101	11/15/17	CP ENGINEERS, LLC	19050	ENG SERV WFN HAVEN PS	1,938.20
18228	10101	11/15/17	SUPERIOR FENCING & HOLE D	19050	FENCING WAREN HVN PS2	3,200.00
TOTAL FUND						5,704.20
TOTAL REPORT						5,704.20