

2020 Mileage Information / Worksheet

Taxpayer Name _____

Mileage Rates for 2020

	2020
Business Use	57½¢
Charitable	14¢
Medical	17¢
Moving	17¢

Business mileage includes job seeking mileage.

Do not deduct commuting to and from your regular place of work.

Actual expenses (instead of standard mileage rate) may also be used if they will yield a higher tax deduction. Bring purchase contract for new vehicles. These contain important tax information that we need to see.

Please complete the following information in order to claim mileage on your tax return

Vehicle 1 - Description _____

Dates of use for business if not the full year _____ - _____

Amount of finance charges paid on vehicle _____ (allowed in addition to xx cents if self-employed)

Total mileage (all uses) for vehicle in 2020 _____

Business Mileage _____ Charitable Mileage _____

Medical Mileage* _____ Moving Mileage _____

*Medical Mileage doesn't benefit most taxpayers because it is aggregated with medical expenses which must exceed 10% of your Adjusted Gross Income before they can be deducted.

Vehicle 2 - Description _____

Dates of use for business if not the full year _____ - _____

Amount of finance charges paid on vehicle _____ (allowed in addition to xx cents if self-employed)

Total mileage (all uses) for vehicle in 2020 _____

Business Mileage _____ Charitable Mileage _____

Medical Mileage _____ Moving Mileage _____

The IRS requires that you keep records of your deductible vehicle mileage. Failure to do so may jeopardize your deduction. Excessive mileage deductions are among the most common audit triggers.

