

# Air Force Officers' Spouses' Club of Washington, D.C.

## High School Class of 2019

### Scholarship Application

#### **General Information/Criteria:**

1. The Air Force Officers' Spouses' Club (AFOSC) offers merit-based scholarships to eligible USAF dependent children who are graduating high school seniors and will begin undergraduate studies at an accredited college or university during the 2018-2019 academic school year.
2. Scholarships are awarded in accordance with the AFOSC Scholarship Committee Policies and Procedures.
3. Selection criteria may include all or some of the following: academic achievement; standardized test scores; extracurricular activities (e.g. school and/or community athletics, volunteering, work experience, clubs, etc.); work history, citizenship, leadership roles; awards/honors; reference letters and personal essay.
4. The applicant is responsible for gathering and submitting all necessary information and official documents.
5. Awards are granted without regard to USAF member's military rank, or applicant's race, gender, ethnicity, religion, or disability.
6. Applications must be postmarked no later than **1 March 2019**. No other delivery method will be accepted (e.g. hand-delivered, e-mailed or faxed.) Incomplete packets will be deemed ineligible. Please retain a copy of all documents; application packets will not be returned.
7. Applicants will be notified by e-mail of the results.
8. The AFOSC Scholarship Committee invites individuals with strong academic backgrounds from the community to judge the application packets. Judges and their dependents are not eligible to apply for the scholarship. Judges may not be members of the AFOSC.
9. Please see our FAQ page at the end on the application packet. Please e-mail additional questions to [AFOSCScholarships@gmail.com](mailto:AFOSCScholarships@gmail.com)

#### **Eligibility: Each applicant must meet the following requirements:**

1. Applicants must live and/or applicants sponsor should be stationed in the National Capitol Region to include Stafford County to apply.
2. Applicants must be a candidate for graduation from high school or certified home school program for the current school year and plan to attend an accredited college or university during the 2019-2020 academic school year.
3. Each applicant must be a legal military dependent child of an active duty, reserve, guard, retired, MIA/POW, deceased officer or enlisted member of the United States Air Force.
4. Applicants must have a minimum cumulative 3.25 GPA on a 4.0 scale.
5. Home-schooled applicants must supply credentials and documentation that are commensurate with the requirements listed in the application.
6. The AFOSC Scholarship Committee members and their dependents are not eligible to apply for or receive this scholarship.

#### **Limitations:**

1. Scholarship funds are to be used during the 2019-2020 academic year for undergraduate studies.
2. All funds received shall be applied to tuition and/or associated university fees/costs administered by an accredited college or university. These costs may include books, fees, room or board but may not be used to cover fees from previous academic years, penalty fees or disenrollment fees.
3. Payment of scholarship awards will be made directly to the selected school. The recipient ***must*** provide the Scholarship Committee with the name and address of the school the recipient will attend. This information, along with the **Enrollment Verification Form**, must be postmarked by **1 October 2019**, or the award will be considered unclaimed.
4. The scholarship award, when combined with other scholarships, must not exceed the cost of tuition, fees, books, room and board for the academic year. Any remaining funds must be returned to the AFOSC Welfare Fund.
5. Students accepting an appointment to a military service academy, a 4 year full ROTC scholarship (most only pay for the academic portion) or a full scholarship (including the GI Bill) which pays 100% of the student's tuition, fees, books, room and board become ineligible for this award. Any applicant awarded an AFOSC Scholarship that intends to attend a military service academy or intends to use a full scholarship, must notify the AFOSC Scholarship Committee immediately and forfeit the AFOSC Scholarship. The AFOSC Scholarship will, in turn, be awarded to an alternate scholarship recipient.
6. Recipients who accept a scholarship from another military officers'/enlisted spouses' organization become ineligible for the AFOSC scholarship and must notify the AFOSC Scholarship committee immediately and forfeit the award. The AFOSC Scholarship will, in turn, be awarded to an alternate scholarship recipient.
7. Prior recipients of an AFOSC Scholarship are not eligible to apply for or receive the AFOSC Scholarship for the 2019-2020 academic school year.

**AFOSC High School Class of 2019 Scholarship Application**

**Please keep this sheet for your records.**

*The AFOSC is a private, nonprofit organization.*

*It is not part of the DOD or any of its components and has no governmental status*

**Application Instructions:**

1. **Print completed application or type**, using only available spaces on this form. Do not use back of form. Do not print using double sided. Do not attach a resume or pictures.
2. It is important that applicants provide any and all qualifying information in the application categories (Educational, Employment, Community/Volunteer Service, Community/Club Activities, High School Activities, Awards/Honors). Scholarships are awarded based on total points. Please attach additional data sheets as necessary to gain maximum points.
3. Mail the completed application and any supporting documents to:  
**AFOSC**  
**Attn: Scholarship Committee**  
**P.O. Box 8490**  
**Washington, D.C. 20032**
4. Your completed packet must be postmarked no later than **1 March 2019**. You might want to use a form of tracking on your packet but it is not required.

**Application Completion:**

**This application becomes complete and valid only when all of the pages listed below are delivered. Ideally, all materials will be submitted at the same time.** Each page of the application must include the last four digits of the applicant's SSN. Copy only the pages indicated and attach. Do not staple, but paper clip together in the following prescribed order:

- Personal Data Sheet
- Proof of Air Force Dependency. One of the following must be provided:
  - Dependent Verification Letter (can be obtained from MPF). Must have authorizing signature.
  - Photocopy of current orders (Active Duty only) with SS# blacked out. Dependent's name must be listed and highlighted.
  - Retirement orders and additional documentation with dependents name (eg: copy of valid dependent ID card)
  - DD1172 form MUST be recently signed by applicant and approving authority-Verified in DEERS.
- One copy** of the Educational, Employment, and Community Service Sheet(s)
- One copy** of the Community Club Activities, High School Activities
- One copy** of the Awards/Honors and Intended area of study sheet.
- Two copies** of the Essay written by the applicant on the following question:

**“Tell us what you would like to do for a career after college and why you chose that profession”**

- Type essay, including a title, on 8½” x 11” white bond paper, 1- inch margins, 12pt Times New Roman, double spaced, 250-300 words in length. Place your SSN (Last four ONLY) in the upper right corner of each page and a place your word count at the end of the essay. **DO NOT use your name, school, position, or other identifiers in or on the essay.**
- Judging criteria include: ideas, originality, mechanics, technical (following the given directions), vocabulary, organization, and overall impression of the essay.
- Unofficial High School Transcript** sign by your counselor supporting ALL educational data and documenting your cumulative GPA. **(Please include an unofficial copy of your classes for the first semester of your senior year).**
- Copy of SAT/ACT scores. Print out from college board is acceptable, but your name must be clearly visible.**
- One reference letter from a person who knows you well. May not be written by a family member.
- High School Counselor Signature Page (page 8)
- Certification letter (page 7 of the application)

**AFOSC High School Class of 2019 Scholarship Application****KEEP THIS SHEET FOR YOUR RECORDS****Personal Data Disclosure****PRINCIPLE PURPOSES:** To facilitate award of scholarship funds to education centers and determine eligibility.**ROUTINE USES:** Information may be disclosed to federal, state and local education institutions for the purpose of allocating awards to scholarship recipient accounts; and the AFOSC Scholarship Committee for accounting purposes and to verify military dependent eligibility. Paperwork is kept on file for one year and then shredded.**PERSONAL DATA SHEET****APPLICANT'S INFORMATION**

NAME (last, first, middle)

Applicant's Last four (SSN):

Street Address:

Name of High School Currently Attending:

City/State:

Name of College Planning to Attend:

ZIP:

E-mail address:

Home Phone Number:

Cell Phone:

s

**SPONSOR'S INFORMATION**

Sponsor's Air Force Eligibility Category: (Check One)

Active Duty \_\_\_ Retired \_\_\_ Deceased \_\_\_ Guard \_\_\_ Reserve \_\_\_ POW/MIA \_\_\_

Sponsor's Name

USAF Rank/Grade

Sponsor's Organization

Sponsor's Last 4 (SSN)

Organization Address

Duty Phone Number:

Current Mailing Address (if different than applicant's)

E-mail Address:

Home Phone Number

Sponsor's ID Card Expiration Date

How did you hear about our scholarship? Google, Facebook, email, word of mouth, guidance counselor, other \_\_\_\_\_

Did you or will you apply for another spouse club scholarship? \_\_\_\_\_

If so, which spouse's club? \_\_\_\_\_

**AFOSC High School Class of 2019 Scholarship Application**

**\*It is important that applicants provide any and all qualifying information in the application categories (Education, Employment, Community/Volunteer Service, Community/Club Activities, High School Activities, Awards/Honors). Scholarships are awarded based on total points. Please print out and attach additional sheets if necessary. Do not add a resume. Please see examples provided.**

<b>EDUCATIONAL DATA</b>			
High schools attended grades 9-12 (Name, City, State)	GPA	Dates Attended From Mo/Yr - To Mo/Yr	

<b>EMPLOYMENT DATA Grades 9-12 only.</b> List most recent PAID employment first. Include hours through 31 January 2019.			
Job Description (Company, Job Title, Supervisor, City, State)	Estimated Total Hours	Dates employed From Mo/Yr Fall 2015 - To Mo/Yr Fall 2018	
Eg: Pizza Hut Store #125, Hostess/Wait staff, John Smith MGR, Alexandria, VA Babysitting self employed, Brown, White and Thomas families, Springfield, VA	200 150	6/2014 Sept/2013	Present Present

**TOTAL Number of Hours:** \_\_\_\_\_

<b>COMMUNITY/VOLUNTEER SERVICE</b> List volunteer work with service, religious, and other community organizations. Verification of service may be required. <b>HIGH SCHOOL YEARS ONLY. Unpaid practicum/internships go here.</b>			
Organization (Name, Supervisor, City, State)	Position/Title	Estimated Total Hours	Dates Volunteered: Grades 9-12 From Fall 2015 - To Fall 2018
eg: Fairfax County Animal Shelter, Amy Brown, Alexandria, VA Special Olympics of NOVA, Sam Smith, Springfield VA Eagle Scout Project, Mike Porter, Alexandria, VA EHS National Honor Society, Alexandria, VA	Feed/wash animals Helped at track meet Rebuilt stairs for a church Tutoring	100 30 75 20	October 2013-Feb 2016 July 2013, 2014, 2015 Summer 2015 Fall/Spring 2014

**TOTAL HOURS:** \_\_\_\_\_

**AFOSC High School Class of 2019 Scholarship Application**

**COMMUNITY, HIGH SCHOOL OR CLUB ACTIVITIES** List **school athletics**, clubs or activities. Verification of participation may be required. Please place the descriptive symbol in the appropriate grade column.

**C-Captain CC-Co-Captain P-President VP-Vice-President S-Secretary T-Treasurer M-Member O- Please state position**

Organization/Activity (Name, City, State)	12th	11th	10th	9th	Description
<i>e.g., Black Hat Community Theater, Alex, VA                      Travel Soccer, LMVSC, Alexandria, VA                      Boy Scouts, Pack 1076, Alexandria VA                      Alter Server-Franconia UMC, Pastor Williams, Alex                      VA, Drama Club, JV Football, National Honor Society                      STEM Club</i>	<i>M</i>	<i>O</i>	<i>M</i>	<i>M</i>	<i>Director, Little Shop of Horrors                      Goalie, Travel team                      Leadership council, Eagle Scout                      Lead server</i>


**AFOSC High School Class of 2019 Scholarship Application**

<b>AWARDS/HONORS</b> Please include all academic, athletic, club, community and high school awards earned while in grades 9-12.						
<b>Awards/Honors and Organization</b>	<b>Description Award/Honor</b>	<b>12<sup>th</sup></b>	<b>11<sup>th</sup></b>	<b>10<sup>th</sup></b>	<b>9<sup>th</sup></b>	
<i>e.g., Athletic Letter (football, basketball, track), Edison HS</i>	<i>Performance/participation</i>	<i>X</i>	<i>X</i>	<i>X</i>		
<i>Eagle Scout</i>	<i>Service Project</i>	<i>X</i>				
<i>Employee of the Quarter, Pizza Hut Store 215, Alex VA</i>	<i>Attitude, effort, Mrg picks</i>	<i>X</i>	<i>X</i>			
<i>Honor Roll, Edison High School 3.5 min GPA</i>	<i>Awarded each semester</i>	<i>X</i>				
<i>Math Academic Letter, Edison High School</i>	<i>Awarded yearly, 4.0 GPA</i>	<i>X</i>		<i>X</i>		

<b>INTENDED COLLEGIATE AREA OF STUDY</b>	
Major:	Minor:

**AFOSC High School Class of 2019 Scholarship Application**

**CERTIFICATION LETTER**

I further certify that should I accept an Air Force Officers' Spouses' Club (AFOSC) Scholarship Award, I will abide by the following conditions:

1. Scholarship funds are to be used within the 2019-2020 academic year for undergraduate studies.
2. All funds received shall be applied to tuition and/or associated university costs administered by an accredited college or university. These costs may include books, fees, room or board but may not be used for past or current penalties or disenrollment fees.
3. I will have until **1 May 2019** to complete, sign and postmark a **notice/acceptance of award**. In failing to do so, I will forfeit the award and it will, in turn, be awarded to an alternate applicant.
4. As a scholarship recipient, I must submit (postmarked) the name and address of the school I will attend for the 2018-2019 academic year along with the **Enrollment Verification Form** to the scholarship committee **NLT 1 OCTOBER 2019**.
5. After receiving the **notice of acceptance of award** letter, and the **Enrollment Verification Form**, the scholarship award, along with a cover letter with the terms of the scholarship, will be mailed directly to the college or university.
6. The scholarship award, when combined with other scholarships, must not exceed the cost of tuition, fees, books, and room and board for the academic year. Any remaining funds must be returned to the AFOSC Welfare Fund as soon as possible.
7. If I accept an appointment to a military service academy, receive a full four-year ROTC scholarship (most only pay for the academic portion), or a scholarship (including the GI Bill) which pays 100% of the student's tuition, books, room and board and academic fees, I will be ineligible for this AFOSC scholarship award.
8. If I accept a scholarship from another military officers' /enlisted spouses' organization, I will be ineligible for this AFOSC scholarship.
9. I am a responsible citizen in good standing in the school and the community.
10. It is my responsibility to notify the AFOSC Scholarship Committee of any change of status (e.g., change of schools, change in address, etc). Failure to do so may result in the forfeiture of my scholarship award.
11. Unclaimed funds as of **1 October 2019** revert to the AFOSC Welfare Fund.
12. If any of the above conditions are violated, scholarship funds must be returned to the AFOSC Welfare Fund.

I agree that my signature on this form will authorize the AFOSC Scholarship Chair to release this application, including GPA, reference letters, essays and transcript(s) to the Scholarship Committee, as needed.

I certify that all information in this application is accurate to the best of my knowledge, and the essay is entirely my own effort.

**APPLICANT'S NAME:**

Printed \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**SPONSOR'S NAME:**

Printed \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**AFOSC High School Class of 2019 Scholarship Application**

**HIGH SCHOOL COUNSELOR SIGNATURE PAGE**

**APPLICANT'S NAME:**

Printed \_\_\_\_\_

SSN (Last 4) \_\_\_\_\_

<b>HIGH SCHOOL COUNSELOR: Please complete the following and attach complete official high school transcript. Please include an unofficial transcript of 1<sup>st</sup> semester grades of the student's senior year.</b>	
SAT Critical Read:            Math:            Writing:            TOTAL:	COMPOSITE ACT:
Unweighted GPA: *please note if your school does not unweight GPA's Weighted GPA:	Class rank: _____ out of _____ *please note if your school does not rank
Number of Weighted/AP Courses: *please note if AP courses are not offered	Number of IB courses:  IB Diploma Candidate:
<b>Counselor's Name:</b> _____ <b>Phone Number:</b> _____  <b>Counselor's School and address:</b> _____  <b>Counselor email:</b> _____	
<b>Counselor's Signature:</b> _____	<b>Date:</b> _____

**This sheet may be mailed separately or mailed with the completed application packet.**



**AFOSC High School Class of 2019 Scholarship Application**

**Frequently Asked Questions:**

1. **Is this scholarship only for officers? No, it is open to all ranks in the USAF.**
2. **Do you have to live in the DC area to apply? You must live and/or applicants sponsor should be stationed in the National Capitol Region or in the following surrounding counties listed on application form.**
3. **My parent is in the Army, Navy, Marines or Coast Guard. Am I eligible to apply? No, this scholarship is only open to US Air Force dependents.**
4. **My step parent is in the Air Force and I've lived with him/her for 7 years. Can I apply? No. You must be categorized as an Air Force dependent.**
5. **My parent works as a civilian on an Air Force Base. Can I apply? No, you are not a USAF dependent.**
6. **My parent served in the USAF for 7 years and got out. Am I eligible? No. Your parent is a proud USAF veteran, but you are no longer considered a dependent.**
7. **If I've previously won for another spouse club (eg: Scott OSC, McConnell OSC) can I apply and win for AFOSC? Yes, you can.**
8. **If I've previously won a scholarship from AFOSC or AFOWC can I apply again in a different category? No. Once you've won one of our scholarships, you cannot win again.**
9. **Can I apply for several different spouse club scholarships in the same year? Absolutely. Although our rules state that you may only win one spouse club scholarship. If you win for two clubs in the same year, you'll have to accept one and decline the other.**
10. **Can the check be written out to any other person/agency/landlord? No, the check will only be written to the University.**
11. **Can I send in a print out of my college board ACT/SAT scores? Yes, as long as your first and last name is clearly visible on your print out.**
12. **Will you let me know if my application arrives? No. We receive well over 100 applications each year and once the deadline has passed, we are busy processing the applications for judging. If you are concerned, please consider paying for tracking.**
13. **How do you notify the applicants? Recipients will be notified by email. Notifications will occur in April.**
14. **I'm a spouse and a college student, which application do I use? College applications are for USAF dependent children who are in college. Spouses will fill out the spouse application forms.**
15. **Reference letters do not have to be sealed in an envelope. That's up to the author of the reference letter.**
16. **We are a dual active duty family. Can my spouse apply? No, only non-military spouses may apply.**
  - **Do NOT print double sided pages**
  - **Do not include a resume or picture**
  - **Do not forget to include an unofficial copy of your 2018 Fall semester grades. They must be included.**

*Applicant's last 4 digits of SSN* \_\_\_\_\_  
***AFOSC High School Class of 2019 Scholarship Application***

**Mail your application to AFOSC Scholarships, P.O. Box 8490, Washington, D.C. 20032  
YOUR COMPLETE PACKET MUST BE POSTMARKED NO LATER THAN 1 March 2019**