

1 **Rockford Town Regular Council Meeting**
2 **August 1, 2018 7:00pm**

3 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
4 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
5 SUMMARY OF THE DISCUSSION AND VOTING.
6

7 Mayor Carrie Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.
8

9 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Micki
10 Harnois, Tim Fricke, William Benson, and Brian Laude. Clerk/Treasurer Heidi Johnson and Public
11 Works' Dave Thompson were also in attendance.
12

13 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Benson seconded the motion.**
14 **Motion was carried.**
15

16 **Mr. Benson made a motion to approve the minutes from the 07/18/2018 regular meeting. Mr.**
17 **Stevenson seconded the motion. Motion was carried.**
18

19 **Mr. Stevenson made a motion to approve the minutes from the 07/23/2018 special meeting. Mr.**
20 **Fricke seconded the motion. Motion was carried.**
21

22 ANNOUNCEMENTS

- 23 - Rockford Lion's are having their annual Hot Rockford Nights Car Show on 08/11/2018.
24 - Public Works will be turning the sprinklers on in the park from 12pm – 2pm on Wednesdays and Fridays for
25 the kids to play in.
26 - There are three Thursdays left of "Movie in the Park."
27 - Ms. Harnois announced that she will be retiring from Spokane Valley on January 2, 2019. Her goal after
28 retirement is to start a foundation for the Rockford area.
29

30 COUNCIL REPORTS - None.
31

32 COMMISSION REPORTS

33 Planning and Zoning

34 215 N Center Street Fence Permit

35 **Mr. Fricke made a motion to approve the fence permit for Blake and Meredith Harrison. Mr. Benson**
36 **seconded the motion. Motion was carried.**
37

38 Comprehensive Plan

39 Ms. Harnois stated that the updated Comprehensive Plan will need a SEPA Determination and need
40 reviewed by the Department of Commerce. All revisions by Council are necessary prior to this, so she
41 recommended a three-hour council workshop. Council decided to meet for a special meeting/workshop on
42 Monday, August 6th at 5:30pm.
43

44 COMMITTEE REPORTS - None
45

46 PUBLIC COMMENT

47 - Resident Ivan Willmschen asked where the fence permit was issued.
48

49 ORDINANCES/RESOLUTIONS

50 **Mr. Fricke made a motion to approve Ordinance 18-03, amending the 2018 budget. Ms. Harnois**
51 **seconded the motion. Motion was carried.**
52

52 OLD BUSINESS

53 Nuisance Property - 236 Pacific Street
54 Town Hall received a note from the owner, stating that they are waiting on the tires to be delivered to move
55 the trailer off the property. Council decided to hold off boarding up the house, so as not to stop progress.
56 Public Works will update Council with any development.

57
58 NEW BUSINESS

59 Ms. Harnois mentioned that she has gotten requests for Public Works to reinstall a drinking fountain in the
60 park. Mr. Thompson said the project is on their agenda.

61
62 PUBLIC COMMENT

63 - Resident Vicki Bergstrom asked that the trailer being moved from 236 Pacific Street not be moved to a
64 different property that the same owner owns.

65
66 STAFF REPORTS

67 Public Works

- 68 • Mr. Thompson said that the Sprague Street sewer line project has been completed.
- 69 • Council received a list of items that need to be upgraded in the park. This list included boulders to
70 replace the fence, shrubs, a raised bed and some added foliage. All listed updates will cost less than
71 what was budgeted for replacing the fence that was removed. It was the consensus of the council to
72 go ahead with the updates.
- 73 • Ms. Roecks described to Council the details of what it would take to acquire an easement on a
74 parcel of property owned by Clint Stevenson. As discussed in prior meetings, Mr. Stevenson would
75 be willing to allow a sewer easement through his property. Ms. Roecks explained that Mr. Stevenson
76 will be paying the \$5100 sewer assessment and installing a sewer line from his home at 239 North
77 First Street to the existing sewer mainline, 900 feet away. A six-inch line is required for a private
78 service line. If the town chose to pay for the difference to upgrade the pipe from six-inch to eight-inch
79 and pay for an easement of 900 feet by 20 feet, the town could then assume ownership of the line
80 and include it as a mainline, improving the town's infrastructure. After researching the assessed tax
81 value of the property in question, and using a formula based on this value, it was discussed that
82 \$1828.88 be offered to Mr. Stevenson for the town to obtain the easement.
83 **Mr. Benson made a motion to offer Mr. Stevenson \$1828.88 for a sewer easement at his**
84 **property, 900 feet by 20 feet in size. Mr. Fricke seconded the motion. Motion was carried. Mr.**
85 **Stevenson abstained.**

86
87 Clerk/Deputy Clerk

- 88 • The July Past Due list was submitted and reviewed.
- 89 • July Utility Bill Adjustment Report
90 The report was discussed for clarification on each adjustment.
91 Mr. Stevenson made a motion to approve the Utility Adjustment Report for July. Mr. Fricke seconded
92 he motion. Motion was carried.
- 93 • Council was asked to review an agreement between the Spokane Valley Fire Department and the
94 Spokane Regional Clean Air Agency and decide if a similar agreement was something that Council
95 would like to adopt.

96
97 APPROVE CHECKS

98 **Mr. Stevenson made a motion to approve checks 14508 – 14527, and one EFT, for a total of**
99 **\$20,246.72. Mr. Benson seconded the motion. Motion was carried.**

100
101 **Mr. Benson made a motion to adjourn the meeting at 8:31pm. Mr. Stevenson seconded the motion.**
102 **Motion was carried.**

103
104
105 _____
Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor