

**CLIENT QUESTIONNAIRE
REAL ESTATE TRANSACTIONS**

SELLER INFORMATION

Name: _____

Address: _____

Phone Number: _____
(best place to reach)

Social Security Number: _____
(for one of the Sellers)

Address of property selling: _____
(if different than address above)

Do you have the Abstract of Title to the property? _____ If so, has it been delivered to the Abstract company? _____

Purchase Price: _____

Down payment: _____ Held in trust account until closing or given directly to Seller? _____

Closing date: _____

Taxes per year for the real estate: _____ Last payment made: _____

Which of the following documents are needed?

_____ Residential Purchase Agreement	_____ Promissory Note
_____ Contract	_____ Mortgage
_____ Warranty Deed	_____ Lease
_____ Escrow Agreement	

Are there any wells, solid waste disposals, hazardous wastes, underground storage tanks, or private burial sites on the property? _____ If so, please give a description of which of the aforementioned is present, the type, number, location, and any other applicable descriptive information regarding the same:

If a **Residential Purchase Agreement** is involved:

Particular items that must be specified as staying with the real estate: _____

Particular items that must be specified as NOT staying with the real estate: _____

If a **Contract** is involved:

Length of Contract: _____

Payment terms: _____

Interest rate: _____

If a **Corporate Warranty Deed** is involved:

Individual(s) who sign(s) the Deed: _____

Office/Title of said individual(s): _____

Is there a corporate seal? _____

If a **Lease** is involved:

Length of Lease: _____

Payment terms: _____

Number of acres: _____

Need for termination? _____

Any other particulars of the transaction:

BUYER INFORMATION

Name: _____

Address: _____

Phone Number: _____
(*best place to reach*)

Social Security Number: _____
(*for one of the Buyers*)

Attorney for Buyer: _____

Bank used for financing: _____

How they want to take title: _____
(*Joint tenants/tenants in common/etc.*)