



## Forest Grove Board of Fire Commissioners Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on November 23<sup>rd</sup>, 2025 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

### 1. Members' Present

X Andrew Bellone Jr. - Chairman  
X Samuel Scapellato - Vice Chairman  
X Mykola "Nick" Myronowskyj - Secretary  
X Joseph Scapellato - Treasurer  
X Thomas Bellone Sr. – Commissioner

**Public Present & Others:** None

### 2. Reading of the minutes of the previous meeting

A motion to accept the previous meeting minutes as read was made by Samuel Scapellato and seconded by Thomas Bellone. No changes to be made.

### 3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance \$75.20

The insurance check for the Tower Ladder incident was received and deposited.

The supplemental fire service grant was received and deposited.

Due to the issues that we have been having with the checks and the postal system, all payments will be given to Mr. Myronowskyj to send out through a different postal office.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and seconded by Andrew Bellone.



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### 4. Old Business

Mykola Myronowskyj reached out to our previous insurance agent, Kelly. Her non-compete agreement will expire in December. In December we will revisit and ask her to quote a policy with VFIS.

The workmans compensation insurance that we share with 2 other departments will remain as it is.

The Fire Company and the Board have been having issues with the Matheny Group in Delaware in regards to the servicing of our Seagrave truck. Mr. Myronowskyj sent Seagrave, our salesperson, Matheny and Seagrave NJ a sternly written email requesting that our service provider be changed from Matheny to Seagrave NJ. Seagrave immediately responded and have agreed to have Seagrave NJ be our direct service provider. The Seagrave NJ service tech is scheduled to be at the Fire Company tomorrow to begin repairs.

The final amount due to Seagrave after applying the credits and debits is \$84,632.88. Per a conversation with Wayne from Seagrave, we will be withholding this payment until all of the “we owe” and initial warranty issues that are being discovered are corrected. Mr. Myronowskyj is keeping an email open with Seagrave with each issue as we find them, and will report as they are fixed. At this time nothing has been fixed and all warranty issues are outstanding. All emails and warranty repair lists are on file if needed for review.

The 2026 Commissioner compensation resolution 2025-03 was finally approved by the town council and was sent to the auditor for the 2026 budget preparation.

Tower ladder bucket was damaged on a call when it was backed into a telephone pole. Mr. Myronowskyj is working with the insurance company, Blaze Fire apparatus for a quote, and the insurance adjuster. Claim #NJCM25100459 has been assigned. The initial inspection revealed that the bucket cannot be used for personnel as it is a safety concern, however it can be used as an elevated waterway. The appraiser was onsite and we are waiting for his appraisal.

Nightlinger engagement letter for 2026 was presented to the Board for signature. Chairman, Treasurer and Secretary signed the document and Mr. Myronowskyj was sent to the auditor.

2026 budget review was completed and returned for introduction. All Board members present approved the introduced. This will be sent to the auditor to send to the state. Appropriations for the Forest Grove Vol. Fire Company, District 4, 9 & 10 in the amount of \$571,255.48 for the 2026 calendar year, with an amount to be raised by taxation of \$570,119.00.

Mykola Myronowskyj was working with DTA Solutions to determine if we can transfer the QuickBooks program from one computer to another without having to purchase a new version. The files have been transferred and the new computer is online. The old computer is offline and will be set aside in case there is a file missing.



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### 5. New Business

The Glenn Insurance office in Malaga has been closed indefinitely.

Tower ladder insurance claim has been paid. There was a \$0.00 deductible. The tower ladder is back in service. There are a few minor items that still need to be repaired / replaced but none of them present a safety issue and the tower ladder can be used while we wait for the remaining items. The invoice from Blaze is not due until December, and hopefully any additional items will be resolved by then.

Command vehicle rules for 2026-2028 have been reviewed and approved. The new Chiefs will sign the rules in January when they are sworn in.

The legal notice to the Courier Post was approved and will be sent to the news outlet for immediate publication.

A new LOSAP package was compiled. This new LOSAP withdrawal package includes a new tax form for the State of NJ. This new package is online and in service.

The 2025 Commissioner compensation stipends have been distributed to all members.

**Public Comments** – None

**Chief of the Fire Department:** Not Present

**President of the Fire Department:** Not Present

**Others:** Not Present

### 7. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone and seconded by Thomas Bellone. The meeting was adjourned at 19:25 hours.

*Respectfully Submitted,  
Mykola "Nick" Myronowskyj  
Secretary of the Board  
Board of Fire Commissioners, District 4  
Township of Franklin, Gloucester County NJ*



## Forest Grove Board of Fire Commissioners Meeting Minutes

### LEGAL NOTICE

The Commissioners of the Township of Franklin Fire District 4 (Forest Grove) in the County of Gloucester do hereby give notice to the residents of said district that there will be a public hearing of the 2026 proposed fire district budget on Tuesday, December 23<sup>rd</sup>, 2025, from 7 to 8 pm at the Forest Grove Volunteer Fire Company, 1635 Forest Grove Road, Vineland NJ 08360.

Copies of the proposed budget can be obtained from the Board Secretary Mykola Myronowskyj by emailing a request to [BOFCDISTRICT4@GMAIL.COM](mailto:BOFCDISTRICT4@GMAIL.COM). Proof of residency will be required. A copy of the proposed 2026 budget will also be available during the hearing.

Nominating petitions for two (2) seats for three (3) year term each on the Board of Fire Commissioners Township of Franklin voting districts 4, 9 and portions of 10 (Forest Grove) can be obtained from the Board Secretary by emailing your request to the above email address. The ORIGINAL notarized petition must be filed with the Secretary of the Board of Fire Commissioners District 4 no later than December 19<sup>th</sup>, 2025.

Mykola Myronowskyj  
Secretary  
Board of Fire Commissioners, District 4  
Township of Franklin, Gloucester County NJ



Forest Grove Board of Fire Commissioners  
Meeting Minutes

2:17 PM

11/23/25

Accrual Basis

**Franklin Township Fire District No 4**

**Balance Sheet**

As of November 30, 2025

	<u>Nov 30, 25</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Newfield Na Bk 0505	-18,879.03
Newfield Savings 9924	906,236.86
<b>Total Checking/Savings</b>	<u>887,357.83</u>
<b>Total Current Assets</b>	<u>887,357.83</u>
<b>TOTAL ASSETS</b>	<u><u>887,357.83</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
<b>Total Other Current Liabilities</b>	<u>378,748.54</u>
<b>Total Current Liabilities</b>	378,748.54
<b>Long Term Liabilities</b>	
Future Capital	12,000.00
Truck Loan	-95,223.90
<b>Total Long Term Liabilities</b>	<u>-83,223.90</u>
<b>Total Liabilities</b>	295,524.64
<b>Equity</b>	
Opening Bal Equity	44,604.16
Retained Earnings	504,670.61
Net Income	42,558.42
<b>Total Equity</b>	<u>591,833.19</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>887,357.83</u></u>



## Forest Grove Board of Fire Commissioners Meeting Minutes

2:16 PM

11/23/25

Accrual Basis

### Franklin Township Fire District No 4 Transactions This Month As of November 30, 2025

Type	Date	Num	Name	Amount
<b>Newfield Na Bk 0505</b>				
Bill Pmt -Check	11/25/2025	13869	Andrew Bellone	-1,900.00
Bill Pmt -Check	11/25/2025	13870	Bolster Hardware	-567.11
Bill Pmt -Check	11/25/2025	13871	Campbell Supply Company	-458.89
Bill Pmt -Check	11/25/2025	13872	Comcast (Xfinity)	-34.03
Bill Pmt -Check	11/25/2025	13873	Comcast 569	-224.22
Bill Pmt -Check	11/25/2025	13874	Dennis Allonnardo	-412.94
Bill Pmt -Check	11/25/2025	13875	Dival Safety Equipment, Inc.	-9,135.00
Bill Pmt -Check	11/25/2025	13876	DTA Solutions LLC	-175.00
Bill Pmt -Check	11/25/2025	13877	F&T Products	-1,640.00
Bill Pmt -Check	11/25/2025	13878	Forest Grove Fire Co	-4,095.73
Bill Pmt -Check	11/25/2025	13879	Gen-el Safety & Industrial Prod...	-848.45
Bill Pmt -Check	11/25/2025	13880	Gill Energy	-357.17
Bill Pmt -Check	11/25/2025	13881	Joseph S Scapellato	-2,150.00
Bill Pmt -Check	11/25/2025	13882	Mark Dixon	-139.73
Bill Pmt -Check	11/25/2025	13883	MRA Mobile Truck & Trailer Re...	-805.89
Bill Pmt -Check	11/25/2025	13884	Mykola Myronowskyj	-2,270.00
Bill Pmt -Check	11/25/2025	13885	Riggins	-436.45
Bill Pmt -Check	11/25/2025	13886	Sam Scapellato	-1,900.00
Bill Pmt -Check	11/25/2025	13887	Thomas L. Bellone	-1,900.00
Bill Pmt -Check	11/25/2025	13888	Verizon Wireless 197	-117.83
Bill Pmt -Check	11/25/2025	13889	Vineland Auto Electric	-1,155.95
Bill Pmt -Check	11/25/2025	13890	W.B. Mason Co. Inc.	-157.06
Bill Pmt -Check	11/25/2025	13891	Witmer Public Safety Group Inc	-657.16
Total Newfield Na Bk 0505				-31,538.61
<b>Newfield Savings 9924</b>				
Deposit	11/07/2025			26,536.71
Deposit	11/20/2025			1,136.48
Total Newfield Savings 9924				27,673.19
<b>TOTAL</b>				<b>-3,865.42</b>