

**NOTICE OF REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act be advised that the Board of Trustees, governing body of the Town of Calumet, Oklahoma, shall conduct its REGULAR MEETING on June 4, 2019. Said REGULAR MEETING shall be held at 6:30 p.m., at the Calumet Town Hall, 118 W. Second Street. If you require special accommodations, please notify the Town Office at 893-2323.

AGENDA:

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, amend or decide not to discuss any item on the agenda.

- 1. Meeting called to order and roll call.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken.**
- 3. Nominations & election of Mayor/Chairman for a Two (2) year term that expires May 2021, with action as necessary.**
- 4. Nomination & election of Vice Mayor/Vice Chairman for a two (2) year term that expires May 2021, with action as necessary.**
- 5. Consider approval or amendment of minutes for the Regular Meeting held May 7, 2019, with action as necessary.**
- 6. Consider approval of claims, checks, and warrants for the month of May 2019, with action as necessary.**
- 7. Consider and discuss report submitted by the Fire Department secretary, with action as necessary.**
- 8. Consider and discuss report submitted by the Police Chief, with action as necessary.**
- 9. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary.**
- 10. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary.**
- 11. Consider and discuss report submitted by the parks committee, with action as necessary.**
- 12. Consider and discuss permit and fees with Jay Parker, Project manager with Midship Pipelines, with action as necessary.**

13. Consider and discuss complaints on the sewer with Jenny & David Schweitzer, with action as necessary.
14. Consider and discuss flooding problems with Dawn Morgan, with action as necessary.
15. Consider and discuss who will be appointed for the Insight testing contact and information, with action as necessary.
16. Consider and discuss the trustee name that the Town credit card will be under, with action as necessary.
17. Consider and discuss who will be appointed for the OK Grants online information and emails, with action as necessary.
18. Consider and discuss removal and adding names on bank accounts for signature, with action as necessary.
19. Consider and discuss the annual rate adjustment of 1.1% with OEMA, with action as necessary.
20. Consider and discuss clarification on employee policy stating minimum hours given when an employee is called in for work, with action as necessary.
21. Consider entering into executive session for the purpose of the following:
 - A. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)
 - a) in reference to Stephen Havener released from his 90-day probation.
 - b) In reference to a pay raise equivalent to supervisor pay for Jill Ray.
 - c) In reference to hiring Drayton Morgan as a full-time police officer for the Town of Calumet.
22. Consider reconvening into open session.
23. Consider taking action on the following:
 - a) in reference to Stephen Havener released from his 90-day probation.
 - b) In reference to a pay raise equivalent to supervisor pay for Jill Ray.
 - c) In reference to hiring Drayton Morgan as a full-time police officer for the Town of Calumet.
24. Consider and discuss renting or selling the property owned by the Town of Calumet, with action as necessary.
25. Remarks and inquiries of the governing body members.

26. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary.

27. Adjournment.

Posted at the Calumet Town Hall on Monday June 3, 2019, at 12:00 pm.

Jill Ray, Clerk