

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held on Friday, June 5, 2020 at the Village Office, 5004-50 Avenue, Caroline, Alberta and information posted on Village Facebook Page for public live stream for attendees through <https://attendee.gotowebinar.com/registration>.

Attendance:

Councillors: John Rimmer, Mary Bugbee, Bill Sumyk, Corby Parsons (late) and Donavin Nichols

Office Location: 5004-50 Ave.

Assistant Administrator Lyndsay Hindbo, Public Works Superintendent Jacob Tricker

Delegations: BDO Financial Alan Litster & Ryan Wachter via Video Conference  
Craig Curtis

Public Attendees: 5 through web conference

**1. Call to Order**

Mayor Rimmer called the meeting to order at 1:00 pm.

**2. Adoption of Agenda**

Motion 205\_06\_20

Moved by Councillor Bugbee to adopt agenda as presented.

CARRIED

**3. Adoption of Minutes**

Motion 206\_06\_20

Moved by Councillor Sumyk to adopt minutes of May 15, 2020 as presented.

CARRIED

Motion 207\_06\_20

Moved by Councillor Nichols to adopt minutes of May 22, 2020 as presented.

CARRIED

Councillor Parsons joined meeting at 1:04pm.

**4. Delegations**

4.1. BDO Financial Audit Presentation

Motion 208\_06\_20

Moved by Councillor Sumyk to accept the Financial Audit presentation.

CARRIED

4.2. Craig Curtis

Mr. Curtis provided his background and experience regarding municipal services and management.

**5. Staff Reports**

None.

**6. Committee & Board Reports**

6.1 Mayor Report

- Overview of CAO recruitment progress.
- Contacted WCB regarding Melissa Beebe's claim.

6.2 Council Reports

Councillor Nichols

- Bylaw Committee Meeting at a standstill until CAO in place.
- Youtuber still wants to meet Councilors over making a video.
- Complaints over no signage for street sweeping.

Councillor Parsons

- Nothing to report.

Councillor Sumyk

- CCOC Starting planning for Christmas Light Up
- Still working on bringing dentist office to Village

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Councilor Bugbee

- Attended CREMA Meeting June 1. Bylaws are required for Regional Emergency Management.
- Mental health funding may be available through Neighborhood Place.

Motion 209.06.20

Moved by Councilor Bugbee to accept Mayor and Council reports as presented.

CARRIED

**7. Business**

7.1. Utility Penalty Review for penalty free period.

Motion 210.06.20

Moved by Councilor Nichols to extend the penalty free period to July 31, 2020.

CARRIED

7.2. Animal Control Bylaw 2018-002

Motion 211.06.20

Moved by Councilor Rimmer to have Bylaw Committee and Administration approach County to propose joint service agreement to enforce the dog-only related portion of the Village bylaw.

CARRIED

7.3 Village Capital Reconstruction Plans; Decision Requirements from Council

Motion 212.06.20

Moved by Councilor Rimmer to choose option 3a Paved Asphalt H1 Mix for 49 Ave surface.

CARRIED

Motion 213.06.20

Moved by Councilor Rimmer to chose Option 3 for the Watermain Alignment on 49 Street and to include a paved pathway as part of that construction.

CARRIED

Recess called at 2:41pm.

Reconvened at 2:50pm.

7.4 Employment Expense Annual Comparison & Personnel Policies HUM-17-002 & HUM-20-001 Draft

Motion 214.06.20

Moved by Councilor Nichols to approve HUM-20-001.

CARRIED

**8. Discussion, Correspondence, and Information Items**

8.1. Cash Asset Statements March & April 2020

8.2. Message from MP Soroka

8.3. AUPE letter

Motion 215.06.20

Moved by Councilor Bugbee to accept all items under Section 8.

CARRIED

**9. Closed Session**

Motion 216.06.20

Moved by Councilor Nichols to go into Closed Session at 3:13 pm.

CARRIED

Motion 217.06.20

Moved by Councilor Bugbee to come out of Closed Session at 3:52 pm.

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CARRIED

Motion 218.06.20

Moved by Councilor Rimmer to have the Mayor proceed with submission of form G040 Review of Claim 7229178.

CARRIED

Motion 219.06.20

Moved by Councilor Rimmer to enter into an employment agreement with Craig Curtis and appoint him as Interim CAO.

CARRIED

Motion 220.06.20

Moved by Councilor Rimmer to have Administration and legal to draft employment agreement with Craig Curtis.

CARRIED

**10. Adjournment**

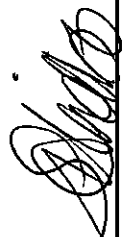
Motion 221.06.20

Moved by Councilor Nichols to adjourn the meeting.

CARRIED

Time of Adjournment: 3:57 pm.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
ADMINISTRATOR