

Authority to Spend

The Library Director of the Fox River Grove Public Library District is authorized to spend up to \$2,000 on any single item without prior board approval provided that the budget process is followed.

The Fox River Grove Public Library District may spend in excess of \$25,000 only after completing the formal bid process as described in Illinois Law.

In case of extreme emergency, the Library Director of the Fox River Grove Public Library District may spend \$5,000 in addition to the above approved amounts with the approval of any two library board members so long as the amount does not exceed the threshold requiring a formal bidding process and the budget process is followed.

The Library Director of the Fox River Grove Public Library District is authorized by the Board of Trustees to use a business credit card for the convenience of making some purchases that would otherwise be impossible to make, provided that the policies and limitations noted above are followed. The limit of the business cards is to be no higher than \$5,000.

The Library Director of the Fox River Grove Public Library District is authorized by the Board of Trustees to spend up to \$10,000 for construction-related expenses during approved projects.