



Barry County Central Dispatch
Administrative Board Meeting Minutes

April 22, 2019

- A. Forbes called the meeting to order at 2:03 pm.
The Pledge of Allegiance was recited.
- B. Roll call was taken.
Attendance: Forbes, Smelker, Redman, Leaf, Dunlop, Cove, Vujea, & Weeks
Absent: Murphy, Rothenberger, VonSeggern, & Wilson
Others in attendance: Director Lehman (BCCD), Stafford (BCCD)
- C. An amendment was made to the agenda. The next meeting will be held on Tuesday, May 28, 2019.
- D. A motion was made by Redman and seconded by Leaf to approve the agenda as amended for today's meeting. **All in favor. Motion carried.**
- E. A motion was made by Leaf and seconded by Redman to approve the minutes as written from the March 2019 meeting. **All in favor. Motion carried.**
- F. No public comment.
- G. Committee Reports
 - a. Personnel Committee
 - 1. The contract for Director Lehman was discussed. A motion was made by Leaf and seconded by Cove to approve the contract and salary schedule change. Roll call vote. **All in favor. Motion carried.**
 - b. Finance Committee
 - 1. No meetings were held for the committee this month. Smelker did meet with the personnel committee in the discussion of Director Lehman's contract.
 - c. Equipment Committee
 - 1. No meetings were held for the committee this month.
- H. Directors Report was reviewed and discussed.
- I. New Business
 - a. Federal NG 9-1-1 Grant
 - i. Director Lehman discussed a grant that is being given to Barry County Central Dispatch from the State of Michigan to improve the quality of our fiber network. The final paperwork for this grant will be provided to the Board when received from the State of Michigan.
- J. March 2019 Budget Reports were reviewed. No questions or discussion.
- K. Expenses
 - 1. April 2019 operating disbursements were discussed. A motion was made by Leaf and seconded by Smelker to approve the April operating disbursements in the amount of \$11,683.81. Roll call vote. **All in favor. Motion carried.**

2. April 2019 state expenses were discussed. A motion was made by Leaf and seconded by Smelker to approve the April state expenses in the amount of \$121,141.60. Roll call vote. **All in favor. Motion carried.**
 3. May 2019 contingent vouchers were discussed. A motion was made by Leaf and seconded by Cove to approve the May 2019 contingent vouchers as provided. Roll call vote. **All in favor. Motion carried.**
- L.** Old Business - None
- M.** No public comment
- N.** A motion was made by Redman and seconded by Cove to adjourn the meeting. **All in favor. Motion carried.** The meeting was adjourned at 2:45 pm.

The next Administrative Board Meeting will be held on Tuesday, May 28, 2019 at 2:00 p.m.

Respectfully submitted by Jamie Stafford