

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY SEPTEMBER 5, 2019 6:00 P.M.**

Mayor Lutz called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, McCoy and Kitzmiller were present. Commissioner Butler was absent. Also present was the City Finance Officer and the City Administrator. The City Attorney was absent.

Mayor Lutz led the Pledge of Allegiance.

**Motion** by Kitzmiller, second by McCoy to approve the agenda for September 5, 2019. Motion carried

**Motion** by Hirsch, second by McCoy to approve the August 15, 2019 Minutes as presented. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by McCoy, second by Kitzmiller to approve the claims and hand checks in the amount of \$79,210.61, from August 16, 2019 through September 5, 2019 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	181.02
ALBERT RAMOS	WWTP Deposit Refund	100.00
ALLEN, DON	Cell Phone Allowance	50.00
AMBROSE, JONATHAN	Cell Phone Allowance	50.00
BLACK HILLS ENERGY	Govt Utilities	5,420.49
BUTLER, DAVE	Cell Phone Allowance	50.00
DELTA DENTAL	Insurance Expense	434.70
ELECTRICAL ENGINEERING & EQUIP	WWTP Repairs	1,792.17
ERIK LARSON	WWTP Deposit Refund	50.00
FIRST INTERSTATE BANK	LE Auto Expense	855.74
FIRST INTERSTATE BANK	Govt Building Expense	4,911.76
GODFREY BRAKE SERVICE	LE Auto Expense	215.98
GOLDEN WEST TECHNOLOGIES	Professional Services	1,496.50
HARMON, LONNIE	Cell Phone Allowance	50.00
HAWKINS INC	WWTP Repairs	220.66
HDR ENGINEERING, INC	Professional Services	2,476.90
HEALTH POOL OF SD	Insurance Expense	7,161.27
HIRSCH, CLYDE	Cell Phone Allowance	50.00
KATRINA SANDERS	WWTP Deposit Refund	100.00
KITZMILLER, MICHAEL	Cell Phone Allowance	50.00
LUTZ, BRYCE	Cell Phone Allowance	50.00
MASTERCARD	General Expenses	5,612.53
MBFS USA LLC	Street Auto Expense	3,068.32
MDU	Govt Utilities	141.08
MEADE COUNTY AUDITOR	Dispatch Expense	2,593.05
MEADE COUNTY REG OF DEEDS	Plat Recording Expense	90.00
MES COMPANIES	LE Auto Expense	529.80
PALMER, BRANDY	Cell Phone Allowance	50.00
RAPID CITY JOURNAL	Publishing Expense	81.13
SD ONE CALL	Locating Expense	39.90
SDML	Training Expense	100.00
SDRS-SUPPLEMENTAL	Retirement Expense	360.00
SHARON FINN	WWTP Deposit Refund	50.00
SIGNS NOW	LE Auto Expense	3,476.85
STEPHANIE MCCOY	Cell Phone Allowance	50.00
SUZANNE HAMM	WWTP Deposit Refund	50.00
TANNER FENENGA	Cell Phone Allowance	50.00
TAYLOR, JUSTIN	Cell Phone Allowance	50.00
TNT CONSTRUCTION	Erosion Control Deposit Refund	1,000.00
TWITE, JEFFERY	Cell Phone Allowance	50.00
VAST	Govt Utilities	747.65
VERIZON WIRELESS	LE Utilities Expense	160.04

WELLS FARGO FINANCIAL	Street Auto Expense	1,079.30
Payroll:		
LE		12,228.50
FINANCE OFFICE		8,630.16
WWTP		3,130.73
COMMISSION		2,477.83
STREETS		3,150.45

**RESOLUTION 2019-12**

**CITY OF SUMMERSET  
RESOLUTION 2019-12**

**WHEREAS**, there has been presented to the Board of Commissioners, of the City of Summerset, South Dakota a plat of the following described real property:

Plat of Lot AR and BR of Block 18 of Summerset Subdivision (Formerly Lot A and B of Block 18 of Summerset Subdivision) Located in the NE ¼ of Section 36, T3N, R6E, BHM Summerset, Meade County, South Dakota.

and it appearing to the Board of Commissioners that said plat conforms to the existing plats of said City of Summerset, that the streets set forth therein conform to the system of streets of the municipality, that all provisions of the subdivision regulations have been complied with, that all taxes and special assessments upon the land have been fully paid, and that said plat and survey thereof have been executed according to law.

**NOW THEREFORE BE IT RESOLVED** that said plat is hereby approved in all respects.

Dated this 5th Day of September 2019.

ATTEST:  
(SEAL)

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Debbie Muzio  
Finance Officer

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Bryce Lutz  
Mayor

**Motion** by McCoy, second by Kitzmiller to approve Resolution 2019-2 Resolution approving Plat application from Guthrie Inc. Plat of Lot AR and BR of Block 18 of Summerset Subdivision. Roll call vote. All ayes.

**USGS PRESENTATION**

A presentation was done from USGS on the findings of the ground water study from Sun Valley.

**UTILITY BILLING ADJUSTMENTS**

**Motion** by Kitzmiller, second by Hirsch to approve the utility billing adjustments of \$964.79 from August 1, 2019- August 31, 2019

**ORDINANCE 2020**

First reading of Ordinance 2020- An ordinance appropriating funds for the fiscal year 2020.

**ORDINANCE 71.081**

First reading of Ordinance 71.081. An ordinance for parking and stopping prohibited.

**ORDINANCE 92.035**

First reading of Ordinance 92.035. An ordinance for weeds and noxious vegetation.

**ORDINANCE 153.052**

First reading of Ordinance 153.052. An ordinance for application for building permits.

**UPCOMING EVENTS**

City wide rummage sale: September 13-14, 2019

City wide clean up: September 20-21, 2019

**CITIZENS INPUT**

None

**ADJOURNMENT**

**Motion** for adjournment at 6:53 pm by McCoy, second Kitzmiller. Motion carried.

(SEAL)

ATTEST:

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Debbie Muzio  
Finance Officer

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Bryce Lutz  
Mayor