

## Building Commissioner City of Palos Heights, IL

### **Job Description**

The City of Palos Heights seeks a talented and motivated individual to serve in the vital role of Building Commissioner. Under the general direction of the City Administrator, the Building Commissioner plans, directs, and supervises Building Department personnel; reviews plans; performs and/or supervises inspections of private, public, commercial and residential building construction, and health inspections. Insures compliance with all applicable building codes, ordinances and life safety standards. Performs code enforcement activities.

### **Qualifications**

***At a minimum, applicants must possess:***

- A bachelor's degree in Engineering, Architecture, Building Construction, or related field.
- Certified Building Official/Inspector certifications preferred.
- Five years of progressively responsible municipal Building Department experience.
- Valid Illinois driver's license.

***Desired candidates*** will possess knowledge of advanced construction techniques, procedures and methods related to plan review, and current building codes & building materials. Ability to objectively interpret and enforce City codes with firmness and tact. Will be able to demonstrate strong skills in effective oral and written communication, and the ability to maintain effective working relationships with staff, elected officials, residents, and the general public.

### **Salary**

The hiring range for this position is expected to be \$85,000 – 110,000 +/- DOQ, plus excellent benefits.

### **How to Apply**

Qualified candidates should submit a letter of interest and resume as a single PDF document to David Strohl, City Administrator, at [dstrohl@palosheights.org](mailto:dstrohl@palosheights.org). (Faxed and mailed materials will not be considered.)

### **Application deadline**

Applications must be received no later than 5:00 p.m. on July 30, 2021.

The City of Palos Heights is an Equal Opportunity Employer.