

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

_____ 20_____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

April 5, 2017

Chairman Fredrick Houston called the April 5, 2017 regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Trustee Robert Toman - present, Vice Chairman William Spellman absent, Chairman Fredrick Houston – present. Also present were, Fiscal Officer James DeCenso, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney, Fire Chief Robert Sternburg, and Asst. Fire Chief Tom Powell. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the March 8, 2017 regular Trustee meetings. No one in attendance requested that the minutes be read. Trustee Toman made a motion to accept the minutes from the March 8th meeting. Chairman Houston seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso started his Fiscal Report by reporting March receipts as \$73,386.68. March's expenditures were \$25,862.73. The Township received \$62,000.00 in advances on property tax collections during March. Total YTD receipts as of March 31, 2017 were \$117,499.14 while expenditures for that three-month period were \$108,895.59. The fund balance as of March 31, 2017 was \$814,314.53 minus the outstanding SIB loan of \$157,327.00 for a net balance of \$656,987.53. Mr. DeCenso's report included a fund balance increase in March of \$47,523.95 and a three-month increase of \$8,603.55 from December 31, 2016. This compares to a similar three-month fund increase in 2016 of \$3,048.93. The Township received a letter from the Mahoning County Prosecuting Attorney advising the Trustees of HB 52 which authorized the use of marijuana for medical purposes and established a marijuana control program. Ohio R.C. 3796.29 provides authority for a township to limit the number of cultivators, processors, or retail dispensaries within the township. The Trustees will receive a copy of the letter to review for the next meeting. Mr. DeCenso then advised the Board that he has requested an update from Farmer's Bank for an Investment plan and also requested a plan from First National Bank in Hermitage. He hopes to have those two plans to review at the next meeting. He also advised the Board that, after reviewing the class agendas for upcoming Ohio Local Government Conference, he has decided not to attend. The \$750.00 encumbered at the last meeting for him to attend this conference will be returned to the General Fund. Mr. DeCenso then advised the Board that, due to certain 2016 Blanket Certificates closed on December 31, 2017, an additional \$4,760.09 became available for 2017 appropriations. He advised the Board that they could amend the 2017 appropriations and add the \$4,760.09 or allow this amount to be "unappropriated" and therefore unable to be spent until appropriated. Trustee Toman made a motion to amend the 2017 appropriations and add the \$4,760.09 to the line accounts originally encumbered by these amounts. Chairman Houston seconded the motion. The roll call vote was all in favor.

MAINTENANCE REPORT: Mr. Matt Stroney advised the Board of one burial in March. He then discussed the need to obtain some plaster repair work in the Mausoleum. The need will be placed in the Round Up article to perhaps entice some local contractors to contact Mr. Stroney. He has reviewed the flag inventory and will need 20 new American Flags, 5 POW and 5 Ohio flags, plus eight new poles for the Memorial Day parade route at a cost of \$744.00 from the VFW. Mr. Stroney provided a list of the events and issues with Allied Lock Company. He also provided a copy of an email from the US Post office requesting that the old satellite dish be removed, and it has. He also reviewed pricing to change the Town Hall oil burner to natural gas. The new burner will cost \$611.43 and need about \$100.00 worth of new piping. He indicated that the oil burners could possibly be sold for \$300 - \$400. He has received a quote to have gravel brought in for the playground area for \$2,000.00. New signs and paint for the playground equipment would be approximately \$170.00. Mr. Stroney requested guidance for the collection of insurance documents and a hold harmless Agreement from contractors. The Board discussed the required items, as listed by the Insurance's Risk Management Company and advised Mr. Stroney to work with the Fiscal Officer to create a list for each contractor to complete. The Board then discussed the priorities and needs for the playground. There were two banks of 10 swings each and one bank has been removed for maintenance. The Board felt that the one bank of swings would be sufficient at this time. Trustee Toman made a motion to expend \$1,454.43 for the flags, flagpoles and the Town Hall burner project. Chairman Houston seconded the motion. The roll call vote was all in favor. Trustee Toman then made a motion to spend up to \$2,000.00 for gravel, paint and other supplies for the playground improvement. Chairman Houston seconded the motion. The roll call vote was all in favor.

ZONING REPORT: Zoning Inspector Sarna advised the Board that since his last report, he had issued two permits; one for a shed and one for a single-family dwelling. He followed up with the Health Department for the complaint filed on the property located at 11971 Palmyra Road. A hearing was held on March 28, 2017 and the Health Dept gave the property owner 30 days to clean up the property. The Board then discussed with Mr. Sarna the Township's zoning fees versus other surrounding communities. Most of the fees discussed were similar to Ellsworth's except for the current valuation fee of \$4.50 per thousand. Other communities are around \$6.00 per thousand. The Township's Zoning Appeals Board fee is higher than all surrounding communities. Trustee Toman made a motion to raise the zoning valuation fee from \$4.50 per thousand to \$6.00 per thousand, effective immediately. Chairman Houston seconded the motion. The roll call vote was all in favor.

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Regular Trustee Meeting April 5, 2017 Continued

Mr. Sarna then advised the Board that he has received a new county land use map from the Mahoning County Planning Commission.

FIRE DEPARTMENT: Chief Robert Sternburg gave the Fire report. He reported no structure fires, six service calls, one false alarm, and four motor vehicle accidents. There were six EMS calls and eight transports. The Chief asked the Board for authorization to purchase Air-Pack batteries for \$100.00, new hoses for the air trailer \$400, fan belt for E-47 \$200, and Fire Fighter 2 training class for Hailey Blosser at a cost of \$800.00. Trustee Toman made a motion to expend the \$1,500.00 as requested, from the Fire Fund. Chairman Houston seconded the motion. The roll call vote was all in favor.

EMS DEPARTMENT: Chief Sternburg gave the EMS report. He advised the Board that the new monitor has been received and has been put in service.

COMMITTEE REPORTS:

Trustee Spellman had sent notes regarding his activities. He has been working on the Mahoning County Township Association dinner to be held in Ellsworth on June 5, 2017. Also continuing to work with the Boy Scouts on the Ellsworth School Property sign program. The Mahoning County Land Bank has moved forward on acquiring abandoned property on Leffingwell Rd. He has begun discussion with Ken Calhoun for the Township Memorial Day Festivities and Parade. He would also like to move forward with retaining an Engineer to complete the bidding package for the Township Complex Parking Lot Project.

Trustee Toman reported that there are now 790 members of the Crime Watch. He reported that he and Chairman Houston had met with the OTARMA Risk Management company representative regarding the playground area safety improvements.

Chairman Houston reported that he too has had discussion with the VFW to assist in finding a Grand Marshall for the Memorial Day activities.

OLD BUSINESS:

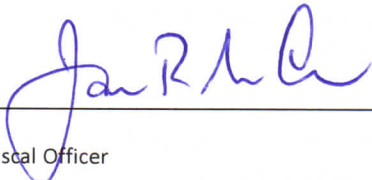
The Board then discussed the Township Complex Parking Lot Project. Trustee Toman made a motion to engage Jason Young, PE of Todo Engineering Consulting Company to create a bid package and to oversee the bidding process, for a price not to exceed \$3,250.00. Chairman Houston seconded the motion. The roll call vote was all in favor.

The Board then discussed the fencing requirements for the Dollar General building. The Zoning Board of Appeals had instructed, that the fencing between the Town Hall and the Dollar General building, be approved by the Trustees. Mr. Stroney advised the Board, that any fencing and grassy areas need to be properly maintained by the owner. The Board will review the ZBA ruling for the fence and any fencing requirements for the trash dumpster. The Board instructed Chairman Houston to allow the contractor to install a three-foot maintenance free fence.

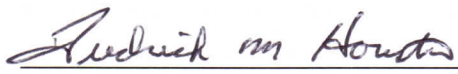
NEW BUSINESS:

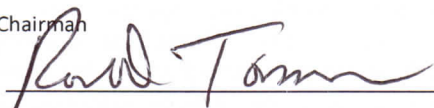
Lee Sandstrom presented to the Trustees, a copy of a letter written by Mahmood Khan and addressed to the Zoning Commission. The letter discussed potential drainage issues coming from the Dollar General property to his abutting property. The Board suggested bringing his concerns to the Mahoning County Planning Commission, who would have approved the soil and drainage engineering. A meeting on this issue is planned for Monday at 10:00am. The Board indicated that Matt Stroney can attend this meeting, but only to observe and that he is not authorized to make any decisions on behalf of the Township.

The next regular meeting will be held at 7:00 pm on May 10, 2017 at the Town Hall. At 8:40 pm Trustee Toman made a motion to adjourn the meeting. Chairman Houston seconded the motion. The vote was all in favor.



Fiscal Officer



Chairman


Trustee

Trustee