



## FOOD TRUCK VENDOR SERVICES AGREEMENT

### ACCIDENT WAIVER, RELEASE OF LIABILITY AND INDEMNITY/HOLD HARMLESS AGREEMENT

*In order to apply and be considered for the below event, the information on this agreement must be completed and submitted with the requested attachments by **May 1st, 2025** to the event coordinator listed at the bottom of this page. Arrival time by 12p and will stay for duration of event. Rain or shine. Date of event July 19th, 2025.*

#### FOOD TRUCK VENDOR CONTACT INFORMATION

NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

WEBSITE: \_\_\_\_\_ SOCIAL MEDIA: Check all that apply

Facebook Instagram

#### REQUESTED DOCUMENTS & FILES FROM VENDOR

- Signed Services Agreement
- Certificate of General Liability Insurance with Workman's Comp (the General Liability Certificate needs to name us as additionally insured & endorsed with the following wording:  
**The Charter Township of Waterford**)
- Special Transitory Food Unit (STFU) License
- Logo in a jpeg or png file format (optional)
- Menu specific to our event

#### DESCRIPTION OF SERVICES/EVENT PROVIDED BY FOOD TRUCK VENDOR

SERVICE: Food and/or Drinks

EVENT: Mad Music & Arts Festival

DATE: July 19th, 2025

DAY OF WEEK: Saturday

TIME: 12p-8p

CROWD ESTIMATE: 1500+

\*Heavy traffic in Waterford starts at 3:00pm. Please keep this in mind for your travel time.

LOCATION/ADDRESS: 825 S. Williams Lk Rd Waterford, MI 48327



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### EVENT COORDINATOR (MNOW STAFF)

NAME: Whitney & Denise EMAIL: whitney@medianetworkofwaterford.org

### EVENT SPECIFIC QUESTIONS/CONCERNS FOR FOOD TRUCKS

- ❖ Who will be on-site at the event? Whitney & Denise
  
- ❖ What is a day-of (before event/during event) contact cell phone number? Received on Request
  
- ❖ Based on the event times, On-site arrival is 12p.
  
- ❖ Do you take Credit Cards? Yes---Venmo
  
- ❖ Your food truck must be self-sufficient. We do not have electrical nor potable water hook ups available. Will you be bringing a generator? Yes No
  
- ❖ Are there any other details or set up instructions concerning the placement of your truck that we need to consider prior to your arrival? Please include here or as an attachment.

### EVENT FEE FOR FOOD TRUCK VENDORS

**PAYMENT:** Pay a \$150.00 flat fee submitted with application. Cash, check or charge via Venmo (Visa, Mastercard or Discover). Receipt issued upon payment of \$200.00. Fee is non-refundable if you cancel or no show. A convenience fee for credit card payments may apply.

## FOOD TRUCK VENDOR SERVICES AGREEMENT

### Food Truck Diagram

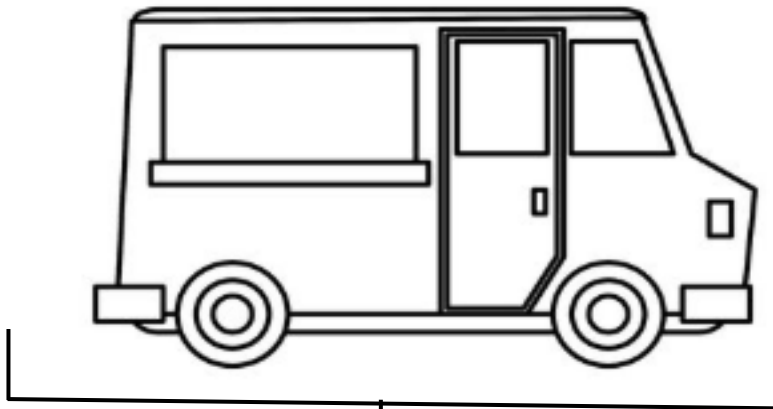
❖ Where is your generator located?

Front      Back      Driver Side      Passenger Side

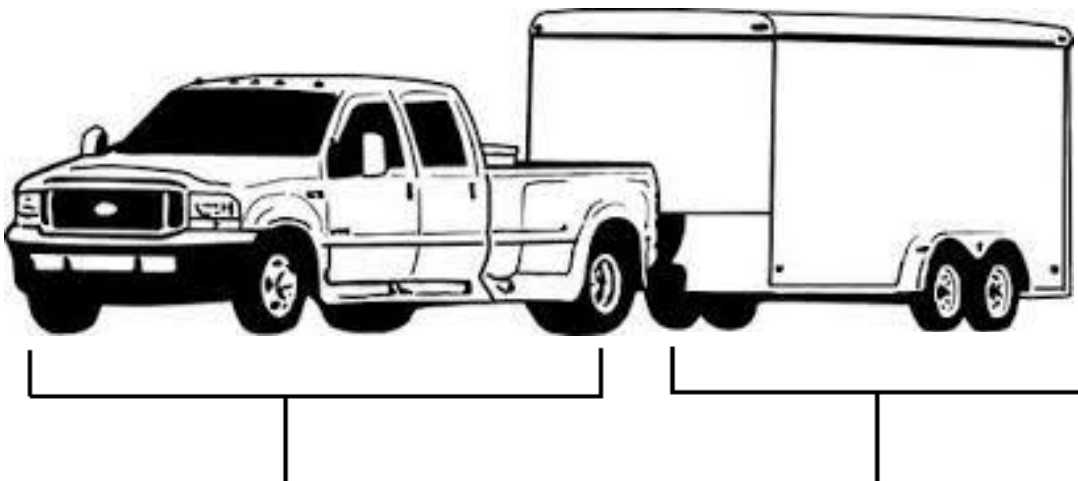
❖ Where do you serve from?

Back      Driver Side      Passenger Side

Please circle the diagram that best represents your truck, and write the length.



Length: \_\_\_\_\_



Truck Length: \_\_\_\_\_

Trailer Length: \_\_\_\_\_

Total Length: \_\_\_\_\_

❖ If your food truck is pulled by a vehicle, does it de-attach when parked?    Yes                  No



## FOOD TRUCK VENDOR SERVICES AGREEMENT

### AGREEMENT TERMS

This agreement, made this day between Media Network of Waterford, hereinafter called MNOW, and \_\_\_\_\_, hereinafter called the Independent Contractor, for the determined service(s) outlined on previous page.

MNOW hereby retains the Independent Contractor and the Independent Contractor accepts such retention upon the terms and conditions herein contained.

There is a fee to participate as a Food Vendor. The Food Vendor will work with the Event Coordinator based off of their choice of payment option for the Event Fee. The fee option they choose is under the Event Fee section in this Agreement.

In case of event cancellation due to inclement weather or other conditions, the Independent Contractor will be contacted by the Event Coordinator as soon as reasonably possible. If an alternative event date is possibility, you will be given first consideration. If event is canceled before the start of the event, no event fee will be charged or collected. If the Food Vendor fee was paid prior to the event, this fee will be refunded.

In the case of an emergency situation on the part of the Independent Contractor, the Independent Contractor will contact the Event Coordinator at the Event Coordinator phone number provided in this document as soon as reasonably possible.

### **ACCIDENT WAIVER, RELEASE OF LIABILITY AND INDEMNITY/HOLD HARMLESS AGREEMENT**

The Independent Contractor and the Charter Township of Waterford agree that the Independent Contractor is not an employee of the Charter Township of Waterford and as such will receive no employment-related benefits nor will the Charter Township of Waterford be responsible for Social Security, Medicare or any taxes concerning the payments made to the Contractor. To the fullest extent permitted by law the Independent Contractor agrees to defend, pay on behalf of, indemnify, and hold harmless the Charter Township of Waterford, their elected and appointed officials, employees, agents and volunteers, and others working on behalf of the Waterford Parks and Recreation Department and the Charter Township of Waterford, against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Charter Township of Waterford, their elected and appointed officials, employees, agents and volunteers, and others working on behalf of the Waterford Parks and Recreation Department and the Charter Township of Waterford, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

\_\_\_\_\_  
Signature of Food Vendor

\_\_\_\_\_  
Date

Whitney Hunt (Media Network of Waterford)

\_\_\_\_\_  
Signature of MNOW Representative

\_\_\_\_\_  
Date