

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY MAY 2, 2019 7:00 P.M.**

Mayor Lutz called the Regular Meeting to order at 7:00 p.m. Commissioners Kitzmiller, McCoy, Hirsch and Butler were present. Also present was the City Finance Officer, the City Attorney and the City Administrator.

Mayor Lutz led the Pledge of Allegiance.

**Motion** by McCoy, second by Butler to approve the agenda for May 2, 2019. Motion carried

**Motion** by Kitzmiller, second by McCoy to approve the April 18, 2019 Minutes as presented. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by Butler, second by Lutz to approve the claims and hand checks in the amount of \$113,659.98, from April 19, 2019 through May 2, 2019 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	191.27
AFFORDABLE TIRE & ALIGNMENT	LE Auto Expense	63.48
ALLEN, DON	Cell Phone Allowance	50.00
AMBROSE, JONAHTAN	Cell Phone Allowance	50.00
AUTO OWNERS INSURANCE	Insurance Expense	100.00
BLACK HAWK VOLUNTEER	Training Expense	92.00
BUTLER, DAVE	Cell Phone	50.00
CREATVIE CULTURE INSIGNIA	LE Supplies Expense	279.30
DAKOTA PUMP, INC	WWTP Repairs	13,418.39
DELTA DENTAL	Insurance Expense	393.50
FIRST INTERSTATE BANK	Govt Building Expense	4,911.76
FIRST INTERSTATE BANK	LE Auto Expense	855.74
GREENAPSIS	Govt Repairs	420.00
HARMON, LONNIE	Cell Phone Allowance	50.00
HDR ENGINEERING, INC	Professional Services	535.60
HEALTH POOL OF SD	Insurance Expense	6,469.44
HIRSCH, CLYDE	Cell Phone Allowance	50.00
JEFF HASKELL, LLC	Govt Repairs	450.00
KITZMILLER, MICHAEL	Cell Phone Allowance	50.00
LUTZ, BRYCE	Cell Phone Allowance	50.00
MASTERCARD	General Expenses	4,937.87
MBFS USA LLC	Street Auto Expense	3,068.32
MID-AMERICAN RESEARCH CHEMICAL	WWTP Supplies	872.09
PALMER, BRANDY	Cell Phone Allowance	50.00
PROJECT SOLUTIONS	Professional Services	2,524.13
RAPID CITY JOURNAL	Publication Expense	68.15
RAPID ROOTER	WWTP Repairs	175.00
SD DEPARTMENT OF REVENUE	Malt Beverage License	900.00
SD ONE CALL	Locating Expense	22.05
SD DEPARTMENT OF TRANSPORTATION	Snow Removal Expense	583.26
SDRS-SUPPLEMENTAL	Retirement Expense	335.00
STEPHANIE MCCOY	Cell Phone Allowance	50.00
TANNER FENENGA	Cell Phone Allowance	50.00
TAYLOR, JUSTIN	Cell Phone Allowance	50.00
TNT CONSTRUCTION	Erosion Control Deposit	1,000.00
TWITE, JEFFERY	Cell Phone Allowance	50.00
VAST	Govt Utilities	800.68
VERIZON WIRELESS	LE Utilities	160.04
WELLS FARGO FINANCIAL	Street Auto Expense	1,079.30
RCS CONSTRUCTION	Govt Repairs	35,800.00
Payroll:		
LE		12,128.55
FINANCE OFFICE		8,841.80
WWTP		3,130.73

COMMISSION  
STREETS

2,458.66  
3,728.46

### **APPOINT COMMISSIONER**

Oaths of Office were administered to Bryce Lutz for a one-year term as Mayor and to Clyde Hirsch for a three-year term as Commissioner.

### **ELECTION OF THE PRESIDENT OF THE SUMMERSET CITY COMMISSION**

**Motion** by Butler, second by McCoy to elect Michael Kitzmiller President of the City Commission. Motion carried.

### **APPOINTMENT OF COMMISSIONERS**

The following appointments were made and approved unanimously by roll call vote of the Commission:

Public Safety Commissioner – Commissioner Hirsch  
Public Works Commissioner – Commissioner Kitzmiller  
Utilities Commissioner – Commissioner Butler  
Finance and Revenue Commissioner – Commissioner McCoy

**Motion** by Kitzmiller, second by McCoy to appoint Michael Wheeler of Demersseman, Jensen, Tellinghuisen & Hoffman as City Attorney. Motion carried.

**Motion** by Kitzmiller, second by McCoy to appoint HDR Engineering as City Engineer. Motion carried.

**Motion** by McCoy, second by Butler to appoint Debbie Muzio as City Finance Officer. Motion carried.

**Motion** by McCoy, second by Butler to name First Interstate Bank as official depository and authorized checks signors to be Mayor, Finance Commissioner, Public Safety Commissioner and City Finance Officer. Motion carried.

**Motion** by Hirsch, second by Butler to name the Rapid City Journal as the official publication of the City of Summerset. Motion carried.

### **MALT BEVERAGE LICENSE RENEWALS 2018-2019**

**Motion** by Butler, second by McCoy to approve the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License with Sunday Service, TFH Inc., dba Hagggar's Grocery, 8031 Stagestop Road, Lot 2R of Tract 1R of Siouxland Estates, NW ½ of Sec 25, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

**Motion** by Kitzmiller, second by Hirsch to approve the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-2318 with Sunday Service and eight video lottery machines, MG Oil Company, dba Happy Jacks - Summerset, 8076 Stagestop Road, Lot SC4 and SC5 Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

**Motion** by McCoy, second by Butler to approve the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-18919 with Sunday Service and ten video lottery machines, MG Oil Company, dba Happy Jacks – Summerset 2, 8074 Stagestop Road, Lot SC4 and SC5, Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

**Motion** by Hirsch, second by Butler to approve the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License with Sunday Service and eight video lottery machines, The Pit Stop LLC, 8034 Stagestop Road, OC.60.02R, Lot 2R. 23-3-6.

**Motion** by McCoy, second by Butler to approve the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License with Sunday Service, JR's Rhodehouse BBQ Pit, 7201 Infinity Drive, Summerset, SD 57718, OC.68.04, Infinity Business Park, Sub Lot 4.

**Motion** by Kitzmiller, second by Hirsch to approve the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License with Sunday Service, Dolgen Midwest LLC 100 Mission Ridge, Goodlettsville TN 37072. DBA

Dollar General-12000 Sturgis Road, Summerset, SD 57718, OC.55.1R.0C, Sioux Land Estates Sub Lot C of Tract 1R.

**RESOLUTION 2019-04**

**CITY OF SUMMERSET  
RESOLUTION 2019-04**

**MALT BEVERAGE LICENSE RENEWAL RESOLUTION**

**WHEREAS**, the City of Summerset, Meade County, a South Dakota municipal corporation having the authority to enforce all statutes and ordinances within its corporate boundaries, and to pass resolutions regarding legal issues concerning the municipality;

**AND WHEREAS**, The City of Summerset Council of Commissioners has duly reviewed and examined renewal applications in a Regular Meeting held on May 2, 2019;

**NOW THEREFORE, BE IT RESOLVED** by the City of Summerset Council of Commissioners that the following licenses be approved and renewed for the 2019-2020 license year:

Retail On-Off Sale Malt Beverage and SD Farm Wine License # RB-25546 with Sunday Service, TFH Inc., dba Haggard's Grocery, 8031 Stagestop Road, Lot 2R of Tract 1R of Siouxland Estates, NW ½ of Sec 25, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-2318 with Sunday Service and eight video lottery machines, MG Oil Company, dba Happy Jacks - Summerset, 8076 Stagestop Road, Lot SC4 and SC5 Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-18919 with Sunday Service and ten video lottery machines, MG Oil Company, dba Happy Jacks – Summerset 2, 8074 Stagestop Road, Lot SC4 and SC5, Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-25545 with Sunday Service and eight video lottery machines, The Pit Stop LLC, 8034 Stagestop Road, OC.60.02R, Lot 2R. 23-3-6.

Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-25543 with Sunday Service, JR's Rhodehouse BBQ Pit, 7201 Infinity Drive, Summerset, SD 57718, OC.68.04, Infinity Business Park, Sub Lot 4.

Retail On-Off Sale Malt Beverage and SD Farm Wine License #R25544 with Sunday Service, Dolgen Midwest LLC 100 Mission Ridge, Goodlettsville TN 37072. DBA Dollar General-12000 Sturgis Road, Summerset, SD 57718, OC.55.1R.0C, Sioux Land Estates Sub Lot C of Tract 1R.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the Department of Revenue and Regulation, Special Tax Division along with the applications and fees for the 2019-2020 license term.

Dated this 2<sup>th</sup> day of May 2019.

**(SEAL)  
ATTEST:**

\_\_\_\_\_  
Debbie Muzio  
Finance Officer

\_\_\_\_\_  
Bryce Lutz  
Mayor

**Motion** by Butler, second by Kitzmiller to approve Resolution 2019-04-Malt Beverage License for the City of Summerset. Roll call vote. All ayes.

**UTILITY BILLING ADJUSTMENTS**

**Motion** by McCoy, second by Kitzmiller to approve utility billing adjustments of \$211.65 for the period of April 1-April 30, 2019.

**DISCUSISON ON START TIME FOR COMMISSION MEETING**

Discussion was done on changing the start time for Commission Meetings from 7:00pm to 6:00pm

**VOTE ON START TIME FOR COMMISSION MEETING**

**Motion** by Kitzmiller, second by McCoy to approve a 6:00pm start time for Commission Meetings for every first and third Thursday of the month.

**CITIZENS INPUT**

None

**ADJOURNMENT**

**Motion** for adjournment at 7:21pm pm by Butler second McCoy. Motion carried.

(SEAL)

ATTEST:

\_\_\_\_\_  
Debbie Muzio  
Finance Officer

\_\_\_\_\_  
Bryce Lutz  
Mayor