



# *Livestock Registration Instructions*

1. We highly recommend that you use our ONLINE REGISTRATION website. There is a link to it on our main website ([www.alshelbycountyfair.com](http://www.alshelbycountyfair.com)).
2. Do **NOT** use **ALL CAPS** OR **all lower case** when entering information.
3. You will have to create a user's account for each Exhibitor. **Be sure to enter your correct MAILING address here.** This address will be used when premium checks are mailed.
4. See IMPORTANT DATES for mail-in and Online registration deadlines
5. Once you submit your online registration you will receive an automated email confirmation.
6. Bring the following with you to the Fairgrounds:
  - a. Copy of Online Registration Form Confirmation
  - b. Any required health certificates
  - c. Any required breed registration papers
  - d. Receipt for LIVESTOCK passes purchased on our website OR
  - e. Cash to purchase Livestock Passes, if you do not purchase online (See Livestock General Rules for details).
7. IF you choose to mail your registrations use the Livestock Registration Forms. Complete 1 form for each Exhibitor. Also use a separate form for each show.
8. The Livestock Registration Form for manual completion and mailing is created using Excel.
9. If you complete on your computer, you may email the forms to [mletlow@alshelbycountyfair.com](mailto:mletlow@alshelbycountyfair.com) by the ONLINE REGISTRATION deadline specified in IMPORTANT DATES
10. Mailed REGISTRATIONS ***must*** be received by the mail in deadline specified in IMPORTANT DATES. After this date all registrations must be done online.