

Hills of Neskowin Owners Association

CC & R Violation Report

Date: _____

Name of Reporting Party: _____

Phone number of Reporting Party: _____

E-mail of Reporting Party: _____

Address / Lot number involved: _____

Specific details of report:

Specific section of CC & Rs allegedly violated: _____

Details of any communication Reporting Party has had with property owner regarding this issue:

Suggested remedy from Reporting Party:

Signature of Reporting Party: _____

Date received by and name of HNOA board member: _____

Date all board members notified of complaint received: _____

Date initial response receipt sent to complaining member: _____

Date report form transmitted to property owner: _____

Date inspection conducted and names of members present:

Violation present: Yes No

Plan of corrective action (if needed):

Date plan of corrective action transmitted to property owner: _____

Property owner consent of sharing details of plan of corrective action with Reporting Party?

 Initial of property owner: Yes: _____ No: _____ Date: _____

Date plan of corrective action completed: _____

Date property owner and Reporting Party notified of closure of issue: _____

Notes:
