



Meeting Minutes
March 2, 2020
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, March 2, 2020 at 7:00 P.M. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:02 and established a quorum. The Pledge of Allegiance was recited.
2. Citizen Public Forum. No citizens chose to speak.
3. Approval of the minutes from the February 3, 2020 and February 14, 2020. Commissioner Surratt motioned to approve the February 3, 2020 and February 14, 2020 Meeting Minutes. Commissioner Roberts seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino, LSVFD Treasurer, summarized and reviewed the following with the Board.
 - a. Mr. Costantino presented the February 2020 Run Report by the Service Provider.
 - b. Mr. Costantino reviewed the LSVFD expenditures for February 2020.
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Rasmussen motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Roberts seconded the motion. Motion carried by a 4/0 vote in favor of.
5. Discussion and appropriate action on the following:
 - a. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 construction bid package. Mr. Perez stated that six firms had picked up the plans and specifications. He and the Architect were addressing vendor questions and had released clarifications to the bid package as needed. Most likely the proposal due date would be extended to Friday, March 6, 2020 in order to give time to possible bidders to review the latest bid package clarification.
 - b. Mr. Costantino; Battalion Chief Ramon, LSVFD; and Mr. Charles Laljer, ESD 4 Administrator, discussed approaches to the LSVFD staffing structure for ensuring fire station upkeep was being performed and providing addition first responders to the District. LSVFD proposed to add a day shift Lieutenant to Station 134 and to Station 132 when completed starting in Fiscal Year (FY) 2021. The Lieutenant would respond to 911 calls and ensure the Stations are being adequately maintained.
 - c. Mr. Laljer presented to the Board an outline for possible ESD 4 support to the City of Fair Oaks Ranch (FOR) starting FY21. The outline addressed the current status of

the FOR contract with LSVFD and an estimate of the ad valorem taxes being paid for fire department emergency response. Mr. Laljer presented various options including maintaining the current level of fire department support and increasing the support to the same level as the District with two paramedics 24/7 and a day shift Lieutenant. The information will be communicated to Mr. Tobin Maples, FOR City Manager, for their consideration.

6. Financial discussions and appropriate action:
 - a. Mr. Laljer provided the February 2020 ESD 4 financial report.
 - b. The outstanding bills owed by ESD 4 were reviewed.
 - c. Action by the Board on approving payments by ESD 4. Commissioner Rasmussen made a motion to approve payments for the District. Commissioner Surratt seconded the motion. Motion carried by a 4/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting will be April 6, 2020. An additional meeting is plan for March 6, 2020 to attend the Station 132 proposal opening.
8. Adjourn. With no further business before the Board, Commissioner Roberts made a motion to adjourn. Commissioner Surratt seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 8:21 P.M.