9/8/2025

NOTICE OF REGULAR MEETING
OF THE
BOARD OF TRUSTEES

Members Present: Jeremy Estep, Terry Brungardt, Laurie Morris, Joseph Thornton.

Members Absent: Trevor Gibbins

Staff Present: Jana Knott – Town Attorney, Royetta White – Town Clerk, Lacey Rowell – Town Treasurer, Adam Tarver – Public Works Supervisor.

Others Present: Bob Dillon, Charles Daughety.

AGENDA:

1. **Call meeting to order. Meeting called to order 6:30 p.m.**
2. **Roll Call.**
3. **Awards, Proclamations, and Presentations.**
4. **New Business, Deletions, or Continuances to the Agenda.**
5. **Audience Participation. Comments from the audience will be heard at all Regularly Scheduled board meetings only during the designated Audience Participation portion of the agenda. Anyone who has an item of business to present to the Board of Trustees that does not appear on the agenda, please come to the podium at this time and state your name and address. Comments are limited to three minutes and must pertain to the Town of Calumet business. The Oklahoma Open Meeting Act prohibits the Board of Trustees from taking action on requests made during this portion of the agenda. Coral Gibbins asked about getting the parking lines painted at the at the bank. The Board informed Coral Gibbins it was on the list of items to get done and that Town was waiting on some supplies.**
6. **Consent Agenda. The following items are considered to be routine by the Town of Calumet Board of Trustees and will be enacted in one motion. Should discussion be desired on any item, that item will be removed from the Consent Agenda and considered separately.**
    a) **Consideration of approval, rejection, amendment and/or postponement of the minutes for the Regular Meeting held Thursday August 7, 2025, with action as necessary.**
    b) **Consideration of approval, rejection, amendment and/or postponement of the minutes for the Special Meeting held Wednesday August 13, 2025, with action as necessary.**
    c) **Consideration of approval, rejection, amendment and/or postponement of the minutes for the Special Meeting held Wednesday August 20, 2025, with action as necessary.**

    No action taken on Consent Agenda items 6a-6c. Tabled till October 6,2025 meeting

    Consent Agenda Items Pulled for Discussion.

7. **Discussion Items:**

a) Consideration of approval, rejection, amendment and/or postponement of approval for claims, checks, and warrants for the month of August 2025, with action as necessary with the following additional claims:

   Cem Mowing $1200
   CPWA 03303701 Pump $700
   CPWA 28641 Parts $ 286.40
   Gen FD Liability Insurance $ 440

b) Trustee Morris made motion to approve the claims, checks, and warrants for the month of August 2025 with the addition of 4 additional claims. Second by Trustee Brungardt. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion carried 4-0-1.

c) Consideration of approval, rejection, amendment and/or postponement of approval of the audit report for fiscal year 2024-2025, presented by *Bob Dillon* with action as necessary. Trustee Morris made motion to approve the audit with the recommendation from Bob Dillion. Second by Trustee Estep. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion carried 4-0-1.

d) Consideration of approval, rejection, amendment and/or postponement of Lacey Rowell to become a member of Government Finance Officers Association at the cost of $250.00 yearly. Trustee Morris made motion to approve the membership of the Town of Calumet. Second by Trustee Brungardt. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion carried 4-0-1.

e) Consideration of approval, rejection, amendment and/or postponement of approval to order 2 HP Computer Towers for Town Clerk and Water/Court Clerk also 2 monitors for Water/Court Clerk. Total cost $1,704.04. Trustee Brungardt made the motion to approve the purchase of computer towers and monitors for the Town Clerk and Water/Court Clerk. Second by Trustee Estep. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion carried 4-0-1.

f) Consideration of approval, rejection, amendment and/or postponement of approval to have polycarts start being set out on the street instead of the alleys due to damage to alleyways from the garbage trucks. Trustee Morris made motion to table until October 6, 2025, to send letter to garbage customers for a public hearing about proposal of moving the polycarts to the street. Second by Trustee Brungardt. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion carried 4-0-1.

g) Consideration of approval, rejection, amendment and/or postponement of approval Lacey Rowell, Treasurer, access to BOK for statements regarding the OWRB Loan. Trustee Thornton made motion to approve. Second by Trustee Morris. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion carried 4-0-1.

h) Consideration of approval, rejection, amendment and/or postponement of approval to renew Interbank Intrafi CD's. Trustee Morris made motion to approve renew as current with 1-26 months and 1-12 months. Second by Trustee Estep. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion carried 4-0-1.

i) Consideration of approval, rejection, amendment and/or postponement of approval of Bigfoot Roofing and Construction for Town Hall repairs at the cost of $1,391.07. Trustee Estep made motion to approve Bigfoot Roofing and Construction for repairs on Town Hall. Second by Trustee Brungardt. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion carried 4-0-1.

j) Consideration of approval, rejection, amendment and/or postponement with action as necessary of approval for Lacey Rowell and Tracey Davis to attend the OMCTFOA Fall Conference October 22-24,2025 with 3 nights lodging and milage. Trustee Morris made motion to approve Lacey Roqwell and Tracey Davis to attend OMCTFOA Fall Conference with a $750.00 cap on lodging. Second by Trustee Thornton. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion carried 4-0-1.

k) Consideration of approval, rejection, amendment and/or postponement with action as necessary of hiring Mike Hoskins with Hoskins-212 Consultants to assist in the hiring and interviewing for police chief and officers. Trustee Brungardt made motion to approve hiring Mike Hoskins with Hoskins -212 Consultants for interviews and hiring process of police chief and officers. Second by Trustee Morris. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion carried 4-0-1.

l) Consideration of approval, rejection, amendment and/or postponement with action as necessary of approval regarding the purchase of pipe to repair damaged culvert and donation of said pipe to Canadian County District No. 3 to perform repair work on damaged culvert. Trustee Estep made motion to approve the purchase of pipe to repair damaged culvert and donation of said pipe to Canadian County District No. 3 to perform repair work on damaged culvert. Second by Trustee Brungardt. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion carried 4-0-1.

8. Reports.

   a) Town Treasurer

   b) Town Clerk

   c) Fire Department

   d) Police Department

   e) Public Works Department

   f) Trustees

Executive Session.

1. Consider convening into Executive Session for the purpose of the following:

a) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

b) Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee pursuant to 25 O.S. § 307(B)(1):

Aubrey Massey

Trustee Estep made motion to approve entering executive session. Seconded by Trustee Thornton. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion carried 4-0-1.

2. Consideration exiting executive session with action as necessary.

1a: No action taken.

1b: Trustee Morris made motion to approve accepting resignation of Aubrey Massey effective 9-7-2025. Seconded by Trustee Estep. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins absent. Clerk White declared the motion carried 4-0-1.

3. Adjournment.

Meeting Adjourned at 8:55 p.m.

Laurie Morris
Mayor

ATTEST Rayetta White
Town Clerk