

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 10

JULY 10, 2025

MEETING MINUTES

- 1) **Call the Bexar County Emergency Services District 10 meeting to order and establish a quorum.** - *Commissioner Kelley called the meeting to order at 7:00 PM (19:00). A quorum was established with Commissioner Kelley, Commissioner Yates, Commissioner Lazar, Commissioner Wallace and Commissioner Hicks present.*
- 2) **Invocation: Pledge of Allegiance to the American Flag.** – *The Pledge of Allegiance was recited.*
- 3) **Citizens to be heard (three (3) minute limit).** - *There were no requests for Citizen's to be heard.*
- 4) **Discussion, updates, and action regarding the meeting minutes for June 12, 2025.** - *Commissioner Yates motioned to approve the meeting minutes for June 12, 2025, as presented, with a second from Commissioner Hicks. The motion carried with 3-Aye and 0-Ney.*
- 5) **Discussion, updates, and action regarding the following financial items:**
 - a. **Monthly Financial Reports-** *Commissioner Hicks motioned to approve the monthly financial reports are presented, with a second from Commissioner Yates. The motion carried with 3-Aye and 0-Ney.*
 - b. **Financial Plan and Long-Term Forecast by Texas ESD Consulting** - *There was no action taken on item 5.b.*
 - c. **Review of the 2024-2025 Budget** - *There was no action taken on item 5.c.*
 - d. **Investment Policy and Investment Strategy** - *There was no action taken on item 5.d.*
 - e. **FY2023-2024 Audit Report** - *The meeting entered closed session at 8:05 PM (20:05) under Texas Government Code 551.074 to discuss FY2023-2024 Audit report. The meeting entered open session at 8:20 PM (20:20) with no action taken in closed session.*
 - f. **Request and Authorities of Approval for Waiver of Property Tax Penalties and Interest** – *Commissioner Yates motioned to approve items 5.f. as presented, and authorize approval authority to Chief Dewey Coy for all future requests up to \$100.00 with a second from Commissioner Hicks. The motion carried with 3-Aye and 0-Ney*
 - g. **Payment of bills and/or payroll and ratification, if any.** – *Commissioner Hicks motioned to approve items 5.g. as presented, with a second from Commissioner Yates. The motion carried with 3-Aye and 0-Ney*
- 6) **Discussion, updates, and action regarding the status of the note/loan with any other lender or financial institution, including but not limited to Government Capital, Texas Independent Bank, or South Side Bank.** – *There was no action take on item 6.*
- 7) **Discussion, updates, and action regarding the following operational items presented by the Fire Chief:**

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- a. **Command Staff Report-** *There was no action taken on item 7.a.*
 - b. **Maintenance and Repairs to Fire Stations-** *There was no action taken on item 7.b.*
 - c. **Disposition of Excess Apparatus and Equipment to include the sale of the KME Ladder Truck -** *There was no action taken on item 7.c*
 - d. **Purchase of 2017 KME Predator Custom Pumper-** *There was no action taken on item 7.d.*
 - e. **Purchase and resale of two KME Ladder Trucks -** *There was no action taken on item 7.e.*
- 8) **Discussion, updates, and action regarding hiring, appointment, employment, vacation, evaluation, duties, job descriptions, pay rates, compensation, benefits, retirement, resignation, reassignment of responsibilities, and department policies of public officers, commissioners, members, or employees.** *-Commissioner Hicks motioned, with a second from Commissioner Yates, to provide Commissioner Kellye authority to review and sign off on CO Fire Officer and Chief Fire Officer job role expectations. The motion carried with 3-Aye and 0-Ney.*
- 9) **Discussion, updates, and action regarding the Bexar County Emergency Services Districts Association.** *There was no action taken on item 9.*
- 10) **Discussion, updates, and action regarding the date, time, and place of the next meeting, along with any items for the agenda.** *- The next meeting is scheduled for August 14, 2025, at 7:00 PM.*
- 11) **Adjourn.** *- Commissioner Hicks motioned to adjourn the meeting at 8:27 PM (20:27), with a second from Commissioner Yates. The motion carried with 3-Aye and 0-Ney.*

ATTEST:

Cam Kellye, President
Name/Title

8-25-2025
Date

Marie Yates, Vice President
Name/Title

Date