

**RHODE ISLAND ARMY NATIONAL GUARD**  
**56<sup>TH</sup> TROOP COMMAND**  
**CAMP FOGARTY ARMORY, 2841 SOUTH COUNTY TRAIL**  
**EAST GREENWICH, RHODE ISLAND 02818-1728**

S: 30 June 2020

NGRI-TPC-CDR

18 February 2020

MEMORANDUM FOR All U.S. Participants

SUBJECT: Memorandum of Instruction (MOI) for the Annual Rhode Island Army National Guard International Parachute Competition (LEAPFEST)

1. References:

- a. NGR 350-1 Training, dated 4 August 2009.
- b. FM 3-21.38 Pathfinder Operations, dated 25 April 2006.
- c. TC 3-21.220 Static Line Parachuting Techniques and Training, dated 18 September 2018.
- d. FORSCOM Reg 350-2.

2. I would like to invite you to participate in the Annual Rhode Island Army National Guard International Parachute Competition (LEAPFEST) to be held in Rhode Island from **30 July to 4 August 2020**. In-processing will take place from 1300-1800 on **31 July 2020**. The competition will be held on **1 August 2020**; the alternate date for the competition will be **2 August 2020**. The final event will be an international wings exchange jump held on **3 August 2020**. This final airborne operation will be held in accordance with foreign teams' availability and criteria.

3. The purpose of the competition is to enhance the readiness of the Airborne community, improve interoperability, and strengthen alliances & partnerships by promoting camaraderie and Esprit de Corps of the Airborne Soldier through international competition. The competition is routinely attended by representatives from the Active Army, Army Reserve, Army National Guard, Marines, Navy, Air Force, and multiple international teams.

4. A competition team consists of five (5) personnel; four (4) primary jumpers and one alternate. The alternate jumper can substitute any of the primary jumpers at any time, but only four will jump as a team. All team members, to include the alternate, will be able to participate in the international wings exchange jump on the Monday following the competition. No one is allowed as an observer on the aircraft and all jumpmaster duties will be performed by this headquarters, to include duties on the aircraft. Jumpers will exit from a CH-47 helicopter from 1500 feet (AGL) using the MC-6 static line parachute

SUBJECT: Memorandum of Instruction (MOI) for the Annual Rhode Island Army National Guard International Parachute Competition (LEAPFEST)

system. Each stick consists of four jumpers and every team will make two jumps for the competition. Rules are provided at the event rules briefing.

5. All U.S. participants must meet the following requirements:

a. Must be on military status (Title 10 or Title 32).

b. Must be on Airborne Status and have current Hazardous Duty Orders (HDO).

c. Must be trained and qualified on MC-6 parachute system.

d. Must have a minimum of 10 jumps. Of those 10 jumps, at least one must be with the MC-6 parachute and be annotated on the training certification memorandum (Enclosure 3).

e. All competitors must be on current status (HDO) and have jumped with the MC-6 parachute system within the last 365 days of the competition.

6. TRAINING CERTIFICATION MEMORANDUM: All teams are required to have a memorandum signed by the first Lieutenant Colonel (O-5) in their chain of command validating that all participants meet all listed requirements. See Enclosure 3 for an example of this requirement.

7. All registration forms (Enclosure 1), memorandums (Enclosure 3), and certificates are due at this headquarters no later than **30 June 2020**. This headquarters will review all registrations and assign team numbers. Once a team is registered by this headquarters, the team will receive an email confirmation. A registration fee of \$650.00 per team is due to this headquarters no later than 30 June 2020 via PayPal or a mailed check. Payment is only to be submitted after the registration email confirmation is received. **The registration fee is not refundable after 30 June 2020.**

a. Email registration forms to [leapfest@leapfest.com](mailto:leapfest@leapfest.com) or mail a hard copy to:

Commander, 56<sup>th</sup> Troop Command  
Camp Fogarty Armory  
ATTN: SSG Edward Comerford  
2841 South County Trail  
East Greenwich, RI 02818-1728

b. PayPal payment instructions: Access the PayPal web link that can be found at [www.leapfest.com](http://www.leapfest.com). Follow the instructions on the website to submit payment.

c. Check payment instructions: Make checks payable to "Leapfest Association" and mail to the address listed above.

SUBJECT: Memorandum of Instruction (MOI) for the Annual Rhode Island Army National Guard International Parachute Competition (LEAPFEST)

8. Each unit is allowed to register no more than three (3) teams. A stand-by roster of teams that do not get registered will be maintained by this headquarters. If positions are still available after registration closes on 30 June 2020, teams that are on the stand-by roster will be considered. A maximum of **50** teams can be supported for the event.

9. IN-PROCESSING: All team members will report to the CQ desk at Wiley Hall Dormitory Building, University of Rhode Island (URI), 180 Flagg Road, Kingston, RI 02881 on Thursday, 30 July 2020 upon arrival. At that time, team members will receive room assignments and a welcome packet with a training schedule. The following day, 31 July 2020, all team members will in-process **together** at the Center for Biotechnology and Life Sciences Building from 1300-1800. Team Leaders are responsible for sign-in, receiving billet assignments, team number, banquet tickets, and coordination of transportation for team departure.

a. The following items are required for all participants at in-processing:

(1) One copy of Hazardous Duty Orders (HDO).

(2) Emergency Data Cards, one per participant (Enclosure 2).

(3) Training Certification Memorandum signed by the first Lieutenant Colonel (O-5) in their chain of command (Enclosure 3).

(4) Identification card (CAC) and identification tags.

10. TRANSPORTATION: U.S. teams are responsible for their own travel arrangements to and from the University of Rhode Island. We recommend all U.S. teams arrive in Rhode Island on 30 July 2020 and depart on 4 August 2020. Teams that choose not to participate in the International Wings Exchange Jump scheduled for 3 August 2020 can depart that day. Transportation will be provided at no cost to and from the billeting and the competition sites as well as the Awards Banquet venue on Saturday. **There is no transportation available to and from arrival and departure locations.**

11. MEALS: All meals are provided at no additional cost for competitors. Breakfast and dinner will be served at the dining facility on the URI Campus. MREs are made available each morning at the CQ desk in Wiley Hall for lunch. On the three jump days, there will be bagged breakfasts available. There will be an Awards Banquet and presentation following the competition at 1800 on 1 August 2020 at Gurney's Newport Resort & Marina, One Goat Island, Newport, Rhode Island 02840. This event requires no additional payment. Additional tickets will be available for purchase during in-processing upon request.

12. BILLETING: Before in-processing, all teams will report to CQ at Wiley Hall for room assignments and room keys. Billeting is provided at no additional cost beginning the evening of 30 July 2020 at the University of Rhode Island campus (bring a padlock).

SUBJECT: Memorandum of Instruction (MOI) for the Annual Rhode Island Army National Guard International Parachute Competition (LEAPFEST)

Participants must checkout by noon on 4 August 2020. Rooms are a combination of two-person rooms or five-room suites with bathroom facilities. All competitors staying at URI will reside in Wiley Hall. ***Billeting is for competitors ONLY.*** WIFI is available throughout the URI campus. Any deviation from the arrival/departure billeting schedule is at your own expense.

13. UNIFORM and EQUIPMENT: All U.S. teams are required to wear military field uniform (Example: U.S. Army is OCP ACU). All team members must also have an approved jump helmet. Proper civilian attire is required to attend the Awards Banquet on Saturday evening. Business casual is acceptable for this event.

14. RULES BRIEFING: The rules briefing will be conducted in uniform at 1900 on Friday, 31 July 2020 at the Center for Biotechnology and Life Sciences Building, University of Rhode Island. Attendance is required for all participants. Team members do not need to bring their helmets to this event.

15. MEDICAL SUPPORT:

a. MILITARY Facility: Participants with non-life threatening cases will be treated at Newport Naval Health Clinic, 43 Smith Avenue, Newport, RI 02840; Phone: (401) 841-3771.

b. CIVILIAN Facility: Participants with non-life threatening cases will be treated at South County Hospital, 100 Kenyon Ave, Wakefield RI 02879; Phone: (401) 788-1430 (Weekdays only).

c. Participants with life-threatening situations and level one trauma cases will be treated at Rhode Island Hospital, 593 Eddy Street, Providence, RI; Phone: (401) 444-4300.

d. Medical support on the Drop Zone (DZ) is provided by military 68W medics. MEDEVAC helicopters and ground ambulances are also on site.

e. LINE OF DUTY (LOD): This headquarters will prepare necessary packets for National Guard personnel. Active Component team leaders should make their own arrangements.

16. OUT-PROCESSING: Out-processing for all teams returning to their home station is Monday, 3 August 2020 from 1800-2000, and Tuesday, 4 August 2020 from 0700-1000 at Wiley Hall. Teams will receive a packet with DA Form 1306s and foreign wings certificates, if applicable. Teams will turn-in billet keys, linen and sign-out.

17. INTERNATIONAL WINGS EXCHANGE JUMP: For those teams or individuals that wish to participate, an International Wings Exchange Jump will occur on Monday, 3 August 2020, at the same pick-up and drop zone used for the competition. All teams will automatically be included in this event, but are not required to participate. The

SUBJECT: Memorandum of Instruction (MOI) for the Annual Rhode Island Army National Guard International Parachute Competition (LEAPFEST)

intent must be conveyed to us on the registration form (Enclosure 1) or during in-processing at the latest.

18. ADDITIONAL INFORMATION: Strip maps and driving directions to the University of Rhode Island, billeting and in-processing information, and all required Enclosures will be available at [www.leapfest.com](http://www.leapfest.com).

19. The point of contact for registration and operations is SSG Edward Comerford at (401) 275-4615 or at [edward.r.comerford.mil@mail.mil](mailto:edward.r.comerford.mil@mail.mil).

3 Encls

1. Registration Form
2. Emergency Data Card
3. Training Certification Memorandum

*Ronald D. Tammaro*

RONALD D. TAMMARO  
COL, LG  
Commanding