

Legislative District 3 Republican Committee
Policies and Procedures
11-3-24

Removal of Precinct Captain

Please refer to District 3 Republican Committee Bylaws Article IV, Section 1.J.

If a majority of PCs in a Precinct call for a meeting for the purpose of removing the Precinct Captain, that request must be communicated by email to the District Chairman.

The District Chairman or appointed designee who is not a member of the Precinct shall then contact all PCs in that Precinct by email to identify a meeting date and time which allows the quorum requirement to be met. The District Chairman or appointed designee shall communicate the meeting date and time by email to all PCs of the Precinct at least 10 days prior to the meeting. The District Chairman or appointed designee shall communicate the results of the meeting by email to all PCs of the Precinct and maintain documentation of those results.

Removal, Vacancy, and Replacement of a PC

Please refer to District 3 Republican Committee Bylaws, Article III, Section 1 and Standing Rules of Conduct on next page.

Removal, Vacancy and Replacement of a State Committeeman

Please refer to Article II of Continuing Bylaws of the Arizona Republican Party.

Resolutions

Please refer to District 3 Republican Committee Bylaws Article II, Section 2 and Article XI

Only current District 3 Republican Committee PCs shall be permitted to propose resolutions for consideration. The resolution must be no longer than 250 words in length. Resolutions can be submitted for consideration at a District meeting in one of two ways:

1. A. The resolution shall be provided to the District (by email to all members of the Board) at least 17 calendar days prior to the date of the next meeting.

B. After timely submission, the text of the resolution shall be provided to PCs as a link in the notice to meeting sent to PCs at least 10 days prior to the meeting date.

C. The timely submission of a resolution by a PC is considered a motion for adoption and will require a second to proceed. Debate on the resolution will follow the procedure in Article VI, Section 11 of the District 3 Republican Committee Bylaws.
2. A. The resolution shall be presented to the Body at the District Meeting. A sufficient quantity of printed copies of the resolution must be available for distribution to all PCs in attendance.

B. The resolution will require a motion for approval and a second. Debate on the resolution will follow the procedure in Article VI, Section 1 of District 3 Republican Committee Bylaws.

Approval of the resolution shall require a majority of the votes cast by PCs present at the meeting, unless the resolution is for an endorsement, in which case approval requires a 2/3 majority of the votes cast by PCs present at the meeting, as described in Article XI of District 3 Republican Committee Bylaws.

Reporting of Board Meeting to the District

The Chairman shall give an update on Board meetings at District Meetings. Minutes that include sensitive information may be redacted and distributed as modified.

Quadrennial Convention

Please refer to Article IX of Legislative District 3 Bylaws. The details of this convention are determined by the RNC and AZGOP. Full notification of the information shall be distributed by email to PCs when it is available.

Standing Rule of Conduct

- A. **Fundamental Principals of Republican Conduct.** The AZ Legislative District 3 Republican Committee is a private political organization devoted to advancing the policies and philosophies of the Republican Party. Participants in activities of the AZ Legislative District 3 Republican Committee (hereinafter referred to as "Committee") acknowledge and adhere to the following principals of conduct.
1. **The Republican Party Encourages Free Discussion and Debate.** The Republican Party grows stronger through vigorous discussion and debate about philosophies and policies our party should advance to govern our society. Through open discussion, the majority will, over time, adopt the soundest policies for our party and the nation.
 2. **The Republican Party is a Party Open to All.** We welcome every individual who seeks to join us in advancing the principals of our party. We recognize that men and women of good faith can, do and will disagree on issues of public importance.
 3. **As Republicans We Conduct Ourselves with Mutual Respect.** Republicans conduct themselves with respect towards all who seek to participate within our party and carry on our party activities and debates without *ad hominem* attacks, personal vituperation or conduct which may appear verbally or physically demeaning, threatening, or intimidating via social media, email, or texting programs. Any behavior tending to injure the good name of the organization, disturb its well-being, or hamper it in its work would violate the "Good Standing" Rule of Conduct.
 4. **Participants Accept the Duty to Facilitate Orderly Conduct of Meetings.** By participating in the Republican Party, including participation with this committee, activists agree to advocate for their viewpoints, as vigorously as desired, with respect for the other participants, and with respect for the process by which the organization moves forward to reach a majority decision.
 5. **Republican Activists Avoid Abusive Confrontations.** The obligation of any person who participates in Republican Party activities, including activities associated with this Committee, is to do so with respect. Therefore, avoidance of abusive confrontations and of implied or overt physical confrontations is an absolute duty.
- B. **Removal from LD3 Committee Meetings.** The AZ Legislative District 3 Republican Committee is a private organization and as such, has the right to discipline and or remove persons who have committed egregious, flagrant, and continued violations of the Fundamental Principals of the Standing Rule of Conduct.
- C. **Remediation Process**
1. Upon receipt of a Conduct Violation form, the Good Standing Committee will convene at its earliest possible convenience to review and investigate the charges.

2. If the committee finds that the allegations in the Conduct Violation form warrant further investigation, the Board will be notified and the Board will send a notice to the respondent. The respondent has 7 days from receipt of the notice to respond with additional information.
3. If the Committee requires further information from the respondent, the respondent will be notified of the request for further information and has 7 days from receipt of this notice to respond.
4. Within 7 days of receipt of all requested responses and its review of all the evidence, the Committee will decide if the charges in the Conduct Violation are warranted. If a majority of the members of the Committee conclude that the allegations in the Conduct Violation are warranted, the Committee will prepare a written report with its recommended disposition for the Board to review. If the Committee concludes that the charges in the Conduct Violation are not warranted, the Committee will notify the Board that no charges should be filed.
5. The Board shall schedule a confidential hearing to convene within 14 days upon receipt of the Committee's written report with a recommended disposition. The Board shall notify the respondent of the charge and the date, time and place of the meeting and request their appearance. Respondent shall prepare a defense to present at the meeting. The Board is solely responsible for final disposition of the charges in the Conduct Violation and the imposition of the penalty in all cases except expulsion.
6. In all cases where the Board concludes expulsion is the appropriate penalty, at a special meeting or the next regularly scheduled meeting, a vote on the recommendation of the expulsion by the PCs present or by proxy meeting at least the minimum requirements for a quorum for a regular meeting shall be held. The findings and recommendations of the Committee and any information the Board deems appropriate shall be provided to the PCs in the call letter.
7. In cases where the expulsion vote fails, the Board may impose a lesser penalty.

D. Penalties

1. Written warning sent to respondent which shall not be published.
2. Censure by Board which shall be published on the District's official website.
3. Suspension for a period determined by the Board from any or all of the following activities:
 - a. Attendance at District meetings and District sponsored events;
 - b. The right to speak at District meetings and District sponsored events;
 - c. Voting rights at District meetings
4. A suspension of a PC shall be published on the District's official website.
5. Expulsion includes the loss of all rights to participate in any and all District activities and a notice of expulsion of a PC shall be published on the District's official website.

E. District Meeting Management

Should a District Meeting or any of its members become disruptive or unruly violating the Code of Conduct the Chairman has the sole authority to adjourn the meeting without a vote of the body.

Standard LD3 Meeting Rules

In addition to the applicable sections of Arizona Legislative District 3 Republican Committee LLC Bylaws, the following rules are set forth to govern all district & statutory meetings and ensure the efficient conduct and completion of Arizona Legislative District 3 Republican Committee LLC business:

- 1] The Legislative District 3 Chair or his/her designee shall preside over the meeting. The Chair may appoint a Parliamentarian, Timekeeper(s), and a Sergeant-at-Arms. The Chair shall appoint members to the Credentials Committee for the meeting.
- 2] Only current PCs who are on the most recent list of precinct committeemen available on the Maricopa County Recorder's website on the date of the meeting notice shall be eligible to vote, in person or by proxy, at this meeting. Government-issued photo ID (such as a driver's license) is required to be credentialed
- 3] Only elected PCs may vote and carry a proxy in a statutory meeting.
- 4] A PC who is qualified to vote at this meeting, but is unable to attend in person, may appoint another Republican PC from his/her precinct as his/her proxy carrier. Proxy forms which are not fully and accurately completed will be considered invalid. If a PC has authorized more than one proxy carrier, the proxy form bearing the latest date will be considered the only valid proxy form.
- 5] Credentials will open at the time announced in the Call Letter/Meeting Notice. The quorum for all District meetings shall be as determined in the Bylaws.
- 6] Admittance to the meeting room will be restricted to current LD3 PCs eligible to vote. Others shall not be admitted without the permission of the Chair or his/her designee.
- 7] Distribution and tallying of any ballots will be conducted by the Credentials & Tally Committee appointed by the District Chair in accordance with District Bylaws. Organization Meeting ballots are tallied by machine.
- 8] Nominations for the positions of elected officer and state committeeman were solicited by prior communication to LD3 PCs and were accepted until 5 PM on November 2, 2024. The Nominating Committee verified eligibility of all nominees. The names of all verified nominees are included on the printed ballots.
- 9] Nominations from the floor will be accepted provided that: a) the nominee can be verified to be a current Republican PC in Legislative District 3 AND b) the nominee is present in person at this meeting and accepts the nomination.
- 10] Once all nominations from the floor for an elected officer position have been submitted, verified as valid, and posted, each candidate for an officer position will be allowed up to 3 minutes for a nominating speech. Voting will then proceed as specified in Article VIII of AZ Legislative District 3 Republican Committee LLC Bylaws.
- 11] Nominations from the floor for the position of state committeeman will then be accepted as specified in paragraph 9 above. Once all nominations for state committeeman have been submitted, verified as valid, and posted, voting will proceed as specified in Article VIII of AZ Legislative District 3 Republican Committee LLC Bylaws. We can elect 156 state committeemen. PCs should vote for

NO MORE THAN 156 nominees. Those nominees receiving the 156 highest number of votes will be elected as state committeemen.

- 12] In the event of a tie for an elected officer position or the last state committeeman position, the winner will be determined by selecting the lowest card from a new, well-shuffled full deck of cards. If multiple candidates tie, the process of selecting the lowest card from the deck of cards shall be repeated, as necessary, to determine the winner.
- 13] To support and respect the members of the body, all members and attendees shall conduct themselves with decorum, professionalism, and mutual respect. Any PC who fails to conduct themselves as defined in the Bylaws and this Rule shall be removed from the meeting at the discretion of the District Chair.
- 14] If division is called following any voice vote, the Credentials & Tally Committee will conduct a rising count. (The Chair may appoint additional members to assist in this process.) The rising count will be taken by row and include any valid proxy votes.
- 15] The Rules can only be changed by a 2/3 vote of the PCs eligible to vote and present in person or by proxy.