



Business Tax Organizer

Business Name _____ **Address** _____

Income _____

Expenses

- Accounting _____
- Advertising _____
- Answering Service _____
- Bad Debts _____
- Bank Charges _____
- Business License _____
- Commissions _____
- Contract Labor _____
- Dues & Subscriptions _____
- Insurance (Business) _____
- Insurance (Health) _____
- Internet _____
- Janitorial _____
- Laundry & Cleaning _____
- Legal & Professional _____
- Office Supplies _____
- Parking & Tolls _____
- Postage & Delivery _____
- Printing _____
- Repairs _____
- Security _____
- Supplies _____
- Telephone _____
- Tools _____
- Uniforms _____
- Utilities _____
- Wages _____
- Annual Mileage for Business Vehicle _____

Interest

- Mortgage _____
- Equipment _____

Rental & Lease

- Vehicles, Equipment, etc. _____
- Other _____

Taxes

- Real Estate _____
- Payroll _____
- Sales Tax _____

Travel, Meals & Entertainment

- Travel _____
- Meals & Entertainment _____

Business Use of Home

- Home Insurance _____
- Real Estate Taxes _____
- Home Repairs _____
- Utilities _____
- Rent _____

Other Expenses

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____