

## Minutes of the Board of Directors Meeting December 13, 2017 | 10 am – Noon

Dial-in: 1-605-475-6006  
Access Code: 624-1121

Placer County Community Development Resource Center  
Cypress Room | 3091 County Center Drive | Auburn 95603

**Board members in attendance:** Brendan Phillips, Ashley Simon, Nancy Baglietto, Michael Heggarty Leslie Brewer, Jennifer Price, Keith Diederich, Kathie Denton, Janella Kirkman, Danielle Foster, Jeff Brown, Becca Bettis on phone (10:26 a.m.)

**Board members absent:** Jenny Davidson, Phebe Bell, Michele Kellogg, Jason Winters, Lynda Timbers, Sharon Cohen, Susan Farrington

**Others:** Sue Compton, Angie Miller, Janel Gaitan, Keith Estes, Will Taylor, Samantha Nowell, Justin (on phone from Truckee), Katie Combs Pritchard, Jamie Gallagher, Beth Valentine, Carol Carter, Paul DeBaufor

**CoC Coordinator:** Scott Thurmond, Amy Wyatt, Carol Souza Cole

### 1. Call to Order by Leslie Brewer at 10:03 A.M. Introductions, quorum established.

#### Approval of Agenda

#### Action item

A motion was made by Nancy Baglietto; second by Janella Kirkman to approve the agenda as presented. *Motion passed.*

### 2. Approval of Meeting Minutes. It was moved by Nancy Baglietto; second by Janella Kirkman to approve the November 8, 2017 board meeting minutes as presented. *Motion passed.*

### 3. December Annual Organizational Meeting

No officer nominations were submitted by email, as invited at November's meeting. Leslie Brewer reported that she, Jenny Davidson, and Jennifer were willing to continue as president, vice-president and treasurer. Nancy Baglietto agreed to serve as secretary. Additional nominations were invited from the floor. There were no other nominations made.

(The individuals nominated left the room at 10:11 a.m. The remaining board members had no comments or concerns about the slate of officers.)

It was moved by Jeff Brown; second by Keith Diederich to accept this slate of officers to serve in 2018.

- President – Leslie Brewer
- Vice president – Jenny Davidson
- Secretary – Nancy Baglietto
- Treasurer – Jennifer Price

*The motion passed unanimously.*

#### Committee appointments -

- Community Engagement –

It was moved by Ashley Simon; second by Kathie Denton to appoint Becca Bettis as lead of this committee. *Motion passed.*

Individuals who volunteered to serve on this committee: Becca Bettis (lead), Ashley Simon, Katie Combs Pritchard, Beth Valentine

- Outcome Measurements –

It was moved by Nancy Baglietto; second by Kathie Denton to nominate Danielle Foster as the lead of this committee. *Motion passed.*

Individuals who volunteered to serve on this committee: Danielle Foster (lead), Keith Diederich, Jason Winters, Nancy Baglietto, Michelle Kellogg, Brendan Phillips, Becca Bettis, Beth

Valentine, Janel Gaitan, Janella Kirkman Sue Compton, Samantha Nowell, Esaies from Nevada County.

- Executive Committee (will be made up of the officers)
- Committees will launch some time in January.

Parking Lot Items from the board retreat were reviewed and discussed.

- Discuss and dialogue protocol
- Outreach to governing bodies
- Agency presentations will begin in February
- PCOH & NCCC – agenda discussion for the January board meeting to clarify the relationship between HRCS board and these groups
- Strategic plans –
- Nevada County will be presenting a 5-year plan on homelessness to the BOS January 9, 2018.
- Scott Thurmond has scheduled a phone meeting with a No Place Like Home representative to obtain specific information on the plan requirements for this federal program. An approach will be developed after this call (Kathie Denton, Brendan Phillips, Scott Thurmond will be on the call) for board consideration.
- The executive committee will make a recommendation for protocol, board culture, and guidelines for the plan.
- New board member orientation packet can be developed by the community engagement committee
- Executive committee will conduct the outreach to the elected officials.
- Vision adoption will be a full board process to begin in spring
- Work groups are in process.
- Operations Manual revision – to be addressed in the spring

**4. Public Comment** – there was no public comment

**5. Strategic Plans** - a draft way to go forward will be developed after the phone conversation with NPLH official.. Pull together draft plans in 2018.

**6. On-going Business**

A. CoC Coordinator Report

1. Scott distributed a written report of work the CoC Coordinator has accomplished and is working on. ESG grant notification from the state in early January, possibly late January or early February for the competitive program. The CoC competition awards may be announced in late December for renewals and Tier 1 awards, with the Tier 2 announced later in the year.

B. HRCS Funding for Coordinated Entry – there have been 7 Coordinated Entry meetings since November 8. The focus has been on training and the policies and procedures are being updated with assistance from the HUD technical assistance provider.

January 15, 2018 is official coordinated entry launch date. Sue Compton reported that training has been conducted for ESG & CoC funded providers, and HMIS users. The December 11 soft launch is assisting in the addressing of ‘hiccups.’ Nevada

County will call 211 and Placer County will have a '800' number to call (1-833-3PLACER – not yet live as of today). All calls go to Connecting Point. Commendations were made to Sue for the work that she has done with launching the program. Funding for the program may be limited as it relates to the scope of work for Connecting Point and HRCS and county partners.

Homeless count is scheduled for January 25. Training and planning meetings are scheduled in both counties.

HMIS transition is almost complete to transition services from Salvation Army to Placer County. The contract/MOU is being reviewed by Placer County officials.

## 7. Committee | Task Area Reports

**Finance Committee** – Jennifer Price distributed a balance sheet and profit and loss statement for July – November 2017. A budget for HMIS has been developed and the cost is \$7,000/month (\$84,000 annually). HRCS pays for the licenses. There are 15 agencies, and 36 licenses. The total HMIS administration cost works out to \$950/license.

**Reports from Nevada & Placer County Health & Human Services** – Placer County BOS considered a mid Placer shelter site. Staff will be searching for a site. Large public turnout at the meeting (150). RFP due to go out for north Auburn shelter. Nevada County planning department presented to the BOS on housing issues such as accessory dwelling units. More information to be presented January 9 along with the 5-year plan on homelessness.

SOAR and City of Roseville gave short reports.

Leslie presented a request from Volunteers of America and the Sacramento Veterans Resource Center for a letter of support for a grant application for veterans services. It was moved by Jennifer Price and second by Janella Kirkman to authorize the president to write the letter of support. *Motion passed.*

It was moved by Jennifer Price and second by Becca Bettiis to authorize a revenue contract to administer HMIS for the continuum, and adopt a license fee at this time of \$950. Motion passed unanimously. Placer County abstained.

8. Agenda Items for Next Meeting  
CBF board resolution for approving the application.
9. The meeting adjourned at 12:08 p.m.

**Next Meeting:**  
*January 10, 2018*  
*10 am – Noon*