

April 1, 2013  
5:15 P.M.  
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, April 1, 2013 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order and the prayer was given by Earl Selle.

Present: Mayor Lentz, and Commissioners Krug, Forkenbrock, Edwards and Barton.

Motion by Commissioner Forkenbrock to approve the agenda. Seconded by Commissioner Barton. All aye.

Motion by Commissioner Forkenbrock to approve the minutes from the March 18, 2013 regular meeting. Seconded by Commissioner Barton. All aye.

Commissioner Forkenbrock made the motion to approve the Appropriation Ordinance #3239 (Payroll) \$32,815.17. Seconded by Commissioner Barton. All aye.

Commissioner Forkenbrock made the motion to approve the Appropriation Ordinance #3240(Disbursements) \$40,465.69. Seconded by Commissioner Barton. All aye.

Earl Selle appeared at the meeting to request money from the city for flag holders at the cemetery. He has tried to repair some, but some are beyond repair. There is going to be a work day on April 14<sup>th</sup> at 2:00pm and they will determine then how many are needed.

#### **Public Comments**

None.

#### **Discussion of Developing the Market Site for the Farmers Market**

Rex provided estimates to provide both electricity and water to the Farmers Market. The estimated cost is \$463.00 for materials for water and \$379.00 for materials for electricity. Jake Johannes was not present at the meeting, so it will be tabled until he is present to discuss further.

#### **Code Enforcement Report**

Community Services Officer Stuart provided the Commission with a quarterly report for Code Enforcement. Tim Lentz discussed the setback issues that the sewer contractors are having due to pre-existing issues with easements, and not having enough room to leave the dirt in the alleys, so they are having to haul it away, and then bring it back.

#### **Discussion of Request for Sweet Pro to Obtain Property**

Have Jimmy stake out property to determine easements, and then we will meet with Sweet Pro to see if it will work for them.

#### **Discussion of Alternative Options for the Health Insurance Plan**

Motion by Commissioner Edwards to retain present insurance. Seconded by Commissioner Barton. All Aye.

### **Ordinance to Add a Member to the Park and Recreation Board**

Motion by Commissioner Edwards to adopt Ordinance 1128,  
**AN ORDINANCE AMENDING CHAPTER XII, ARTICLE 2 OF THE HORTON MUNICIPAL CODE ESTABLISHING A RECREATION ADVISORY BOARD IN THE CITY OF HORTON, KANSAS.** There is hereby established a recreation advisory board that shall consist of six members to be appointed by the governing body of the City of Horton, Kansas to serve as follows: the first appointee to serve for four years, the second for three years, the third and fourth for two years, and the fifth and sixth for one year. Following the initial appointment, members' terms shall be for four years. Seconded by Commissioner Barton. All aye.

### **Request from Housing Authority to Forgive the PILOT Payment**

Motion by Commissioner Barton to release the Housing PILOT payment. Seconded by Commissioner Forkenbrock. All aye.

### **Discussion to Hire New Office Clerk**

There was discussion in determining if a new part-time office clerk is need. Some of the duties would include court reporting, scanning and digitizing documents, and assisting the front desk. Motion by Commissioner Edwards to establish a position for an office clerk. Seconded Commissioner Forkenbrock. Aye—Commissioners Edwards and Forkenbrock. Nay—Mayor Lentz and Commissioners Krug and Barton. It was requested that the City Clerk provides a job description and salary to the Commissioners by the next meeting.

### **Proclamation – Mayor’s Day of Recognition for National Service**

Motion by Commissioner Edwards to proclaim April 9, 2013 as National Service Recognition Day, and encourage residents to recognize the positive impact of national services in our city, to thank those who serve; and to find ways to give back to their communities. Seconded by Commissioner Forkenbrock. All aye.

### **Proclamation – Declaring April as Fair Housing Month**

Motion by Commissioner Barton to proclaim the month of April as Fair Housing Month and express the hope that this year’s observance will promote fair housing practices throughout the City. Seconded by Forkenbrock. All aye.

### **Staff Reports**

Mr. West reported on the activities of the crews. They are implementing a new system, and installing the new water meters on Monday thru Thursday, and will be handling work orders and other duties on Friday. Friday his team will be setting a power pole, fixing a water leak, and draining and repairing the pool for inspection. Rock will be placed on the north end of the lake on the west side the week of April 8<sup>th</sup>.

### **City Clerk’s/Administrator’s Agenda**

The police office would like to purchase bigger guns on their own and pay the money back through payroll. There was discussion about Mid-States Energy Work and the price they want to charge to determine if the existing water meters and communicating properly through the MPLS circuit, and the monthly price they would charge. Commissioner Edwards requested that we get better explanations from other vendors and to invite Scott Shreve and representatives from Mid-States and KMEA to a future meeting. Scott Shreve is looking for an alternative to use wireless, and with that the price would be significantly cheaper.

## **Commissioner's Agenda**

### **Commissioner Krug**

No report.

### **Commissioner Forkenbrock**

Commissioner Forkenbrock would like Beau and Jimmy to report to the Commission meetings only if requested. And that we put them at the beginning of the agenda to save on overtime hours. Attended the Kansas Pipeline Association meeting in Hiawatha. Jimmy has given some of the meeting to the Police Department. Voiced concern to Rex about one of the new trees on Central hindering the view of the 30 MPH sign. Rex suggested that they move the sign.

### **Commissioner Edwards**

Commissioner Edwards attended the KWRA Conference in Wichita. They had the biggest turnout with over 2,000 people in attendance and 340 exhibitors.

### **Commissioner Barton**

Commissioner Barton stated that 54 slots were sold on the signup day on March 22<sup>nd</sup>, and two more slots have been sold since.

### **Mayor Lentz**

Mayor Lentz presented a pay request for Sapulpa Digging, Inc. for \$242,991.87. Commissioner Barton motioned that we table it until the engineer can evaluate. Seconded by Commissioner Forkenbrock. All aye.

Kevin Hill will not be present on May 6<sup>th</sup>, 2013.

Motion by Commissioner Edwards to adjourn the meeting at 6:48 p.m. Seconded by Commissioner Forkenbrock. All aye.

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Kim Clausen, City Clerk

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Tim Lentz, Mayor